



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>S. Kula Women's College</b>
• Name of the Head of the institution		<b>Dr. Wahengbam Robindro Singh</b>
• Designation		<b>Principal</b>
• Does the institution function from its own campus?		<b>Yes</b>
• Phone no./Alternate phone no.		<b>03852999810</b>
• Mobile No:		<b>8119040117</b>
• Registered e-mail		<b>skwcollege@gmail.com</b>
• Alternate e-mail		<b>principalskwc82@gmail.com</b>
• Address		<b>Kongkhampat</b>
• City/Town		<b>Nambol</b>
• State/UT		<b>Manipur</b>
• Pin Code		<b>795134</b>
<b>2.Institutional status</b>		
• Affiliated / Constitution Colleges		<b>Affiliated</b>
• Type of Institution		<b>Women</b>
• Location		<b>Rural</b>
• Financial Status		<b>UGC 2f and 12(B)</b>

• Name of the Affiliating University	<b>Manipur University</b>
• Name of the IQAC Coordinator	<b>Mr. Kh. Napoleon Singh</b>
• Phone No.	
• Alternate phone No.	
• Mobile	<b>7005290802</b>
• IQAC e-mail address	<b>iqacskwc@gmail.com</b>
• Alternate e-mail address	
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://skwomenscollege.ac.in/?page_id=5395">https://skwomenscollege.ac.in/?page_id=5395</a>
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://skwomenscollege.ac.in/wp-content/uploads/2021/12/Academic-Calendar-2021-1.pdf">https://skwomenscollege.ac.in/wp-content/uploads/2021/12/Academic-Calendar-2021-1.pdf</a>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>A</b>	<b>3.03</b>	<b>2012</b>	<b>21/04/2012</b>	<b>20/04/2017</b>
<b>Cycle 2</b>	<b>B+</b>	<b>2.69</b>	<b>2022</b>	<b>05/04/2022</b>	<b>04/04/2027</b>

**6.Date of Establishment of IQAC****04/02/2012****7.Provide the list of funds by Central / State Government****UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Institutional 1</b>	<b>STRIDE</b>	<b>UGC</b>	<b>2019 for 3 years</b>	<b>2265933</b>
<b>Institutional 1</b>	<b>ICSSR</b>	<b>ICSSR</b>	<b>2019 for 2 years</b>	<b>198500</b>

**8.Whether composition of IQAC as per latest NAAC guidelines****Yes**

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1. Workshop on MOODLE Learning Management System (LMS) was conducted with active faculty participation, aimed at enhancing digital teaching skills and familiarizing educators with managing course content, assignments, quizzes, and student communication through MOODLE. 2. Preparatory measures for the implementation of the National Education Policy (NEP) 2020. 3. Hands-on training programme for students was organised to promote self-employment opportunities, entrepreneurship, and income-generating skills among students. 4. IQAC conducts various health and social awareness programmes. 5. Facilitating feedback gathering and addressing grievances from students.</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
Quality programmes	<p>IQAC promotes quality initiatives and programmes for both staff and students. Such programmes helps both the faculties and students in enhancing skills and knowledge,</p>

	Promotes Continuous Learning and build builds awareness on key issues etc. Several programmes for faculties and students are organised: workshop on MOODLE LMS, Fit India run, Student Induction Programme, Hybrid International Conference on Human Rights and Global Pandemic, Days hands-on training programme on Mushroom cultivation and Food Processing, Two-week Faculty Induction Programme, Industrial Motivation Campaign for youths on Aromatic and Medicinal Plants
Induction Programmes	Student Induction Programme and Faculty Induction Programme are conducted to familiarize students and faculty with the institutional environment, culture, and expectations, while also equipping them with the necessary skills, values, and orientation for a smooth transition and effective engagement in academic and professional life.
Internal Quality measures	Regular IQAC Meetings held; Faculty attendance and punctuality monitored strictly and Feedback from both faculty and students is regularly collected, and grievances are effectively addressed.
Hands on training for students	Hands on training on mushroom cultivation and food processing were organised to promote self-employment opportunities, entrepreneurship, and income-generating skills among students.
13. Whether the AQAR was placed before	No

statutory body?	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2021	13/01/2024
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>S. Kula Women's College, Nambol has a vision to become a comprehensive, multidisciplinary organisation. The college (institution) is prepared to begin a multidisciplinary and holistic learning program under the guidelines and regulations of the National Education Policy (NEP) 2020. This is an integral education model that will loosen the boundaries between disciplines and allow students to learn the sciences, mathematics, humanities, languages, social sciences, professional skills, soft skills, ethics, morality, and human values, among other things, in combination based on their needs and interests. The goal is the development of integrated competencies, which include intellectual, aesthetic, social, physical, emotional, and moral. With this progressive approach, students no longer need to wonder whether they can pursue subjects like Mathematics and Psychology together—the decision now rests entirely on their interests. If a student is genuinely inclined, not only can she study both, but she can also shape a fulfilling career path from them. In alignment with the goals of NEP 2020, the institution is advancing toward blending the humanities and sciences. It offers an innovative, flexible curriculum that includes credit-bearing courses and project work in areas such as community engagement, environmental awareness, and value-based education, all aimed at fostering a holistic and multidisciplinary learning experience. This model promotes the comprehensive development of each student—physically, emotionally, socially, and morally. The college plans to implement a flexible, multidisciplinary undergraduate structure that allows for multiple exit points: a certificate after one year, a diploma after two, a bachelor's degree after three, and an honors degree with research upon completing four years. Common Core Courses such as communication in multiple</p>	

languages, environmental science, digital solutions, and wellness. Introductory Interdisciplinary Courses from baskets covering Natural Sciences, Social Sciences, and Humanities. Vocational Courses in diverse sectors like agriculture, healthcare, and media. Major and Minor Specializations, including a vocational or educational minor. By placing choice and curiosity at the heart of education, this framework empowers students to become the designers of their academic journeys. Research-Oriented Modules with dedicated credits for methodology, internship, and a final project. Experiential Learning opportunities through field immersion, internships, and community service. Programme/Curricular components and credit apportionment for courses within the four-year undergraduate programme. Programme/Curricular component Course/Activity Credit hour Common courses, including relevant practicum (24 credit hours) Language and communication skills (Modern Indian language) 6 Language and communication skills (English language) 6 Understanding India 3 Environmental science/education 3 Health and wellness, yoga and sports 2 Digital and technological solutions including Artificial Intelligence, big data analysis, and machine learning with emphasis on their applications to education, health and sustainable living. 4 Introductory courses relating to Natural Sciences, Humanities, and Social Sciences) (18 credit hours) (Interdisciplinary courses may form part of the basket of courses to be taken during the first three semesters. These may include, for example, courses relating to Cognitive Science, Environmental Science, Gender Studies, Global Environment & Health, International Relations, Political Economy and Development, Sustainable Development, Urban Studies, Women's and Gender Studies, etc.) Introductory courses relating to Natural Science. Three introductory courses (one each in semester 1, 2 a& 3) within Natural Science (to be chosen from a basket of courses that would include courses such as Biology, Biochemistry, Chemistry, Computer Science, Data Science, Earth and Environmental Sciences, Mathematical and computational thinking and analysis, Physics, Statistics etc. 6 Introductory courses relating to Social Sciences. (Courses chosen from a basket of courses that would include, for example, courses such as Economics, History, Linguistics, Political Science, Psychology, Sociology, Social Work, etc.) Programme/Curricular components and credit apportionment for courses within the four-year undergraduate programme. Programme/Curricular component Course/Activity Credit hour Introductory courses relating to Humanities. (Courses chosen from a basket of courses that would include, for example, Arts & Creative expressions, Comparative Literature, Creative Writing and Literature, Philosophy, etc.) 6 Introductory courses relating to vocational studies (6 credit hours) Courses chosen from a basket of courses that may include, for example, Agriculture (Organic Farming,

Protected Cultivation, Production of Horticulture Crops, Floriculture, etc; Health Care; Food Industry; Media & Entertainment; Tourism and Hospitality, etc. 6

Disciplinary/Interdisciplinary Major (chosen from a learning area relating to one of the introductory courses pursued during the first three semesters) (48 credit-hours) One disciplinary/interdisciplinary major (Course chosen from a learning area relating to Natural Sciences, Social Sciences, Humanities and interdisciplinary courses pursued during the first three semesters) 48

Disciplinary/Interdisciplinary Minor (36 credit-hours) Two minors, one 'minor' relating to a disciplinary/interdisciplinary area and the other relating to vocational studies/education (Course chosen from a learning area relating to Natural Sciences, Social Sciences, Humanities, interdisciplinary courses, and courses relating to vocational studies pursued during the first three semesters) 36

Advanced courses required for taking up research, research methodology courses, research internship, and a research project in the chosen 'major; area of study (18 credits)

Research methodology courses 6

Development of project/research proposal, review of related literature or studies and collection of the required data. 4

Research internship 4

Preparation of report of the research project 4

Programme/Curricular components and credit apportionment for courses within the four-year undergraduate programme.

Programme/Curricular component	Course/Activity	Credit hour
Field immersion	(3 credit-hours)	3
Field-based learning/project to develop innovative practices required to solve real-life problems relating to chosen fields of learning, work, or vocation.		3
Internships with local industry, businesses, artists, crafts persons, etc. during the sixth semester	(4 credit hours)	4
Internships with local industry, businesses, artists, crafts persons, etc.		4
Community engagement and service	(3 credit hours)	3
Community-engaged activities, including participation in National Service Scheme, National Cadet Corps (NCC), adult literary/ education programmes, and student mentoring.		

#### 16.Academic bank of credits (ABC):

S. Kula Women's College, Nambol, has taken active steps to implement the Academic Bank of Credit (ABC) system as envisioned in the National Education Policy (NEP) 2020. By registering under ABC, the institution enables students to take advantage of multiple entry and exit options during their academic journey. The ABC platform digitally stores students' earned academic credits, which can be applied toward certificates, diplomas, or degrees. This system oversees the creation, validation, accumulation, transfer, and redemption of academic credits. These credits are valid for up to



seven years, allowing students to redeem them within that period. With these accumulated credits, students may also gain direct admission into the second year of a program at any participating university. Academic Bank of Credit (ABC) increases the students' freedom in choosing their courses. It enables the student to drop out in any year and then exchange the credits earned so far for a certificate or diploma if they are eligible. ABC also acts as a reference point for faculty to check the credit records of students. To register for an Academic Bank of Credit (ABC) account, students must provide essential personal and academic details such as their name, address, course information, and relevant certificates. Once registered, each student receives a unique ID and password, which they can use to log in at any time to monitor their academic credit progress. Faculty members are encouraged to adopt innovative curricular and pedagogical approaches within the prescribed academic framework. This includes the freedom to choose textbooks, prepare reading resources, and design assignments and assessments. A good practice of the institution on the implementation of Academic Bank of Credits (ABC) in the institution because of NEP 2020, is shown by the course structure for the 4-year undergraduate programme. Course structure for 4-Year Undergraduate Programme with ABC Semester Core (Credit) DSE (Credit) GEC (Credit) AECC (Credit) SEC (Credit) VAC (Credit) Semester Credit I Core-1 (6) AECC-1 (4) English/MIL SEC-1(4) VAC-1 (2) 24 Core-2 (6) VAC-2 (2) II Core-3 (6) AECC-2 (4) Environmental Sc. SEC-2 (4) VAC-3 (2) 24 Core-4 (6) VAC-4 (2) Exit option with Bachelor's Certificate in a Discipline on completion of courses equal to a minimum of 46 Credits III Core-5 (6) GEC-1 (6) VAC-5 (2) 26 Core-6 (6) Core-7 (6) IV Core-8 (6) GEC-2 (6) VAC-6 (2) 26 Core-9 (6) Core-10 (6) Exit option with Bachelor's Diploma in a Discipline on completion of courses equal to a minimum of 96 Credits V Core-11 (6) DSE-1 (6) GEC-3 (6) VAC-7 (2) 26 Core-12 (6) VI Core-13 (6) DSE-2 (6) GEC-4 (6) VAC-8 (2) 26 Core-14 (6) Exit option with Bachelor's Degree in a Discipline on completion of courses equal to a minimum of 140 Credits VII Core-15 (6) DSE-3 (6) GEC-5 (6) 24 Core-16 (6) VIIII Core-17 (6) DSE-4 (6) GEC-6 (6) 24 Core-18 (6) Exit option with Bachelor's Degree with Honours in a Discipline on completion of courses equal to a minimum of 182 CreditsA good practice of the institution pertaining to the implementation of Academic Bank of Credits (ABC) in the institution in view of NEP 2020 is shown by the course structure for the 4-year undergraduate programme. Course structure for 4-Year Undergraduate Programme with ABC Semester Core (Credit) DSE (Credit) GEC (Credit) AECC (Credit) SEC (Credit) VAC (Credit) Semester Credit I Core-1 (6) AECC-1 (4) English/MIL SEC-1(4) VAC-1 (2) 24 Core-2 (6) VAC-2 (2) II Core-3 (6) AECC-2 (4) Environmental Sc. SEC-2 (4) VAC-3 (2) 24 Core-4 (6) VAC-4 (2) Exit



option with Bachelor's Certificate in a Discipline on completion of courses equal to a minimum of 46 Credits III Core-5 (6) GEC-1 (6) VAC-5 (2) 26 Core-6 (6) Core-7 (6) IV Core-8 (6) GEC-2 (6) VAC-6 (2) 26 Core-9 (6) Core-10 (6) Exit option with Bachelor's Diploma in a Discipline on completion of courses equal to a minimum of 96 Credits V Core-11 (6) DSE-1 (6) GEC-3 (6) VAC-7 (2) 26 Core-12 (6) VI Core-13 (6) DSE-2 (6) GEC-4 (6) VAC-8 (2) 26 Core-14 (6) Exit option with Bachelor's Degree in a Discipline on completion of courses equal to a minimum of 140 Credits VII Core-15 (6) DSE-3 (6) GEC-5 (6) 24 Core-16 (6) VIIII Core-17 (6) DSE-4 (6) GEC-6 (6) 24 Core-18 (6) Exit option with Bachelor's Degree with Honours in a Discipline on completion of courses equal to a minimum of 182 Credits

### **17.Skill development:**

S. Kula Wonen's College offers comprehensive skill development programs aimed at empowering students with practical and industry-relevant expertise. The college runs specialized courses such as BVoc (Bachelor of Vocation) and MVoc (Master of Vocation) in Food Processing Engineering, which focus on equipping students with technical skills in food science, processing, quality control, and related areas. The college's curriculum includes a variety of short-term and add-on courses designed to enhance employability and entrepreneurship. These include: Community College programs (Foundation, Diploma, and Advanced Diploma courses) in Food Processing & Engineering and Fashion Technology. Career-Oriented Courses (COC) such as Food Science & Quality Control, Industrial Fish & Fisheries, Microbiology (Food), Mushroom Cultivation, Bioinformatics in Biodiversity, and Clinical Biochemistry. Computer Application and Fashion Designing courses to develop digital literacy and creative skills. Foundation and Certificate courses in Human Rights & Duties Education, promoting social awareness and ethical practices. Through these diverse programs, S. Kula Wonen's College aims to foster skill development, industry readiness, and holistic growth of its students, preparing them for successful careers in food processing, biotechnology, fashion, and related fields.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college emphasizes the importance of integrating Indian Knowledge Systems (IKS) into its curriculum to promote cultural heritage and traditional wisdom alongside modern education. Teaching in Indian languages ensures better understanding and accessibility for students, fostering a deeper connection with their cultural roots. Incorporating Indian philosophies, traditional practices, and

indigenous knowledge in various courses enriches the learning experience and promotes respect for India's diverse cultural heritage. The institution has adopted a strategic approach to incorporating IKS through both offline and online modes of learning. A central focus is on language education, which comprises 12 credits within the curriculum. Out of these, 6 credits are dedicated to courses in Modern Indian Languages (MIL) and English, emphasizing language proficiency and communication skills. These courses aim to develop critical reading, academic writing, and effective argumentation skills, allowing students to articulate their ideas clearly. The curriculum also fosters an understanding of the cultural and intellectual heritage embedded within these languages, promoting reflective insights into their structure and literature. Additionally, students are encouraged to participate in discussions, debates, and presentations to enhance their communication and interpersonal skills. This holistic approach not only strengthens linguistic proficiency but also nurtures an appreciation for India's rich cultural and philosophical traditions, utilizing both traditional and digital platforms to ensure comprehensive learning.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The programs provided by S Kula Women's College follow the curriculum established by Manipur University. Numerous faculty members from the college participate in creating this curriculum. Moreover, the college has established an environment for transforming the curriculum into outcome-based education. We enable students to develop into responsible citizens, educators, business leaders, researchers, military personnel, and managers with inspiration. Some typical results mentioned for the study programs available at S Kula Women's College include: gaining knowledge, developing analytical skills, applying knowledge, and solving problems, among others. Our college hosts various academic events like webinars, seminars, panel discussions, and workshops to create an interactive environment for knowledge acquisition. We instill a mindset for continuous learning, staying informed, and quickly embracing new advancements in technology and their respective fields. Additionally, students are encouraged to utilize multiple accessible e-resources on online platforms like N-LIST, IIT Kharagpur, and so on. Conversations conducted in regular classes regarding the text and citations for tackling real-world issues and obstacles aid students in pinpointing additional problem areas and also support them in exploring and crafting solutions through fundamental principles of their disciplines. For instance, the Department of Mathematics carried out discussions on various mathematical models to address real-world issues. The Department of

Commerce provided students with practical experience on accounting software such as Tally ERP to enhance their understanding accounting work, stock trading and investments. Moreover, promoting team spirit and leadership among students through collaborative activities both in the classroom and in extracurricular events is implemented as well. A key aim of NEP 2020 is to turn ideas into action. The college has launched multiple new initiatives in this area: Creating a learner centric environment: focus on students' understanding of the outcomes of the course; facilitating academic and research as well as problem solving skills-based discussions conducted in the class. Mentoring and continuous assessment of learners: Mentor-mentee meeting conducted on regular basis to address several problems of students. Encouraging application of knowledge for solutions: Students were sensitized towards the sustainable environmental goals through the classes taken as a part of their curriculum under Environmental Science course.

## **20.Distance education/online education:**

Open and Distance Learning is a system of education wherein teachers and learners need not to be present either at same place or same time and is flexible in regard to modalities and timing of teaching and learning as also the admission criteria without compromising necessary quality considerations. It aims to offer opportunities for lifelong learning. S Kula Women's College imparts courses that are aimed at enhancing the learning and employability of students. Recognizing the importance of extra skill set and knowledge in the present learning environment and future prospects, short term courses/add-on courses in Community College (Foundation, Diploma and Advanced Diploma Courses), Food Processing & Engineering and Fashion Technology, Career Oriented Courses (COC) in Diploma and Advanced Diploma Courses, Food Science & Quality Control, Industrial Fish & Fisheries, Microbiology (Food), Mushroom Cultivation, Bioinformatics in Biodiversity, Clinical Biochemistry, Computer Application,, Fashion Designing, Foundation Course in Human Rights & Duties Education, Certificate Course in Human Rights & Duties Education, Human Development, Women's Studies under Manipur University was also conducted. In an attempt to develop the use of technological tools for teaching learning activities, our Recording studio has been set up for recording of lectures for distance learners and many faculty members of the college have contributed towards ODL education by uploading their lectures on YouTube, Laptops for the faculty members and students, depending upon requirements. High speed internet facility. Subscription for Zoom Cloud Meeting Subscription for the National Library and Information Services Infrastructure for Scholarly Content (N- LIST) project managed by the e-Shodh Sindhu

Consortium, INFLIBNET Centre which provides access to e-resources to students, researchers and faculty of colleges. College provided computer lab facilities to the students whomsoever required for academic and examination purpose. Further, college also provided computer facilities to its staff for online teaching during pandemic online platforms like MOODLE LMS, zoom, Google Meet are used regularly for mentor-mentees meetings, classroom teachings to post assignments, to conduct quiz, tests and assignments by faculty members. Online lectures on YouTube are provided to students/learners. Further, S Kula Women's college also conducted several events through blended mode using the online platforms including orientation programme for first year students, college fest, annual day, departmental meetings, meetings with alumni, departmental fests, invited lectures, Workshops, and laboratory visits. It was blended learning mode by which our faculty is able to organize talks by several eminent scientists for the benefit of students. Principal and administrative staffs were able to hold their meetings with students and staff members through online mode and resolved their problems regarding teaching learning.

### Extended Profile

#### 1.Programme

1.1	46
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1	707
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	354
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	No File Uploaded

2.3	194
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

| **3.Academic** |  |

3.1	128
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	152
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

| **4.Institution** |  |

4.1	28
Total number of Classrooms and Seminar halls	

4.2	87.85
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	103
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the curriculum prescribed by Manipur University. At the start of each academic session, an annual academic calendar is prepared in alignment with the university's academic schedule. Prior to the commencement of each semester, the Head of Department convenes a meeting with all departmental staff to discuss the distribution of courses. Based on faculty expertise and experience, course allocations are made accordingly. A detailed timetable is prepared to ensure smooth and efficient conduct of both theory and practical classes.

The Head of department ensure that the departmental library as well as the laboratories are stocked with the requisite books, journals, and other necessary resources. Timely completion of the syllabus and the performance of students are reviewed in Departmental Meetings.

Classroom teaching is enhanced through the use of audio-visual aids, ICT tools, individual mentorship, practical sessions, remedial classes, and a structured feedback mechanism. Continuous assessment is carried out through student presentations, assignments or projects, class tests, and group discussions, ensuring a comprehensive evaluation of learning outcomes.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Student assessment is carried out through a rigorous system that includes assignments, class tests, presentations, and practicals. The institution strictly adheres to the guidelines provided by Manipur University for conducting internal assessments.
- The administration ensures timely submission of internal assessment results by the faculty during the semester. Additionally, the Examination Committee oversees the smooth conduct of examinations. The committee also issues necessary

guidelines to assist students throughout the examination process. In addition to conducting and evaluating internal assessments, the faculty members of the institution actively participate in the evaluation process at the university level, which serves as the final stage of curriculum assessment.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**A. All of the above**

**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**



File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has Department of Human Rights and Value Education which plays a vital role in fostering ethical consciousness, social

responsibility, and civic awareness among students. This department aims to instill students a deep respect for human dignity, equality, justice, and democratic values through both academic and co-curricular initiatives.

In addition to the academic curriculum, the department actively engages students in outreach programmes, awareness campaigns, and observance of days of national and international importance such as Human Rights Day, and Constitution Day.

The Women's Studies Centre in the college, established with financial assistance from the University Grants Commission (UGC), plays an important role in promoting gender equity, women's empowerment, and inclusive education. The Centre engages students in outreach programmes on issues related to gender, women's rights, and social justice. It also plays a significant role in celebrating important occasions such as International Women's Day.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

33

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

205

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

#### 1.4.2 - Feedback process of the Institution may be classified as follows

#### C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://skwomenscollege.ac.in/students-feedback-form/">https://skwomenscollege.ac.in/students-feedback-form/</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

835

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

451

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At S. Kula Women's College, the assessment of students learning levels begins during the admission process. The students' performance in their previous examinations serves as an initial

indicator of their learning level at the start of the semester. The college evaluates and monitors students' learning progress through the following programs and activities:

- **Student Induction Programme:**At the beginning of each academic session, a Student Induction Programme (SIP) is conducted, during which newly admitted students engage in various activities such as debates, quizzes, essay writing, and other literary events.
- **Continuous classroom assessment** through regular weekly test, assignment and departmental seminar
- 

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
707	121

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**S. Kula Women's College**enriches students' learning experiences through the implementation of student-centered teaching methodologies-

Field trips and institutional visits, integral to the curriculum of subjects like Home Science, Botany, and Geography, were organized to provide students with practical exposure and experiential learning opportunities.

Hands-on activities through project work are conducted to foster

experiential learning, enhance practical skills, and deepen students' understanding of theoretical concepts.

Departmental student seminars are conducted at the discretion of the departments.

Students are actively involved in planning and organizing various events and celebrations, including the Freshers' Meet, Farewell Parties, Cultural Programs, and Teachers' Day functions.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="https://skwomenscollege.ac.in/classroom-seminar-halls/">https://skwomenscollege.ac.in/classroom-seminar-halls/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty of S. Kula Women's College utilizes ICT tools to complement traditional teaching methods, making the learning process more engaging, interactive, and student-friendly-

Most classrooms are equipped with Smartboards, LCD projectors, and computers to support effective teaching. In-house workshops are conducted to provide teachers with hands-on training in using ICT tools. Students also utilize these tools for delivering their classroom seminars.

Online classes are conducted using platforms such as Google Meet, Webex, Zoom, and WhatsApp, with some teachers also sharing recorded lectures on YouTube. Additionally, the college campus is Wi-Fi enabled, allowing both teachers and students to access the internet seamlessly.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

123

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

124

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

37



File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

2426

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

S. Kula Women's College implements a clear and continuous internal evaluation process to monitor student performance.

The university guidelines regarding program-wise and course-wise examination patterns are conveyed to students through the college prospectus. At the beginning of each academic session, a staff meeting is held to decide the frequency and schedule of internal assessments. These tentative dates are then incorporated into the academic calendar for that semester.

Each department ensures continuous evaluation through class tests, assignments, seminar presentations, project work etc.

At the end of each semester the assessment reports are submitted to the Principal and a copy to the IQAC.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well-established system in place to ensure that continuous assessment is conducted in a transparent, efficient manner, prioritizing the best interests of the students.

Multiple internal assessments are conducted throughout the semester in various forms, including unit tests, class tests, assignments, classroom seminars, practical evaluations, and project work assessments.

Answer scripts of internal class tests, assignments, and project reports are reviewed and discussed with students after evaluation. If students have any concerns regarding the marks awarded, they may address their grievances with the respective faculty member.

In rare instances where students' grievances are not resolved satisfactorily, they may approach their mentor or the teacher-in-charge for further redressal. In exceptional cases, the intervention of the Head of the Institution may be sought.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students of S. Kula Women's College are well-informed about the stated programme and course outcomes of the various academic programmes offered by the institution.

The learning outcomes of each course are clearly outlined at the beginning in the College Prospectus, enabling students to understand the objectives of the courses and what is expected of them in terms of academic achievement.

The Admission Committee also assists students in understanding the courses available, helping them choose the programmes and subjects that best align with their interests and goals.

Further, students are briefed about POs and COs of the programmes in which they have enrolled by teachers of their respective departments during the Student Induction programme at the beginning of each Academic Session.

The Programme Outcomes and Course Outcomes for each department are also accessible on the college website, alongside the respective syllabi.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of programmes and course outcomes are evaluated by the following measures:

Teachers prepare lesson plans and maintain records of the lectures delivered in accordance with the prescribed syllabus. A structured timeline is followed to ensure that the course syllabus is completed within the designated timeframe of the semester.

There are various methodologies decided by the teachers as per program guidelines such as written tests, assignments, practical etc.

Regular departmental meetings are held to address any issues related to the academic functioning of the department. The college has an established feedback mechanism through which teachers, students, and alumnae provide honest feedback on various aspects such as the curriculum, teaching-learning process, and available infrastructure.

The IQAC and the Academic Council ensures any grievances or complaints are promptly resolved.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

200

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://skwomenscollege.ac.in/student-satisfactory-survey/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

30.15

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Nil

File Description	Documents
Paste link for additional information	<a href="https://www.youtube.com/watch?v=BhWLBu_3WY">https://www.youtube.com/watch?v=BhWLBu_3WY</a>
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

2

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded



### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

i. The college has 25 ICT-enabled classrooms and 3 well-equipped seminar halls to support effective teaching and learning.

ii. Laboratories: The science departments are equipped with modern instruments such as Gas Chromatography (GC), High-Performance Liquid Chromatography (HPLC), Gel Documentation System, Polymerase Chain

Reaction (PCR), Atomic Absorption Spectrometer (AAS), and UV-VIS Spectrophotometers.

iii. The Bioinformatics Infrastructure Facility Centre conducts regular training programmes and fosters collaborative research with other departments. The centre is equipped with 15 computers connected via Wi-Fi/LAN.

iv. The college houses a DBT Biotech Hub that provides foundational biotechnology infrastructure and research support. It has also been upgraded to an Advanced-Level Institutional Biotech Hub.

v. The college has a well-resourced library with LAN and internet connectivity across the campus, enabling both staff and students to access e-resources under the N-LIST of NMEICT and a wide range of e-journals. The library is equipped with 10 functional computers.

vi. The college features a Food Testing Laboratory under the Ministry of Food Processing Industries. The lab is furnished with sophisticated instruments including GC-MS, HPLC-MS, and Atomic Absorption Spectrometer.

vii. There are two Computer Centres in the college: Lab I has 20 computers, while Lab II is equipped with 9

computers.

viii. A Multi-Media Language Laboratory is available with seating capacity and facilities for 20 students to enhance language learning and communication skills.

ix. ICT Infrastructure: The college has 110 Computers. The whole campus has LAN with Internet Connectivity. There are 13 printing machines. x. The campus is under CCTV surveillance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://skwomenscollege.ac.in/facilities/">https://skwomenscollege.ac.in/facilities/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has two multipurpose halls with seating capacities of

100 and 150 respectively, equipped with facilities and sports equipment for various indoor and outdoor games. Sports materials for athletics, chess, carrom, badminton, table tennis, wrestling mats, and yoga accessories are systematically stored in a designated storeroom.

A fitness class is incorporated into the regular academic timetable, ensuring that each student actively participates in at least one sporting activity during class hours.

The college regularly hosts University Inter-College tournaments and events, fostering a spirit of healthy competition and sportsmanship.

An Annual Sports Meet is organized each year, which is integrated with the Annual College Week, combining athletic and cultural festivities.

Regarding Yoga activities, the college has consistently observed International Yoga Day and conducts special yoga sessions in connection with the Fit India Campaign since its inception.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://skwomenscollege.ac.in/facilities-2/">https://skwomenscollege.ac.in/facilities-2/</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

28

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

28

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

34

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

S. Kula Women's College Library houses a collection of 8,100 textbooks and 4,401 reference books. It subscribes to approximately 45 journals, along with two local newspapers and one national daily. The library reading room can accommodate over 50 students at a time.

The SKWC Library has been a subscriber of the N-LIST programme under NMEICT since 2011, providing access to over 3 lakh e-books and 6,000 e-journals. Both faculty and students benefit from extensive access to these digital resources, including e-journals subscribed directly by the college.

The library is equipped with 10 functional computers with internet connectivity, of which 8 are accessible for use by students and teachers.

Initially, the library operated with the SOUL 2.0 Integrated Library Management Software (ILMS). However, during the academic year 2016-17, a major technical mishap resulted in the crash of the library's computer system that hosted both the SOUL 2.0 server and client modules. Unfortunately, due to severe damage to the server, data recovery and backup could not be completed.

Recently, SOUL 2.0 is being reinstalled on a new computer system, and the library is currently in a partially automated stage. OPAC (Online Public Access Catalogue) is also available within the

library system.

- Name of ILMS Software: SOUL 2.0
- Nature of Automation: Partially Automated
- Version: 2.0
- Year of Initial Automation: 2011

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://skwomenscollege.ac.in/n-list/">https://skwomenscollege.ac.in/n-list/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

2

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution allocates a reasonable budget for the continuous upgradation and maintenance of its IT infrastructure, ensuring seamless access for both staff and students. Regular inspection and assessment of IT facilities—particularly in computer laboratories, the Bioinformatics Facility (BIF) Centre, classrooms, and the library—are carried out. Upgradation is undertaken as and when required, often in consultation with external experts.

At the beginning of each academic year, a comprehensive evaluation of the IT infrastructure is conducted, followed by the preparation of a budget to support augmentation, replacement, and modernization efforts. Input from end-users—faculty and students—is actively sought to identify areas needing improvement, and necessary actions are taken accordingly.

While planning for IT enhancements, factors such as the computer-to-student ratio, the current condition of existing equipment, and the availability of advanced technological solutions are taken into consideration. Periodic evaluations of key IT components—including UPS systems, generators, software applications, computer hardware, CCTV systems, switches, LCD projectors, and internet facilities—are

carried out to ensure optimal performance, efficient utilization, and a high-quality experience for all users.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

110

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college follows a policy of continuous and systematic improvement in the maintenance and optimal utilization of its infrastructure.

Laboratories are managed by designated laboratory staff under the supervision of departmental committees. These staff members receive periodic training to ensure efficiency and adherence to safety standards. General safety protocols are prominently displayed in all laboratories, and stock registers are diligently maintained. Repairs and maintenance of laboratory equipment are carried out by authorized service providers or company representatives.

Fire extinguishers and safety instructions are installed and clearly displayed across the college campus to ensure preparedness and awareness.

The Physical Education faculty plays an active role in the maintenance of the sports ground.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year



### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

57

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

15

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**E. None of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

1

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

**examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Student Council/Union is a group of 7 elected students, with equal representation from the different disciplines. Student Council/Union will operate for one academic year and will change in the next year. As students are important stakeholders in our college, there is a need to have student representation in the routine functioning of the college. The Student Body works closely together with Student Mentoring Committee within a framework to provide a means for student expression and involvement in Institutional affairs and activities; opportunities for student experiences in leadership; and strengthen student-faculty community

relations. However, in 2021-2022, due to COVID-19, the college students' election was postponed indefinitely. And to oversee their engagement in various co-curricular and extracurricular activities, student representatives, each from 25 departments, were elected as an interim arrangement by the principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association registered under the Societies Registration Act of 1860, with Registration No. 97 of 2011. The details of the contribution made by the Alumni Association towards growth and academic development of the college in the last five years are:

1. Extension of Financial Assistance to the college.
2. Submission of feedback in respect to curriculum, teaching, research, and extension activities.

3. Participation of Alumni to the extension activities.
4. Recommendation for introducing new skill-oriented courses.
5. Guidance and Counselling to the students about their future careers, placements, and grievances.
6. Motivation of the students in participation in community services and outreach programmes to build their careers towards leadership, which in turn helps in National Development and Integration.
7. Participation in the decision-making of the college by constituting themselves in the Academic Bodies

File Description	Documents
Paste link for additional information	<a href="https://skwomenscollege.ac.in/alumni-2/">https://skwomenscollege.ac.in/alumni-2/</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college became a fully operational government institution following the Government Order No. 31/3/AIDED COL/CONVSN/HE-16(MSSW) issued on August 21, 2019, and has since been managed by the Directorate of University and Higher Education, Government of Manipur, with Dr. W. Robindro Singh serving as the Principal and Head of the Institution. The leadership at the college consists of a team of staff members, both male and female, who possess wisdom, knowledge, and experience across various fields. To ensure effective administration and the efficient execution of academic activities, efforts are being made to decentralize management through the establishment of the Academic Council, IQAC, NSS units, Heads of Departments, along with several committees and cells that include teaching and non-teaching staff as members. The college has implemented a system for delegating authority and granting operational autonomy—committees and cells are created with members

who are well-suited or specialized for managing specific events or activities. Program Conveners, Co-Conveners, Coordinators, and their respective teams are empowered to plan and conduct academic programs and events. The IQAC plays a crucial role in ensuring the effective planning and execution of academic activities, facilitated through regular meetings and evaluations of these initiatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal serves as the administrative leader of the institution. However, for effective administration and efficient implementation of the academic activities, steps are being taken to decentralize management through the Academic Council, IQAC, NSS units, Heads of Departments, and various committees and cells made up of teaching and non-teaching staff. Department Heads are empowered to make academic and administrative decisions relevant to their respective areas. The college has established a framework for delegating responsibilities and granting operational autonomy - committees and cells are created with individuals who are qualified to oversee specific events or activities. Program Conveners/co-coordinators and their teams are empowered to design and execute academic programs and events. The IQAC facilitates effective planning and execution of academic tasks through regular meetings and evaluations of these activities.

Simultaneously, participative management is being actively fostered through inclusive practices that appreciate the contributions and involvement of all stakeholders. The college promotes participative management by engaging Faculty members, Non-teaching staff, students, Alumni, External peer representatives, and Parents in various institutional activities, including decision-making processes. Various committees/centres/cells/clubs are established involving all stakeholders to achieve the goal of enhancing learning opportunities. Regular staff meetings are conducted to ensure that faculty and non-teaching staff are informed and consulted on key issues. Feedback mechanisms are established to collect suggestions from students, alumni, parents, and faculty.

## S

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Following the introduction of the RUSA Scheme in Manipur in October 2013, S. Kula Women's College submitted several developmental proposals under the initiative in 2014. Pursuant to the Government's directive (Ref. No. 1(7)/BCC/RUSA/16/36, dated 2nd November 2016), the College constituted an Infrastructure and Building Committee specifically for implementing RUSA-sponsored projects. The committee was led by the Chairman of the Governing Body, with the Principal appointed as Member Secretary, and Shri W. Robindro Singh, Head of Department, serving as a nodal officer and two other Staff members, a Government. Nominee and a PWD Architect as members. Significantly the S. Kula Women's College has represented the State of Manipur at the Digital Launch Programme inaugurated by the Honb'le HRD Minister Prakash Javedakar from Delhi on 17 April 2017.

**Achievements:**...Purchase of lab equipment, 2020-21. Funds released: Rs. 25 Lakhs  
**File Description** Document Upload any additional information View Document  
**6.2.2 The functioning of the institutional bodies is effective and efficient**

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.



S. Kula Women's College maintains an articulated, decentralized organizational framework that facilitates the effective coordination of academic and administrative operations. The Principal is the Academic and Administrative head of the institution, providing strategic leadership across planning, implementation, and evaluation of all institutional programmes with the active support and participation of the faculty and non-teaching staff members.

The Internal Quality Assurance Cell (IQAC) serves as the central coordinating and monitoring body for quality enhancement. It conducts systematic evaluation of faculty performance using key indicators such as attendance, punctuality, integrity, instructional quality, and overall professional commitment. The IQAC also oversees the sustenance and continual enhancement of academic processes and outcomes, with special emphasis on institutional planning, stakeholder feedback integration, and quality benchmarks.

Personnel management at the institution adheres strictly to the service norms, promotional pathways, and appraisal systems prescribed by the Government of Manipur. The teaching and non-teaching faculty have the benefits of GPF, NPS, Casual Leaves, Earned Leaves, Medical Leaves and Maternity leaves etc., The Institute has a well-structured system for professional development for the faculty and staff.

**Grievance Redressal Mechanism:** If a member of the staff (teaching or non-teaching) has a grievance, he or she may raise the matter with the Head of the department, or the Teachers forum may directly approach the Principal for the redressal of his/her grievance.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**E. None of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

.

S.Kula Women's College has various effective welfare measures for teaching and non-teaching staff:

- The College has Teachers' Forum and Grievance Redressal Cell for general welfare and to resolve Grievances from employees as fast as possible.
- Health and Fitness: Staff are entitled to Government medical reimbursement scheme, regular health camp are also organised in collaboration with the local hospitals. The college also provides well-equipped gymnasium facilities, free yoga classes.
- Maternity leave: Staff are granted maternity leave as per government norms to support work-life balance.
- The college provides FDPs and Faculty Enrichment Programmes for teaching and non-teaching staff from time to time.
- Nomination of staff for Teachers' Training in and outside the state on duty to explore their knowledge.
- Infrastructure and other ICT facilities: Every department has well-furnished and spacious seating provided to each member of the staff to work comfortably. Free internet access is through LAN/Wifi and ICT tools for effective classroom delivery.
- Library resources, including vast e-resources, are made available for teaching, learning, and research purposes. All teachers are registered to INFLIBNET to access the e-resources available under N-List of NMEICT.
- Support higher studies: teachers are encouraged to pursue higher studies like Ph.D. and are granted study leave as per government norms

- **Skill development program:** Non-teaching staff are encouraged to participate in certain administrative training programs and workshops.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**S. Kula Women's College implements a well-defined and transparent performance system for both teaching and non-teaching staff under the regulations set by the State Government**

- Faculty members periodically submit self-assessment reports under Performance Based Appraisal System (PBAS), Career**

Advancement Scheme (CAS), and Annual Confidential Report (ACR) to Directorate of University and Higher Education, Government of Manipur.

- Student Feedback Reports on teaching performance provide critical insights into instructional effectiveness.
- The Internal Quality Assurance Cell (IQAC) prepares detailed assessments of faculty involvement in teaching, research, examinations, extension services, and related duties. These are reviewed and endorsed by the Principal, who serves as the IQAC Chairperson. Subsequently, the evaluation findings are examined during IQAC meetings and presented to the Principal, who recommends improvement strategies for underperforming faculty through formal advisories.
- The appraisal system for the ministerial staff is based on punctuality, execution of duties, proactiveness, and general demeanour.
- Department Heads regularly submit reports evaluating the effectiveness of support staff assigned to their departments.
- The Principal conducts routine inspections of the cleanliness and maintenance standards across departments, classrooms, laboratories, and other facilities.
- In cases where facilities are found lacking, disciplinary action is taken to ensure accountability and institutional upkeep.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college upholds fiscal accountability through routine internal and external audits conducted annually. Internal audits are managed by the college's finance committee, which reviews departmental budgets, expenditures, and fund utilization—particularly those linked to government-supported schemes.

External audits are conducted by certified auditors appointed by the Directorate of University and Higher Education, Government of Manipur, ensuring compliance with prescribed financial protocols.

Audit findings, including any objections raised, are handled systematically by a designated compliance team comprising the Principal and Heads of Departments. The team prepares appropriate responses with supporting documentation, which are then submitted to the relevant authority. The IQAC oversees the entire resolution process, ensuring that objections are settled in a timely and transparent manner before submission to the authority for final review.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is committed to fostering a robust research culture by encouraging knowledge creation and facilitating faculty-led research projects with strong social relevance. Research proposals in these domains are submitted to funding agencies such as UGC, DBT, DST, ICSSR, IGNOU, MoFPI, YAS, MWCD, among others, to seek financial assistance.

Furthermore, the college strives to optimize resource utilization by generating income through the rental of its two key facilities—the Fitness Centre/Gym and the Swimming Pool. Additionally, the college plans to offer services of the Food Testing Laboratory to the food

industry in Manipur and beyond, once NABL accreditation is secured.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of S. Kula Women's College has played an integral role in fostering a culture of continuous quality enhancement, aligning with NAAC guidelines and institutional goals.

**Regular IQAC Meetings:** Four meetings were held during the year to plan, implement, and review academic and administrative improvements.

**Academic Calendar & Programme Outcomes:** IQAC coordinated the preparation and dissemination of the institutional Academic Calendar, helping departments align teaching-learning processes with program-specific goals.

**Faculty Monitoring & Development:** Monitored punctuality, attendance, and organized training on ICT tools to boost teaching proficiency and digital pedagogy.

**Moodle Learning Management System:** Initiated the use of LMS to support blended learning, digital submission, and resource sharing.

**Online Webinars & Competitions:** Boosted engagement through virtual platforms across curricular and extracurricular domains for both faculty and students.

### Community Engagement & Extension

- **Mask-making and sanitizer preparation:** Facilitated student-led mask and sanitizer production during the pandemic, with distribution to faculty and neighbouring communities—an example of applied social responsibility.

### Research Encouragement & Knowledge Dissemination

- **Project-Based Research Culture:** Guided faculty to apply for UGC-STRIDE, ICSSR, and WSC grants—enhancing institutional research output.
- **SKWC Publication Cell:** Enabled publishing of faculty and student work.

#### Sustainable & Inclusive Campus Development

- **Green Campus Drive:** Executed eco-conscious upgrades including rooftop solar panel installations, LED lighting, and tree plantation initiatives.
- **Disabled-Friendly Infrastructure:** Built accessible washrooms and ramps to ensure inclusivity for differently-abled stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution, led by IQAC, has systematically advanced the blended learning ecosystem and fostered interdepartmental collaboration to enhance academic quality.

Department-specific and class-level WhatsApp groups were created to ensure timely communication, sharing of study materials, updates, and mentoring support.

**Online Teaching Modalities:** Classes were conducted via platforms like Google Meet and Zoom in the initial phase.

Regular online tests and assignments were administered to evaluate learning continuity, particularly during remote teaching phases.

IQAC organized Seminars, Faculty Development Programmes (FDPs), and workshops focused on digital pedagogy, educational tools, and NEP-aligned teaching strategies.



Faculty members were sensitized to evolving trends and encouraged to participate in academic, research, extension, and outreach activities to stay current and contribute beyond conventional teaching roles.

At the start of each academic session, Heads of Departments, under IQAC coordination, conduct meetings to allocate teaching assignments, ensuring utilization of specialized skills across departments and academic enrichment for students through exposure to faculty from diverse disciplines.

- Faculty from Biotechnology, Computer Science, Statistics, Physics, Chemistry, and Commerce take part in sessions beyond their departmental scope.
- Food Technology, Biotechnology, and Computer Science departments offer in-house training and workshops to benefit other departments.
- Unique facilities from specialized departments are made accessible to both staff and students from other streams, promoting resource optimization and experiential learning.
- IQAC acts as a coordination hub for these initiatives, ensuring smooth scheduling, documentation, and impact review—thereby reinforcing interdepartmental cooperation and holistic learning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

S. Kula Women's College actively sensitizes both staff and students on gender-related concerns through a variety of initiatives and academic integrations. Key measures include:

- **Relevant Courses Offered by Departments:** Departments such as Human Rights, English, and History offer specific papers and modules that address gender equity, women's rights, and related socio-cultural issues, encouraging critical thinking and awareness among students.
- **Celebration of International Women's Day and Related Events:** The college commemorates International Women's Day to highlight women's achievements and continue dialogue on gender issues.
- **Collaboration with Women's Studies Centre:** The college's Women's Studies Centre, supported by the UGC, plays an instrumental role in promoting gender awareness throughout outreach programs, and community engagement. Also, a Women's Grievance Redressal Cell opened under the Women's Studies Centre with the sole purpose to address women's issues.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The college is registered with the Nambol Municipal Council for solid waste collection, which ensures the routine disposal of waste generated on campus. In its commitment to sustainable waste management, the institution has established two solid-waste compost pits—one within the main campus and another in the hostel premises—dedicated to the eco-friendly treatment of biodegradable waste. These compost pits help reduce the environmental footprint and support the college's green initiatives.

While the college does not typically generate hazardous waste, specialized laboratories such as those in the Departments of Biotechnology and Food Technology adhere to strict protocols for waste handling. All biological and chemical waste from lab activities undergoes sterilization through autoclaving, and any residual materials are disposed of following established biosafety and environmental regulations to ensure safety and compliance with standard waste management practices.

Additionally, the college promotes awareness among students and staff regarding proper waste segregation and encourages the use of eco-friendly alternatives such as reusable containers and minimal plastic usage. Regular cleanliness drives are also organized, reinforcing the institution's commitment to environmental responsibility and community well-being.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college strictly adheres to the reservation policies prescribed by the Government of India during the student admission process.

Socially disadvantaged students, including those from ST, SC, OBC (non-creamy layer), and minority communities, are granted special privileges during admission. These include relaxation in entry marks, as well as access to various incentives and scholarship opportunities provided by the college, State Government, UGC, and Central Government.

Economically weaker yet meritorious students are also given admission privileges, including the provision of free education to support their pursuit of higher studies.

The college has a provision for free education for differently-abled students 1.Organizing Community Services and participation of the staff and students through NSS programmes, Eco Club, Covid-19 Help Group, Say No to Drugs Club, Fitness Club etc.

Organizing Awareness Programme in the topics related to Human Rights, Women issues, Legal aids, Human Development etc.

Organizing of extra co-curricular activities, cultural and literary programmes.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college actively promotes awareness and sensitization among students and staff regarding constitutional values, rights, duties, and responsibilities through a wide range of initiatives and programmes.

The institution operates two active NSS units, alongside specialized study centres such as the Women's Studies Centre and the Human Rights Studies Centre. In addition, various student clubs—including the Say No to Drugs Club, Fitness Club, and Eco Club—play a vital role in organizing activities that foster social responsibility, environmental awareness, leadership development, and a sense of civic duty.

A variety of programmes have been conducted, including community service initiatives, national integration camps, extension and outreach activities, and awareness campaigns. These efforts collectively aim to instil values aligned with the Constitution and to strengthen the sense of citizenship among participants.

The college also implements several government-endorsed campaigns and observances such as:

- Fit India Campaign
- World Mental Health Day
- Earth Day

In addition, numerous outreach programmes have been organized to spread awareness on key social issues, including Human Rights, Women's Rights, Women Empowerment, HIV/AIDS, and Disaster Management.

To address community needs and enhance vocational skills, the

college also conducts training and awareness programmes in areas such as:

- Food Processing and Preservation
- Applications of Biotechnology in Food, Environment, and Agriculture

These combined efforts reflect the college's commitment to nurturing informed, responsible, and empowered citizens in alignment with constitutional principles.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** **D. Any 1 of the above**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**



S. Kula Women's College celebrated and organized various national and international commemorative days, events and festivals-

- Earth Day was observed in the college on 22nd April 2021 to raise awareness about environmental protection and sustainable living. Various activities like tree plantation are in collaboration with the Internal Quality Assurance Cell (IQAC) to engage students and staff in environmental consciousness.
- As part of the nationwide initiative launched by the Ministry of Youth Affairs and Sports, the college organized the Fit India Freedom Run 2.0 on 4th September 2021 to encourage fitness, a healthy lifestyle, and the spirit of patriotism among students, faculty, and staff. The run was flagged off from S. Kula Women's College gate to Japanese War Memorial Complex and covered a distance of approximately 2.8 Km. Students, teaching and non-teaching staff enthusiastically participated, following all COVID-19 safety protocols such as wearing masks and maintaining physical distancing.
- The college observed World Mental Health Day 2021 on 10th October 2021 to raise awareness about mental health issues and promote emotional well-being among students and staff. The programme was organised by Mental Health & Counselling Unit S. Kula Women's College, Nambol in collaboration with Department of Sociology, S. Kula Women's College, Nambol.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. The college offers a wide range of diversified, flexible, and inter-disciplinary courses that are not only academically robust but also aligned with the evolving socio-economic needs at regional, national, and global levels. These courses aim to foster critical thinking, innovation, and skill development among students, thereby enhancing their employability and readiness to contribute meaningfully to society. Emphasis is placed on integrating local

relevance with global perspectives, encouraging experiential learning and the incorporation of emerging technologies and contemporary knowledge systems. The curriculum is regularly reviewed and updated to ensure it remains responsive to the changing dynamics of the job market, societal challenges, and sustainable development goals.

2. The college has set up ICT-enabled classrooms equipped with projectors, Smart boards etc.enabling both teachers and studentsto adapt and innovate in alignment with the evolving dynamics of the education system.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One of the most distinctive and defining features of S. Kula Women's College is its unwavering commitment to gender equity and women empowerment. Located in a rural part of Manipur, the college has taken significant strides in transforming the lives of women, especially those from underprivileged and remote backgrounds, by offering inclusive, value-based, and skill-oriented education.

#### Academic Innovation and Career-Oriented Education

S. Kula Women's College introduces interdisciplinary and job-oriented courses. Recognizing the pressing need for employability and self-reliance among women, the college has pioneered several programmes in Manipur, becoming the first and only institution in the state to introduce undergraduate courses in Biotechnology, Food Processing Technology, and Human Rights Education.

It has also received approval from Manipur University to introduce Bachelor in Fashion Designing and Master of Vocation (MVoc) programmes, further expanding its vocational education initiatives.

#### Research and Innovation Ecosystem

To promote a culture of research and innovation, the college has established several dedicated centres:

1. Bioinformatics Infrastructure Facility (BIF) Centre
2. Institutional Biotech Hub
3. Women's Studies Centre
4. Human Rights Studies Centre
5. Human Resource and Research Innovation Centre (HRRIC)

#### Skill Development and Community Engagement

S. Kula Women's College places strong emphasis on community outreach and skill development as essential tools for empowerment. Through active NSS units, and support from UGC Extension Activities, the college has built a robust network of programmes that serve both the students and the surrounding communities.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the curriculum prescribed by Manipur University. At the start of each academic session, an annual academic calendar is prepared in alignment with the university's academic schedule. Prior to the commencement of each semester, the Head of Department convenes a meeting with all departmental staff to discuss the distribution of courses. Based on faculty expertise and experience, course allocations are made accordingly. A detailed timetable is prepared to ensure smooth and efficient conduct of both theory and practical classes.

The Head of department ensure that the departmental library as well as the laboratories are stocked with the requisite books, journals, and other necessary resources. Timely completion of the syllabus and the performance of students are reviewed in Departmental Meetings.

Classroom teaching is enhanced through the use of audio-visual aids, ICT tools, individual mentorship, practical sessions, remedial classes, and a structured feedback mechanism. Continuous assessment is carried out through student presentations, assignments or projects, class tests, and group discussions, ensuring a comprehensive evaluation of learning outcomes.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Student assessment is carried out through a rigorous system that includes assignments, class tests, presentations, and practicals. The institution strictly adheres to the guidelines provided by Manipur University for conducting internal assessments.

- The administration ensures timely submission of internal assessment results by the faculty during the semester. Additionally, the Examination Committee oversees the smooth conduct of examinations. The committee also issues necessary guidelines to assist students throughout the examination process. In addition to conducting and evaluating internal assessments, the faculty members of the institution actively participate in the evaluation process at the university level, which serves as the final stage of curriculum assessment.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

Nil

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has Department of Human Rights and Value Education which plays a vital role in fostering ethical consciousness, social responsibility, and civic awareness among students. This department aims to instill students a deep respect for human dignity, equality, justice, and democratic values through both academic and co-curricular initiatives.

In addition to the academic curriculum, the department actively engages students in outreach programmes, awareness campaigns, and observance of days of national and international importance such as Human Rights Day, and Constitution Day.

The Women's Studies Centre in the college, established with financial assistance from the University Grants Commission (UGC), plays an important role in promoting gender equity, women's empowerment, and inclusive education. The Centre engages students in outreach programmes on issues related to gender, women's rights, and social justice. It also plays a significant role in celebrating important occasions such as International Women's Day.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

33

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<b>No File Uploaded</b>
MoU's with relevant organizations for these courses, if any	<b>No File Uploaded</b>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

**205**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**



File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

#### 1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://skwomenscollege.ac.in/students-feedback-form/">https://skwomenscollege.ac.in/students-feedback-form/</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

835

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

451

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At S. Kula Women's College, the assessment of students learning levels begins during the admission process. The students' performance in their previous examinations serves as an initial indicator of their learning level at the start of the semester. The college evaluates and monitors students' learning progress through the following programs and activities:

- Student Induction Programme: At the beginning of each academic session, a Student Induction Programme (SIP) is conducted, during which newly admitted students engage in various activities such as debates, quizzes, essay writing, and other literary events.
- Continuous classroom assessment through regular weekly test, assignment and departmental seminar
- 

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
707	121

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

S. Kula Women's College enriches students' learning experiences through the implementation of student-centered teaching methodologies-

Field trips and institutional visits, integral to the curriculum of subjects like Home Science, Botany, and Geography, were organized to provide students with practical exposure and experiential learning opportunities.

Hands-on activities through project work are conducted to foster experiential learning, enhance practical skills, and deepen students' understanding of theoretical concepts.

Departmental student seminars are conducted at the discretion of the departments.

Students are actively involved in planning and organizing various events and celebrations, including the Freshers' Meet, Farewell Parties, Cultural Programs, and Teachers' Day functions.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="https://skwomenscollege.ac.in/classroom-seminar-halls/">https://skwomenscollege.ac.in/classroom-seminar-halls/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty of S. Kula Women's College utilizes ICT tools to complement traditional teaching methods, making the learning process more engaging, interactive, and student-friendly-

Most classrooms are equipped with Smartboards, LCD projectors, and computers to support effective teaching. In-house workshops are conducted to provide teachers with hands-on training in using ICT tools. Students also utilize these tools for delivering their classroom seminars.

Online classes are conducted using platforms such as Google Meet, Webex, Zoom, and WhatsApp, with some teachers also sharing recorded lectures on YouTube. Additionally, the college campus is Wi-Fi enabled, allowing both teachers and students to access the internet seamlessly.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

123

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

124

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### **2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

##### **2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

37

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### **2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

##### **2.4.3.1 - Total experience of full-time teachers**

2426

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### **2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

S. Kula Women's College implements a clear and continuous internal evaluation process to monitor student performance.

The university guidelines regarding program-wise and course-wise examination patterns are conveyed to students through the college prospectus. At the beginning of each academic session, a staff meeting is held to decide the frequency and schedule of internal assessments. These tentative dates are then incorporated into the academic calendar for that semester.

Each department ensures continuous evaluation through class tests, assignments, seminar presentations, project work etc.

At the end of each semester the assessment reports are submitted to the Principal and a copy to the IQAC.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well-established system in place to ensure that continuous assessment is conducted in a transparent, efficient manner, prioritizing the best interests of the students.

Multiple internal assessments are conducted throughout the semester in various forms, including unit tests, class tests, assignments, classroom seminars, practical evaluations, and project work assessments.

Answer scripts of internal class tests, assignments, and project reports are reviewed and discussed with students after evaluation. If students have any concerns regarding the marks awarded, they may address their grievances with the respective faculty member.

In rare instances where students' grievances are not resolved satisfactorily, they may approach their mentor or the teacher-in-charge for further redressal. In exceptional cases, the intervention of the Head of the Institution may be sought.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students of S. Kula Women's College are well-informed about the stated programme and course outcomes of the various academic programmes offered by the institution.

The learning outcomes of each course are clearly outlined at the beginning in the College Prospectus, enabling students to understand the objectives of the courses and what is expected of them in terms of academic achievement.

The Admission Committee also assists students in understanding the courses available, helping them choose the programmes and subjects that best align with their interests and goals.

Further, students are briefed about POs and COs of the programmes in which they have enrolled by teachers of their respective departments during the Student Induction programme at the beginning of each Academic Session.

The Programme Outcomes and Course Outcomes for each department are also accessible on the college website, alongside the respective syllabi.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of programmes and course outcomes are evaluated by the following measures:

Teachers prepare lesson plans and maintain records of the lectures delivered in accordance with the prescribed syllabus. A structured timeline is followed to ensure that the course syllabus is completed within the designated timeframe of the semester.

There are various methodologies decided by the teachers as per program guidelines such as written tests, assignments, practical etc.

Regular departmental meetings are held to address any issues related to the academic functioning of the department. The college has an established feedback mechanism through which teachers, students, and alumnae provide honest feedback on various aspects such as the curriculum, teaching-learning process, and available infrastructure.

The IQAC and the Academic Council ensures any grievances or complaints are promptly resolved.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

200

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey



**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://skwomenscollege.ac.in/student-satisfactory-survey/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

30.15

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

1

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****5**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of research papers by title, author, department, name and year of publication (Data Template)	<b>No File Uploaded</b>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List books and chapters edited volumes/ books published (Data Template)	<b>No File Uploaded</b>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Nil**

File Description	Documents
Paste link for additional information	<a href="https://www.youtube.com/watch?v=BhWLBu_3WY">https://www.youtube.com/watch?v=BhWLBu_3WY</a>
Upload any additional information	<b>No File Uploaded</b>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of awards for extension activities in last 5 year(Data Template)	<b>No File Uploaded</b>
e-copy of the award letters	<b>No File Uploaded</b>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**2**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

i. The college has 25 ICT-enabled classrooms and 3 well-equipped seminar halls to support effective teaching and learning.

ii. Laboratories: The science departments are equipped with modern instruments such as Gas Chromatography (GC), High-Performance Liquid Chromatography (HPLC), Gel Documentation System, Polymerase Chain Reaction (PCR), Atomic Absorption Spectrometer (AAS), and UV-VIS Spectrophotometers.

iii. The Bioinformatics Infrastructure Facility Centre conducts regular training programmes and fosters collaborative research with other departments. The centre is equipped with 15 computers connected via Wi-Fi/LAN.

iv. The college houses a DBT Biotech Hub that provides foundational biotechnology infrastructure and research support. It has also been upgraded to an Advanced-Level Institutional Biotech Hub.

v. The college has a well-resourced library with LAN and internet connectivity across the campus, enabling both staff and students to access e-resources under the N-LIST of NMEICT and a wide range of e-journals. The library is equipped with 10 functional computers.

vi. The college features a Food Testing Laboratory under the Ministry of Food Processing Industries. The lab is furnished with sophisticated instruments including GC-MS, HPLC-MS, and Atomic Absorption Spectrometer.

vii. There are two Computer Centres in the college: Lab I has 20 computers, while Lab II is equipped with 9 computers.

viii. A Multi-Media Language Laboratory is available with seating capacity and facilities for 20 students to enhance language learning and communication skills.

ix. ICT Infrastructure: The college has 110 Computers. The whole campus has LAN with Internet Connectivity. There are 13 printing machines. x. The campus is under CCTV surveillance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://skwomenscollege.ac.in/facilities/">https://skwomenscollege.ac.in/facilities/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has two multipurpose halls with seating capacities of 100 and 150 respectively, equipped with facilities and sports equipment for various indoor and outdoor games. Sports materials for athletics, chess, carrom, badminton, table tennis, wrestling mats, and yoga accessories are systematically stored in a designated storeroom.

A fitness class is incorporated into the regular academic timetable, ensuring that each student actively participates in at least one sporting activity during class hours.

The college regularly hosts University Inter-College tournaments and events, fostering a spirit of healthy competition and sportsmanship.

An Annual Sports Meet is organized each year, which is integrated with the Annual College Week, combining athletic and cultural festivities.

Regarding Yoga activities, the college has consistently observed International Yoga Day and conducts special yoga sessions in connection with the Fit India Campaign since its inception.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://skwomenscollege.ac.in/facilities-2/">https://skwomenscollege.ac.in/facilities-2/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

28

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

34

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

S. Kula Women's College Library houses a collection of 8,100 textbooks and 4,401 reference books. It subscribes to approximately 45 journals, along with two local newspapers and one national daily. The library reading room can accommodate over 50 students at a time.

The SKWC Library has been a subscriber of the N-LIST programme under NMEICT since 2011, providing access to over 3 lakh e-books and 6,000 e-journals. Both faculty and students benefit from extensive access to these digital resources, including e-journals subscribed directly by the college.

The library is equipped with 10 functional computers with internet connectivity, of which 8 are accessible for use by students and teachers.

Initially, the library operated with the SOUL 2.0 Integrated Library Management Software (ILMS). However, during the academic year 2016-17, a major technical mishap resulted in the crash of the library's computer system that hosted both the SOUL 2.0 server and client modules. Unfortunately, due to severe damage to the server, data recovery and backup could not be completed.

Recently, SOUL 2.0 is being reinstalled on a new computer system, and the library is currently in a partially automated stage. OPAC (Online Public Access Catalogue) is also available within the library system.

- Name of ILMS Software: SOUL 2.0
- Nature of Automation: Partially Automated



- **Version: 2.0**
- **Year of Initial Automation: 2011**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for Additional Information	<a href="https://skwomenscollege.ac.in/n-list/">https://skwomenscollege.ac.in/n-list/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**C. Any 2 of the above**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**2**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution allocates a reasonable budget for the continuous upgradation and maintenance of its IT infrastructure, ensuring seamless access for both staff and students. Regular inspection and assessment of IT facilities—particularly in computer laboratories, the Bioinformatics Facility (BIF) Centre, classrooms, and the library—are carried out. Upgradation is undertaken as and when required, often in consultation with external experts.

At the beginning of each academic year, a comprehensive evaluation of the IT infrastructure is conducted, followed by the preparation of a budget to support augmentation, replacement, and modernization efforts. Input from end-users—faculty and students—is actively sought to identify areas needing improvement, and necessary actions are taken accordingly.

While planning for IT enhancements, factors such as the computer-to-student ratio, the current condition of existing equipment, and the availability of advanced technological solutions are taken into consideration. Periodic evaluations of key IT components—including UPS systems, generators, software applications, computer hardware, CCTV systems, switches, LCD projectors, and internet facilities—are carried out to ensure optimal performance, efficient utilization, and a high-quality experience for all users.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

110

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college follows a policy of continuous and systematic improvement in the maintenance and optimal utilization of its infrastructure.

Laboratories are managed by designated laboratory staff under the supervision of departmental committees. These staff members receive periodic training to ensure efficiency and adherence to safety standards. General safety protocols are prominently displayed in all laboratories, and stock registers are diligently maintained. Repairs and maintenance of laboratory equipment are carried out by authorized service providers or company representatives.

Fire extinguishers and safety instructions are installed and clearly displayed across the college campus to ensure preparedness and awareness.

The Physical Education faculty plays an active role in the maintenance of the sports ground.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

57

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

15

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

1	
File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
<b>5.2.2 - Number of students progressing to higher education during the year</b>	
<b>5.2.2.1 - Number of outgoing student progression to higher education</b>	
1	
File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>
<b>5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)</b>	
<b>5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year</b>	
0	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
<b>5.3 - Student Participation and Activities</b>	
<b>5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year</b>	
<b>5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.</b>	

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Student Council/Union is a group of 7 elected students, with equal representation from the different disciplines. Student Council/Union will operate for one academic year and will change in the next year. As students are important stakeholders in our college, there is a need to have student representation in the routine functioning of the college. The Student Body works closely together with Student Mentoring Committee within a framework to provide a means for student expression and involvement in Institutional affairs and activities; opportunities for student experiences in leadership; and strengthen student-faculty community relations. However, in 2021-2022, due to COVID-19, the college students' election was postponed indefinitely. And to oversee their engagement in various co-curricular and extracurricular activities, student representatives, each from 25 departments, were elected as an interim arrangement by the principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the**



**Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association registered under the Societies Registration Act of 1860, with Registration No. 97 of 2011. The details of the contribution made by the Alumni Association towards growth and academic development of the college in the last five years are:

1. Extension of Financial Assistance to the college.
2. Submission of feedback in respect to curriculum, teaching, research, and extension activities.
3. Participation of Alumni to the extension activities.
4. Recommendation for introducing new skill-oriented courses.
5. Guidance and Counselling to the students about their future careers, placements, and grievances.
6. Motivation of the students in participation in community services and outreach programmes to build their careers towards leadership, which in turn helps in National Development and Integration.
7. Participation in the decision-making of the college by constituting themselves in the Academic Bodies

File Description	Documents
Paste link for additional information	<a href="https://skwomenscollege.ac.in/alumni-2/">https://skwomenscollege.ac.in/alumni-2/</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college became a fully operational government institution following the Government Order No. 31/3/AIDED COL/CONVSN/HE-16(MSSW) issued on August 21, 2019, and has since been managed by the Directorate of University and Higher Education, Government of Manipur, with Dr. W. Robindro Singh serving as the Principal and Head of the Institution. The leadership at the college consists of a team of staff members, both male and female, who possess wisdom, knowledge, and experience across various fields. To ensure effective administration and the efficient execution of academic activities, efforts are being made to decentralize management through the establishment of the Academic Council, IQAC, NSS units, Heads of Departments, along with several committees and cells that include teaching and non-teaching staff as members. The college has implemented a system for delegating authority and granting operational autonomy—committees and cells are created with members who are well-suited or specialized for managing specific events or activities. Program Conveners, Co-Conveners, Coordinators, and their respective teams are empowered to plan and conduct academic programs and events. The IQAC plays a crucial role in ensuring the effective planning and execution of academic activities, facilitated through regular meetings and evaluations of these initiatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal serves as the administrative leader of the institution. However, for effective administration and efficient implementation of the academic activities, steps are being taken to decentralize management through the Academic Council, IQAC, NSS units, Heads of Departments, and various committees and cells made up of teaching and non-teaching staff. Department Heads are empowered to make academic and administrative decisions relevant to their respective areas. The college has established a framework for delegating responsibilities and granting operational autonomy - committees and cells are created with individuals who are qualified to oversee specific events or activities. Program Conveners/co-coordinators and their teams are empowered to design and execute academic programs and events. The IQAC facilitates effective planning and execution of academic tasks through regular meetings and evaluations of these activities.

Simultaneously, participative management is being actively fostered through inclusive practices that appreciate the contributions and involvement of all stakeholders. The college promotes participative management by engaging Faculty members, Non-teaching staff, students, Alumni, External peer representatives, and Parents in various institutional activities, including decision-making processes. Various committees/centres/cells/clubs are established involving all stakeholders to achieve the goal of enhancing learning opportunities. Regular staff meetings are conducted to ensure that faculty and non-teaching staff are informed and consulted on key issues. Feedback mechanisms are established to collect suggestions from students, alumni, parents, and faculty.

S

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Following the introduction of the RUSA Scheme in Manipur in October 2013, S. Kula Women's College submitted several developmental proposals under the initiative in 2014. Pursuant to the Government's directive (Ref. No. 1(7)/BCC/RUSA/16/36, dated 2nd November 2016), the College constituted an Infrastructure and Building Committee specifically for implementing RUSA-sponsored projects. The committee was led by the Chairman of the Governing Body, with the Principal appointed as Member Secretary, and Shri W. Robindro Singh, Head of Department, serving as a nodal officer and two other Staff members, a Government. Nominee and a PWD Architect as members. Significantly the S. Kula Women's College has represented the State of Manipur at the Digital Launch Programme inaugurated by the Hon'ble HRD Minister Prakash Javedakar from Delhi on 17 April 2017.

Achievements:...Purchase of lab equipment, 2020-21. Funds released: Rs. 25 Lakhs  
File Description Document Upload any additional information View Document 6.2.2 The functioning of the institutional bodies is effective and efficient

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

S. Kula Women's College maintains an articulated, decentralized organizational framework that facilitates the effective coordination of academic and administrative operations. The

Principal is the Academic and Administrative head of the institution, providing strategic leadership across planning, implementation, and evaluation of all institutional programmes with the active support and participation of the faculty and non-teaching staff members.

The Internal Quality Assurance Cell (IQAC) serves as the central coordinating and monitoring body for quality enhancement. It conducts systematic evaluation of faculty performance using key indicators such as attendance, punctuality, integrity, instructional quality, and overall professional commitment. The IQAC also oversees the sustenance and continual enhancement of academic processes and outcomes, with special emphasis on institutional planning, stakeholder feedback integration, and quality benchmarks.

Personnel management at the institution adheres strictly to the service norms, promotional pathways, and appraisal systems prescribed by the Government of Manipur. The teaching and non-teaching faculty have the benefits of GPF, NPS, Casual Leaves, Earned Leaves, Medical Leaves and Maternity leaves etc., The Institute has a well-structured system for professional development for the faculty and staff.

**Grievance Redressal Mechanism:** If a member of the staff (teaching or non-teaching) has a grievance, he or she may raise the matter with the Head of the department, or the Teachers forum may directly approach the Principal for the redressal of his/her grievance.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- .
- S.Kula Women's College has various effective welfare measures for teaching and non-teaching staff:
- The College has Teachers' Forum and Grievance Redressal Cell for general welfare and to resolve Grievances from employees as fast as possible.
  - Health and Fitness: Staff are entitled to Government medical reimbursement scheme, regular health camp are also organised in collaboration with the local hospitals. The college also provides well-equipped gymnasium facilities, free yoga classes.
  - Maternity leave: Staff are granted maternity leave as per government norms to support work-life balance.
  - The college provides FDPs and Faculty Enrichment Programmes for teaching and non-teaching staff from time to time.
  - Nomination of staff for Teachers' Training in and outside the state on duty to explore their knowledge.
  - Infrastructure and other ICT facilities: Every department has well-furnished and spacious seating provided to each member of the staff to work comfortably. Free internet access is through LAN/Wifi and ICT tools for effective classroom delivery.
  - Library resources, including vast e-resources, are made available for teaching, learning, and research purposes. All teachers are registered to INFLIBNET to access the e-resources available under N-List of NMEICT.
  - Support higher studies: teachers are encouraged to pursue higher studies like Ph.D. and are granted study leave as

per government norms

- Skill development program: Non-teaching staff are encouraged to participate in certain administrative training programs and workshops.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**S. Kula Women's College implements a well-defined and transparent performance system for both teaching and non-teaching staff under the regulations set by the State Government**



- Faculty members periodically submit self-assessment reports under Performance Based Appraisal System (PBAS), Career Advancement Scheme (CAS), and Annual Confidential Report (ACR) to Directorate of University and Higher Education, Government of Manipur.
- Student Feedback Reports on teaching performance provide critical insights into instructional effectiveness.
- The Internal Quality Assurance Cell (IQAC) prepares detailed assessments of faculty involvement in teaching, research, examinations, extension services, and related duties. These are reviewed and endorsed by the Principal, who serves as the IQAC Chairperson. Subsequently, the evaluation findings are examined during IQAC meetings and presented to the Principal, who recommends improvement strategies for underperforming faculty through formal advisories.
- The appraisal system for the ministerial staff is based on punctuality, execution of duties, proactiveness, and general demeanour.
- Department Heads regularly submit reports evaluating the effectiveness of support staff assigned to their departments.
- The Principal conducts routine inspections of the cleanliness and maintenance standards across departments, classrooms, laboratories, and other facilities.
- In cases where facilities are found lacking, disciplinary action is taken to ensure accountability and institutional upkeep.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college upholds fiscal accountability through routine internal and external audits conducted annually. Internal audits are managed by the college's finance committee, which reviews departmental budgets, expenditures, and fund utilization-particularly those linked to government-supported

schemes.

External audits are conducted by certified auditors appointed by the Directorate of University and Higher Education, Government of Manipur, ensuring compliance with prescribed financial protocols.

Audit findings, including any objections raised, are handled systematically by a designated compliance team comprising the Principal and Heads of Departments. The team prepares appropriate responses with supporting documentation, which are then submitted to the relevant authority. The IQAC oversees the entire resolution process, ensuring that objections are settled in a timely and transparent manner before submission to the authority for final review.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is committed to fostering a robust research culture by encouraging knowledge creation and facilitating faculty-led research projects with strong social relevance. Research proposals in these domains are submitted to funding agencies such as UGC, DBT, DST, ICSSR, IGNOU, MoFPI, YAS, MWCD,

among others, to seek financial assistance.

Furthermore, the college strives to optimize resource utilization by generating income through the rental of its two key facilities—the Fitness Centre/Gym and the Swimming Pool. Additionally, the college plans to offer services of the Food Testing Laboratory to the food industry in Manipur and beyond, once NABL accreditation is secured.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of S. Kula Women's College has played an integral role in fostering a culture of continuous quality enhancement, aligning with NAAC guidelines and institutional goals.

**Regular IQAC Meetings:** Four meetings were held during the year to plan, implement, and review academic and administrative improvements.

**Academic Calendar & Programme Outcomes:** IQAC coordinated the preparation and dissemination of the institutional Academic Calendar, helping departments align teaching-learning processes with program-specific goals.

**Faculty Monitoring & Development:** Monitored punctuality, attendance, and organized training on ICT tools to boost teaching proficiency and digital pedagogy.

**Moodle Learning Management System:** Initiated the use of LMS to support blended learning, digital submission, and resource sharing.

**Online Webinars & Competitions:** Boosted engagement through virtual platforms across curricular and extracurricular domains for both faculty and students.

**Community Engagement & Extension**

- **Mask-making and sanitizer preparation:** Facilitated student-led mask and sanitizer production during the pandemic, with distribution to faculty and neighbouring communities—an example of applied social responsibility.

#### Research Encouragement & Knowledge Dissemination

- **Project-Based Research Culture:** Guided faculty to apply for UGC-STRIDE, ICSSR, and WSC grants—enhancing institutional research output.
- **SKWC Publication Cell:** Enabled publishing of faculty and student work.

#### Sustainable & Inclusive Campus Development

- **Green Campus Drive:** Executed eco-conscious upgrades including rooftop solar panel installations, LED lighting, and tree plantation initiatives.
- **Disabled-Friendly Infrastructure:** Built accessible washrooms and ramps to ensure inclusivity for differently-abled stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution, led by IQAC, has systematically advanced the blended learning ecosystem and fostered interdepartmental collaboration to enhance academic quality.

Department-specific and class-level WhatsApp groups were created to ensure timely communication, sharing of study materials, updates, and mentoring support.

**Online Teaching Modalities:** Classes were conducted via platforms like Google Meet and Zoom in the initial phase.

Regular online tests and assignments were administered to evaluate learning continuity, particularly during remote teaching phases.

IQAC organized Seminars, Faculty Development Programmes (FDPs), and workshops focused on digital pedagogy, educational tools, and NEP-aligned teaching strategies.

Faculty members were sensitized to evolving trends and encouraged to participate in academic, research, extension, and outreach activities to stay current and contribute beyond conventional teaching roles.

At the start of each academic session, Heads of Departments, under IQAC coordination, conduct meetings to allocate teaching assignments, ensuring utilization of specialized skills across departments and academic enrichment for students through exposure to faculty from diverse disciplines.

- Faculty from Biotechnology, Computer Science, Statistics, Physics, Chemistry, and Commerce take part in sessions beyond their departmental scope.
- Food Technology, Biotechnology, and Computer Science departments offer in-house training and workshops to benefit other departments.
- Unique facilities from specialized departments are made accessible to both staff and students from other streams, promoting resource optimization and experiential learning.
- IQAC acts as a coordination hub for these initiatives, ensuring smooth scheduling, documentation, and impact review—thereby reinforcing interdepartmental cooperation and holistic learning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality**

**B. Any 3 of the above**

**initiatives with other institution(s)**  
**Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### **7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

**S. Kula Women's College actively sensitizes both staff and students on gender-related concerns through a variety of initiatives and academic integrations. Key measures include:**

- Relevant Courses Offered by Departments:** Departments such as Human Rights, English, and History offer specific papers and modules that address gender equity, women's rights, and related socio-cultural issues, encouraging critical thinking and awareness among students.
- Celebration of International Women's Day and Related Events:** The college commemorates International Women's Day to highlight women's achievements and continue dialogue on gender issues.
- Collaboration with Women's Studies Centre:** The college's Women's Studies Centre, supported by the UGC, plays an instrumental role in promoting gender awareness throughout outreach programs, and community engagement. Also, a Women's Grievance Redressal Cell opened under the Women's Studies Centre with the sole purpose to address women's issues.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil
<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	
C. Any 2 of the above	
File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</b>	
<p>The college is registered with the Nambol Municipal Council for solid waste collection, which ensures the routine disposal of waste generated on campus. In its commitment to sustainable waste management, the institution has established two solid-waste compost pits—one within the main campus and another in the hostel premises—dedicated to the eco-friendly treatment of biodegradable waste. These compost pits help reduce the environmental footprint and support the college's green initiatives.</p> <p>While the college does not typically generate hazardous waste, specialized laboratories such as those in the Departments of Biotechnology and Food Technology adhere to strict protocols for waste handling. All biological and chemical waste from lab activities undergoes sterilization through autoclaving, and any residual materials are disposed of following established biosafety and environmental regulations to ensure safety and</p>	

compliance with standard waste management practices.

Additionally, the college promotes awareness among students and staff regarding proper waste segregation and encourages the use of eco-friendly alternatives such as reusable containers and minimal plastic usage. Regular cleanliness drives are also organized, reinforcing the institution's commitment to environmental responsibility and community well-being.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

B. Any 3 of the above



File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college strictly adheres to the reservation policies prescribed by the Government of India during the student admission process.

Socially disadvantaged students, including those from ST, SC, OBC (non-creamy layer), and minority communities, are granted special privileges during admission. These include relaxation in entry marks, as well as access to various incentives and scholarship opportunities provided by the college, State Government, UGC, and Central Government.

Economically weaker yet meritorious students are also given admission privileges, including the provision of free education to support their pursuit of higher studies.

The college has a provision for free education for differently-abled students 1.Organizing Community Services and participation of the staff and students through NSS programmes, Eco Club, Covid-19 Help Group, Say No to Drugs Club, Fitness Club etc.

Organizing Awareness Programme in the topics related to Human Rights, Women issues, Legal aids, Human Development etc.

Organizing of extra co-curricular activities, cultural and literary programmes.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college actively promotes awareness and sensitization among students and staff regarding constitutional values, rights, duties, and responsibilities through a wide range of initiatives and programmes.

The institution operates two active NSS units, alongside specialized study centres such as the Women's Studies Centre and the Human Rights Studies Centre. In addition, various student clubs—including the Say No to Drugs Club, Fitness Club, and Eco Club—play a vital role in organizing activities that foster social responsibility, environmental awareness, leadership development, and a sense of civic duty.

A variety of programmes have been conducted, including community service initiatives, national integration camps, extension and outreach activities, and awareness campaigns. These efforts collectively aim to instil values aligned with the Constitution and to strengthen the sense of citizenship among participants.

The college also implements several government-endorsed campaigns and observances such as:

- Fit India Campaign
- World Mental Health Day
- Earth Day

In addition, numerous outreach programmes have been organized to spread awareness on key social issues, including Human Rights, Women's Rights, Women Empowerment, HIV/AIDS, and Disaster Management.

To address community needs and enhance vocational skills, the

college also conducts training and awareness programmes in areas such as:

- Food Processing and Preservation
- Applications of Biotechnology in Food, Environment, and Agriculture

These combined efforts reflect the college's commitment to nurturing informed, responsible, and empowered citizens in alignment with constitutional principles.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.**

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

S. Kula Women's College celebrated and organized various national and international commemorative days, events and festivals-

- Earth Day was observed in the college on 22nd April 2021 to raise awareness about environmental protection and sustainable living. Various activities like tree plantation are in collaboration with the Internal Quality Assurance Cell (IQAC) to engage students and staff in environmental consciousness.
- As part of the nationwide initiative launched by the Ministry of Youth Affairs and Sports, the college organized the Fit India Freedom Run 2.0 on 4th September 2021 to encourage fitness, a healthy lifestyle, and the spirit of patriotism among students, faculty, and staff. The run was flagged off from S. Kula Women's College gate to Japanese War Memorial Complex and covered a distance of approximately 2.8 Km. Students, teaching and non-teaching staff enthusiastically participated, following all COVID-19 safety protocols such as wearing masks and maintaining physical distancing.
- The college observed World Mental Health Day 2021 on 10th October 2021 to raise awareness about mental health issues and promote emotional well-being among students and staff. The programme was organised by Mental Health & Counselling Unit S. Kula Women's College, Nambol in collaboration with Department of Sociology, S. Kula Women's College, Nambol.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. The college offers a wide range of diversified, flexible, and inter-disciplinary courses that are not only academically robust but also aligned with the evolving socio-economic needs at

regional, national, and global levels. These courses aim to foster critical thinking, innovation, and skill development among students, thereby enhancing their employability and readiness to contribute meaningfully to society. Emphasis is placed on integrating local relevance with global perspectives, encouraging experiential learning and the incorporation of emerging technologies and contemporary knowledge systems. The curriculum is regularly reviewed and updated to ensure it remains responsive to the changing dynamics of the job market, societal challenges, and sustainable development goals.

2. The college has set up ICT-enabled classrooms equipped with projectors, Smart boards etc.enabling both teachers and studentsto adapt and innovate in alignment with the evolving dynamics of the education system.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One of the most distinctive and defining features of S. Kula Women's College is its unwavering commitment to gender equity and women empowerment. Located in a rural part of Manipur, the college has taken significant strides in transforming the lives of women, especially those from underprivileged and remote backgrounds, by offering inclusive, value-based, and skill-oriented education.

#### Academic Innovation and Career-Oriented Education

S. Kula Women's College introduces interdisciplinary and job-oriented courses. Recognizing the pressing need for employability and self-reliance among women, the college has pioneered several programmes in Manipur, becoming the first and only institution in the state to introduce undergraduate courses in Biotechnology, Food Processing Technology, and Human Rights Education.

It has also received approval from Manipur University to

introduce Bachelor in Fashion Designing and Master of Vocation (MVoc) programmes, further expanding its vocational education initiatives.

#### Research and Innovation Ecosystem

To promote a culture of research and innovation, the college has established several dedicated centres:

1. Bioinformatics Infrastructure Facility (BIF) Centre
2. Institutional Biotech Hub
3. Women's Studies Centre
4. Human Rights Studies Centre
5. Human Resource and Research Innovation Centre (HRRIC)

#### Skill Development and Community Engagement

S. Kula Women's College places strong emphasis on community outreach and skill development as essential tools for empowerment. Through active NSS units, and support from UGC Extension Activities, the college has built a robust network of programmes that serve both the students and the surrounding communities.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

1. Freeship for students for the academic session 2020-21. The following freeship provisions have been made for newly enrolled students for the current academic session.

- Full freeship is awarded to students securing positions within the top 20 ranks in the Higher Secondary Examinations.

- Students who have secured 1st, 2nd, or 3rd positions or won medals at the national or international level in recognized sports events are eligible for full freeship.
- Students with disabilities of 70% or above are entitled to receive full freeship.
- Students who have obtained 80% and above marks in their qualifying examination will be exempted from tuition fees.
- Students scoring between 70% and 79.99% will be granted a 50% concession in tuition fees.

2. To conduct workshops/Seminars/Training Programmes

3. To Conduct Faculty Development/Enrichment Programmes for teachers and training programmes for Support staff