



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-39/1/21(C)

Date: 04-08-2023

To

*S. Ibotombi Singh, Asst. Professor, S. Kula Women's College, Internal Examiner*

Sir/Madam,

I am directed to say that you have been appointed as External/Internal Practical Examiners for the BA/BSc/B.Com/BFT/BSW/BTT 4th Semester (Chemistry) Practical Examination, 2023(May) at the S. Kula Women's College to be held on 11-08-2023 to 16-08-2023 at 09:00 am.

Your special attention is drawn to the following:

You are requested to keep the marks assigned to the candidates strictly secret. You are further requested to submit the marks and the examined scripts immediately within five days after the completion of the practical examination. If any relative of yours is appearing at this examination the offer should not be accepted. In case you are approached by or on behalf of any candidate to divulge his/her marks or anything else of unfair nature in connection with his/her examination, you are requested to report the matter immediately to the undersigned. The remuneration will be paid at the prescribed rate of the University after the publication of the results.

Yours faithfully,

(Anisul Alam)

Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-39/1/21(C)  
Date: 22-02-2024

To

*Sh. Ibotombi Singh, Asst. Professor, S. Kula Women's College, Internal Examiner*

Sir/Madam,

I am directed to say that you have been appointed as External/Internal Practical Examiners for the BA/BSc/B.Com/BPES/BFT/BSW/BTT 2<sup>nd</sup> Semester (Chemistry) Practical Examination, 2023 (May)(NEP), at the S. Kula Women's College, to be held on 28/02/2024 to 01/03/2024 at 09:00 am.

Your special attention is drawn to the following:

You are requested to keep the marks assigned to the candidates strictly secret. You are further requested to submit the marks and the examined scripts immediately within five days after the completion of the practical examination. If any relative of yours is appearing at this examination the offer should not be accepted. In case you are approached by or on behalf of any candidate to divulge his/her marks or anything else of unfair nature in connection with his/her examination, you are requested to report the matter immediately to the undersigned. The remuneration will be paid at the prescribed rate of the University after the publication of the results.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-39/1/21(C)  
Date: 30-06-2023

To

*Dr. L. Sumobala Devi, Asst. Professor, S.K. Women's College, Internal Examiner*

Sir/Madam,

I am directed to say that you have been appointed as External/Internal Practical Examiners for the BA/BSc/BCom/BPES/BFT/BSW/BTT 1<sup>st</sup> Semester (Food Tech) Practical Examination, 2022(Nov) NEP at the S.K. Women's College, to be held on 03-07-2023 to 05-07-2023 at 10:00 am.

Your special attention is drawn to the following:

You are requested to keep the marks assigned to the candidates strictly secret. You are further requested to submit the marks and the examined scripts immediately within five days after the completion of the practical examination. If any relative of yours is appearing at this examination the offer should not be accepted. In case you are approached by or on behalf of any candidate to divulge his/her marks or anything else of unfair nature in connection with his/her examination, you are requested to report the matter immediately to the undersigned. The remuneration will be paid at the prescribed rate of the University after the publication of the results.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-39/1/21(C)

Date: 30-06-2023

To

*Dr. Laishram Sumobala, Asst. Professor, S.K. Women's College, External Examiner*

Sir/Madam,

I am directed to say that you have been appointed as External/Internal Practical Examiners for the BA/BSc/B.Com/BPES/BFT/BSW/BTT 1st Semester (Food Technology) Practical Examination, 2022 (November)(NEP), at the Naorem Birahari College, to be held on 03/07/2023 to 05/07/2023 at 09:00 am.

Your special attention is drawn to the following:

You are requested to keep the marks assigned to the candidates strictly secret. You are further requested to submit the marks and the examined scripts immediately within five days after the completion of the practical examination. If any relative of yours is appearing at this examination the offer should not be accepted. In case you are approached by or on behalf of any candidate to divulge his/her marks or anything else of unfair nature in connection with his/her examination, you are requested to report the matter immediately to the undersigned. The remuneration will be paid at the prescribed rate of the University after the publication of the results.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-39/1/21(C)

Date: 18-07-2023

To

*Dr. L. Sumobala Devi, Asst. Professor, S. Kula Women's College, Internal Examiner*

Sir/Madam,

I am directed to say that you have been appointed as External/Internal Practical Examiners for the BA/BSc/B.Com/BFT/BSW/BTT 6th Semester (Food Technology BFT-606) Practical Examination, 2023 (May), at the S. Kula Women's College, to be held on 21-07-2023 at 10:00 am.

Your special attention is drawn to the following:

You are requested to keep the marks assigned to the candidates strictly secret. You are further requested to submit the marks and the examined scripts immediately within five days after the completion of the practical examination. If any relative of yours is appearing at this examination the offer should not be accepted. In case you are approached by or on behalf of any candidate to divulge his/her marks or anything else of unfair nature in connection with his/her examination, you are requested to report the matter immediately to the undersigned. The remuneration will be paid at the prescribed rate of the University after the publication of the results.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-39/1/21(C)

Date: 04-08-2023

To

*L. Sumobala Devi , Asst. Professor, S. Kula Women's College, Internal Examiner*

Sir/Madam,

I am directed to say that you have been appointed as External/Internal Practical Examiners for the BA/BSc/B.Com/BFT/BSW/BTT 4th Semester (Food Technology) (405) Practical Examination, 2023(May) at the S. Kula Women's College to be held on 11-08-2023 to 16-08-2023 at 09:00 am.

Your special attention is drawn to the following:

You are requested to keep the marks assigned to the candidates strictly secret. You are further requested to submit the marks and the examined scripts immediately within five days after the completion of the practical examination. If any relative of yours is appearing at this examination the offer should not be accepted. In case you are approached by or on behalf of any candidate to divulge his/her marks or anything else of unfair nature in connection with his/her examination, you are requested to report the matter immediately to the undersigned. The remuneration will be paid at the prescribed rate of the University after the publication of the results.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-39/1/21(C)

Date: 11-08-2023

To

*Dr. Laishram Sumobala, Asst. Professor, S. Kula Women's College, External Examiner*

Sir/Madam,

I am directed to say that you have been appointed as External/Internal Practical Examiners for the BA/BSc/B.Com/BPES/BFT/BSW/BTT 4th Semester (Food Technology) Practical Examination, 2023 (May), at the Naorem Birahari College, to be held on 12/08/2023 to 17/08/2023 at 10:00 am.

Your special attention is drawn to the following:

You are requested to keep the marks assigned to the candidates strictly secret. You are further requested to submit the marks and the examined scripts immediately within five days after the completion of the practical examination. If any relative of yours is appearing at this examination the offer should not be accepted. In case you are approached by or on behalf of any candidate to divulge his/her marks or anything else of unfair nature in connection with his/her examination, you are requested to report the matter immediately to the undersigned. The remuneration will be paid at the prescribed rate of the University after the publication of the results.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-2/1/21(C)

Date: 14-09-2023

To

Dr. L. Sumobala Devi, Asst. Professor, SKW College- (i) BFT:SE301(Cereals and Legumes Processing Technology) (ii) BFT:SE305 (Laboratory Course)

Sir/Madam,

I am directed to say that you have been appointed as paper-setter of the abovementioned paper(s) for the BA/BSc/BCom/BFT/BSW/BTT 3<sup>rd</sup> Semester Examination, 2023(Nov.).

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned or send the same by registered post in double covered envelope addressed to the undersigned by name so as to reach him on or before 06-10-2023 positively.

**INSTRUCTIONS:**

1. The manuscripts must be in your own handwriting legibly and clearly written on FORM No. 14 supplied herewith. If you can type yourself, a typed copy is preferred. No copy of the question paper should be retained.
2. All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
3. In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare instructions to examiners and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results. Answer to short answer type questions and objective questions should be given in the instructions.
4. Paper setters specially in language subjects, will please supply full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
5. The bill form enclosed may please be returned after filling in the same and making pre-receipt by affixing a revenue stamp of Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

**Encl:**

1. Previous year's question paper.
2. Confidential blank form No. 14.
3. Remuneration bill form

Yours faithfully,

(Anisul Alam)

Asst. Registrar (Senior Scale)  
Examinations





MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-39/1/21(C)  
Date: 21-02-2024

To

*Dr. L. Sumobala Devi, Asst. Professor, S. Kula Women's College, Internal Examiner*

Sir/Madam,

I am directed to say that you have been appointed as External/Internal Practical Examiners for the BA/BSc/B.Com/BPES/BFT/BSW/BTT 5<sup>th</sup> Semester (Food Technology) Practical Examination, 2023(November), at the S. Kula Women's College, to be held on 26/02/2024 to 27/02/2024 at 10:00 am. Your special attention is drawn to the following:

You are requested to keep the marks assigned to the candidates strictly secret. You are further requested to submit the marks and the examined scripts immediately within five days after the completion of the practical examination. If any relative of yours is appearing at this examination the offer should not be accepted. In case you are approached by or on behalf of any candidate to divulge his/her marks or anything else of unfair nature in connection with his/her examination, you are requested to report the matter immediately to the undersigned. The remuneration will be paid at the prescribed rate of the University after the publication of the results.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-39/1/21(C)

Date: 21-02-2024

To

*Dr. L.Sumobala Devi, Asst. Professor, S. Kula Women's College, Internal Examiner*

Sir/Madam,

I am directed to say that you have been appointed as External/Internal Practical Examiners for the BA/BSc/B.Com/BPES/BFT/BSW/BTT 5<sup>th</sup> Semester (Food Technology) Practical Examination, 2023(November), at the S. Kula Women's College, to be held on 26/02/2024 to 27/02/2024 at 10:00 am.

Your special attention is drawn to the following:

You are requested to keep the marks assigned to the candidates strictly secret. You are further requested to submit the marks and the examined scripts immediately within five days after the completion of the practical examination. If any relative of yours is appearing at this examination the offer should not be accepted. In case you are approached by or on behalf of any candidate to divulge his/her marks or anything else of unfair nature in connection with his/her examination, you are requested to report the matter immediately to the undersigned. The remuneration will be paid at the prescribed rate of the University after the publication of the results.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-39/1/21(C)

Date: 22-02-2024

To

*Dr. Moirangthem Lakshmiyari , Asst. Professor, KP College, External Examiner*

Sir/Madam,

I am directed to say that you have been appointed as External/Internal Practical Examiners for the BA/BSc/B.Com/BPES/BFT/BSW/BTT 2<sup>nd</sup> Semester (Food Technology) Practical Examination, 2023 (May)(NEP), at the S. Kula Women's College, to be held on 28/02/2024 to 01/03/2024 at 09:00 am.

Your special attention is drawn to the following:

You are requested to keep the marks assigned to the candidates strictly secret. You are further requested to submit the marks and the examined scripts immediately within five days after the completion of the practical examination. If any relative of yours is appearing at this examination the offer should not be accepted. In case you are approached by or on behalf of any candidate to divulge his/her marks or anything else of unfair nature in connection with his/her examination, you are requested to report the matter immediately to the undersigned. The remuneration will be paid at the prescribed rate of the University after the publication of the results.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-39/1/21(C)  
Date: 22-02-2024

To

*Dr. L. Sumobala Devi , Asst. Professor, S. Kula Women's College, Internal Examiner*

Sir/Madam,

I am directed to say that you have been appointed as External/Internal Practical Examiners for the BA/BSc/B.Com/BPES/BFT/BSW/BTT 2<sup>nd</sup> Semester (Food Technology) Practical Examination, 2023 (May)(NEP), at the S. Kula Women's College, to be held on 28/02/2024 to 01/03/2024 at 09:00 am.

Your special attention is drawn to the following:

You are requested to keep the marks assigned to the candidates strictly secret. You are further requested to submit the marks and the examined scripts immediately within five days after the completion of the practical examination. If any relative of yours is appearing at this examination the offer should not be accepted. In case you are approached by or on behalf of any candidate to divulge his/her marks or anything else of unfair nature in connection with his/her examination, you are requested to report the matter immediately to the undersigned. The remuneration will be paid at the prescribed rate of the University after the publication of the results.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-30/1/21(C)

Date: 26-02-2024

To

Dr. L. Sumobala Devi, Asst. Professor, SKW College- Food Technology

Subject: Appointment of Head Examiner.

Sir/Madam,

I am directed to say that you have been appointed as Head Examiner for the BA/BSc/BCom/BFT/BSW/BTT 5<sup>th</sup> Semester Examination, 2023 (November) (Old).

Further, I am to inform you that the central evaluation work may be done at the premise of Examination Block, MU and should be completed within 10 (Ten) days from the date of receipt of answer-scripts.

**Instructions to Head Examiners:**

- (i) The Head Examiner will set the standard of evaluation of answer scripts and ensure uniformity to the standard of evaluation by issuing written instruction in detail to the examiners working under him and by systematic sampling of at least five percent of the answer scripts and by revising the markings up to a maximum of 10 per cent wherever necessary.
- (ii) It will also be the duty of the Head Examiner to supervise scrutiny of answer scripts so as to ensure that all questions are marked and totals are correctly calculated and entered into the mark-slips.
- (iii) The Head Examiner will report to the Controller of Examinations the results of the examinations and the performance of the examiners and the scrutinisers. The Head Examiner will also report in the prescribed proforma the performance of the candidates and similar other matters connected with the examination.
- (iv) If the Head Examiner finds any examiner erratic in his evaluation, he will have authority to recommend re-evaluation of the scripts of that examiner. The Head Examiner will do such other work in connection with the evaluation as may be assigned to him from time to time by the authorities of the University.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-111/1/23(C)

Date: 26-02-2024

To

Dr. L. Sumobala Devi, Asst. Professor, SKW College- Food Technology

Subject: Appointment of Head Examiner.

Sir/Madam,

I am directed to say that you have been appointed as Head Examiner for the BA/BSc/BCom/BPES/BFT/BSW/BTT 2<sup>nd</sup> Semester Examination, 2023(May)(NEP).

Further, I am to inform you that the central evaluation work may be done at the premise of Examination Block, MU and should be completed within 10 (Ten) days from the date of receipt of answer-scripts.

**Instructions to Head Examiners:**

- (i) The Head Examiner will set the standard of evaluation of answer scripts and ensure uniformity to the standard of evaluation by issuing written instruction in detail to the examiners working under him and by systematic sampling of at least five percent of the answer scripts and by revising the markings up to a maximum of 10 per cent wherever necessary.
- (ii) It will also be the duty of the Head Examiner to supervise scrutiny of answer scripts so as to ensure that all questions are marked and totals are correctly calculated and entered into the mark-slips.
- (iii) The Head Examiner will report to the Controller of Examinations the results of the examinations and the performance of the examiners and the scrutinisers. The Head Examiner will also report in the prescribed proforma the performance of the candidates and similar other matters connected with the examination.
- (iv) If the Head Examiner finds any examiner erratic in his evaluation, he will have authority to recommend re-evaluation of the scripts of that examiner. The Head Examiner will do such other work in connection with the evaluation as may be assigned to him from time to time by the authorities of the University.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR:IMPHAL

No.MU/9-4/22/21(E)

March 04, 2024

To

✓ The Nodal Officer,  
M.Voc. Courses,  
S.K. Women's College, Nambol

Subject: Appointment of Officer-in-charge for conducting  
the M. Voc. 2<sup>nd</sup> Sem. Exam.2023(June) and 1<sup>st</sup> Sem. Exam.2023(Dec.)  
respectively commencing w.e.f. 08-03-2024.

Madam

I am directed to say that you have been appointed as Officer-in-charge of the M.Voc. 1<sup>st</sup> and 2<sup>nd</sup> Semester examination, 2023 to be conducted w.e.f. 08-03-2024 at the S.K.Women's College, Nambol. Further Ito inform you that

(i)the name of teachers may be intimated for appointment as Assistant Officer in charge by the University(One AOC for every 400 candidates).

(ii) One investigator may be appointed for every 30 candidates at most average ratio should not be greater than 1:25. However in every room there must be at least two invigilators if the , number of candidates is less than 25.

(iii) Invigilators & AOC should be briefed with regard to their duties and responsibilities at least 3 days ahead of the commencement of the examination.

(iv) The inspection team will visit at your Centre to ascertain that the examination is being conducted as per Examination Rules & Regulations of the University.

I shall be grateful if you accept this assignment.

Yours faithfully,

(O. Mukta Singh)

Asstt. Registrar(Exams.)

Undertaking(to be signed by individually)

To

The Controller of Examinations,  
Manipur University, Canchipur,Imphal.

Sir,

In response to your letter no..... dated..... I, .....

Employed as .....in .....College/institute accept  
the offer of assignment given to me. I state and affirm as under:

- (i) I have been assigned with the duties for the .....examination, 20..
- (ii) Non of my relative is appearing in the said examination
- (iii) None of the ,candidates in my coaching is appeared in the examination.

Dated

Yours faithfully,



MANIPUR UNIVERSITY  
CANCHIPUR:IMPHAL

No.MU/9-4/21(DR)/E

March 06, 2024

To

DR.L.Sumobala Devi  
S.Kula Women's College, Nambol.

Subject: Appointment of internal/external practical examiner for the M.Voc. 1<sup>st</sup> / 2<sup>nd</sup> Sem. Exam.202

Sir,

I am directed to say that you have been appointed as Internal/External practical examiner in Paper "MFP 109(P) / MFP 209(P)" for the M/.Voc. 1<sup>st</sup>/2<sup>nd</sup> Semester Practical Examination,20203 to be held S.K.Women College, Nambol at 10.00 a.m.

Yours faithfully,

( O. Mukta Singh )  
Asstt. Registrar(Exams.)

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations





MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-32/2/23(C)

Date: 07-03-2024

To

*Dr. L. Sumobala Devi, Asst. Professor, SKW College- BFT: SE-504 (Food Safety and Quality Control)*

Sir/Madam,

I am directed to say that you have been appointed as examiner of the abovementioned paper for the BA/BSc/BCom/BSW/BFT/BTT 5<sup>th</sup> Semester Examination, 2023(Nov.).

The evaluation work is to be completed the assigned work within 10 (Ten) days from the date of receipt of this appointment. Further, you are requested to indicate very clearly in the column of the mark-slip that the marks are awarded out of 100/75/50 as the case may be.

Please keep in mind that the marks awarded to the candidates are kept strictly secret and submit the marks slip together with the evaluated answer scripts within the specified time.

In case a close relative(s) of your family appearing at this examination, you are requested to inform immediately to the undersigned before accepting the assignment.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-2/1/21(C)

Date: 14-03-2024

To

Dr. L. Sumobala Devi, Asst. Professor, SKW College- BFT:SE404 (Snack Foods and Beverages Technology)

Sir/Madam,

I am directed to say that you have been appointed as paper-setter of the abovementioned paper(s) for the BA/BSc/BCom/BFT/BSW/BTT 4<sup>th</sup> Semester Examination, 2024(May) (Old/Back).

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned or send the same by registered post in double covered envelope addressed to the undersigned by name so as to reach him on or before 05-04-2024 positively.

**INSTRUCTIONS:**

1. The manuscripts must be in your own handwriting legibly and clearly written on FORM No. 14 supplied herewith. If you can type yourself, a typed copy is preferred. No copy of the question paper should be retained.
2. All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
3. In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare instructions to examiners and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results. Answer to short answer type questions and objective questions should be given in the instructions.
4. Paper setters specially in language subjects, will please supply full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
5. The bill form enclosed may please be returned after filling in the same and making pre-receipt by affixing a revenue stamp of Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

**Encl:**

1. Previous year's question paper.
2. Confidential blank form No. 14.
3. Remuneration bill form

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-2/1/21(C)

Date: 14-03-2024

To

*Dr. L. Sumobala Devi, Asst. Professor, SKW College- BFT:SE-602 (Environmental Issues in Food Industry)*

Sir/Madam,

I am directed to say that you have been appointed as paper-setter of the abovementioned paper(s) for the BA/BSc/BCom/BFT/BSW/BTT 6<sup>th</sup> Semester Examination, 2024(May) (Old).

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned or send the same by registered post in double covered envelope addressed to the undersigned by name so as to reach him on or before 05-04-2024 positively.

**INSTRUCTIONS:**

1. The manuscripts must be in your own handwriting legibly and clearly written on FORM No. 14 supplied herewith. If you can type yourself, a typed copy is preferred. No copy of the question paper should be retained.
2. All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
3. In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare instructions to examiners and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results. Answer to short answer type questions and objective questions should be given in the instructions.
4. Paper setters specially in language subjects, will please supply full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
5. The bill form enclosed may please be returned after filling in the same and making pre-receipt by affixing a revenue stamp of Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

**Encl:**

1. *Previous year's question paper.*
2. *Confidential blank form No. 14.*
3. *Remuneration bill form*

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-2/1/21(C)

Date: 14-09-2023

To

Dr. L. Ishwori, Asst. Professor, SKW College- BTT: SE-504 (Bioprocess Technology & Nanobiotechnology)

Sir/Madam,

I am directed to say that you have been appointed as paper-setter of the abovementioned paper(s) for the BA/BSc/BCom/BFT/BSW/BTT 5<sup>th</sup> Semester Examination, 2023(Nov.).

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned or send the same by registered post in double covered envelope addressed to the undersigned by name so as to reach him on or before 06-10-2023 positively.

**INSTRUCTIONS:**

1. The manuscripts must be in your own handwriting legibly and clearly written on FORM No. 14 supplied herewith. If you can type yourself, a typed copy is preferred. No copy of the question paper should be retained.
2. All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
3. In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare instructions to examiners and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results. Answer to short answer type questions and objective questions should be given in the instructions.
4. Paper setters specially in language subjects, will please supply full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
5. The bill form enclosed may please be returned after filling in the same and making pre-receipt by affixing a revenue stamp of Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

**Encl:**

1. *Previous year's question paper.*
2. *Confidential blank form No. 14.*
3. *Remuneration bill form*

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-2/1/21(C)

Date: 14-09-2023

To

Dr. L. Ishwori, Asst. Professor, SKW College- (i) BTT:SE302 (Enzymology)(ii) BTT:SE304 (Basic Immunology)

Sir/Madam,

I am directed to say that you have been appointed as paper-setter of the abovementioned paper(s) for the BA/BSc/BCom/BFT/BSW/BTT 3<sup>rd</sup> Semester Examination, 2023(Nov.).

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned or send the same by registered post in double covered envelope addressed to the undersigned by name so as to reach him on or before 06-10-2023 positively.

**INSTRUCTIONS:**

1. The manuscripts must be in your own handwriting legibly and clearly written on FORM No. 14 supplied herewith. If you can type yourself, a typed copy is preferred. No copy of the question paper should be retained.
2. All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
3. In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare instructions to examiners and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results. Answer to short answer type questions and objective questions should be given in the instructions.
4. Paper setters specially in language subjects, will please supply full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
5. The bill form enclosed may please be returned after filling in the same and making pre-receipt by affixing a revenue stamp of Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

**Encl:**

1. Previous year's question paper.
2. Confidential blank form No. 14.
3. Remuneration bill form

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-32/1/21(C)

Date: 21-07-2023

To

*Dr. L. Ishwori, Asst. Professor, SKW College- BTT:SE401 (Microbial Biotechnology)*

Sir/Madam,

I am directed to say that you have been appointed as examiner of the abovementioned paper for the BA/BSc/BCom/BSW/BFT/BTT 4<sup>th</sup> Semester Examination, 2023(May).

The evaluation work is to be completed the assigned work within 10 (Ten) days from the date of receipt of this appointment. Further, you are requested to indicate very clearly in the column of the mark-slip that the marks are awarded out of 100/75/50 as the case may be.

Please keep in mind that the marks awarded to the candidates are kept strictly secret and submit the marks slip together with the evaluated answer scripts within the specified time.

In case a close relative(s) of your family appearing at this examination, you are requested to inform immediately to the undersigned before accepting the assignment.

Yours faithfully,

(Anisul Alam)

Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-101/1/23(C)  
Date: 26-07-2023

To

*Dr. L. Ishwori, Asst. Professor, SKW College-BTT501S (b) (Biofertilizer Production)*

Sir/Madam,

I am directed to say that you have been appointed as examiner of the abovementioned paper for the BA/BSc/BCom/BPES/BSW/BFT/BTT 1<sup>st</sup> Semester Examination, 2022(November)(NEP).

The evaluation work is to be completed the assigned work within 10 (Ten) days from the date of receipt of this appointment. Further, you are requested to indicate very clearly in the column of the mark-slip that the marks are awarded out of 100/75/50 as the case may be.

Please keep in mind that the marks awarded to the candidates are kept strictly secret and submit the marks slip together with the evaluated answer scripts within the specified time.

In case a close relative(s) of your family appearing at this examination, you are requested to inform immediately to the undersigned before accepting the assignment.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-2/1/21(C)  
Date: 21-03-2023

To

Dr. L. Ishwori, Asst. Professor, SKW College- BTT:SE203 (Microbiology)

Sir/Madam,

I am directed to say that you have been appointed as paper-setter of the abovementioned paper(s) for the BA/BSc/BCom/BFT/BSW/BTT 2<sup>nd</sup> Semester Examination, 2023(May).

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned or send the same by registered post in double covered envelope addressed to the undersigned by name so as to reach him on or before 13-04-2023 positively.

**INSTRUCTIONS:**

1. The manuscripts must be in your own handwriting legibly and clearly written on FORM No. 14 supplied herewith. If you can type yourself, a typed copy is preferred. No copy of the question paper should be retained.
2. All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
3. In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare instructions to examiners and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results. Answer to short answer type questions and objective questions should be given in the instructions.
4. Paper setters specially in language subjects, will please supply full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
5. The bill form enclosed may please be returned after filling in the same and making pre-receipt by affixing a revenue stamp of Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

Encl:

1. *Previous year's question paper.*
2. *Confidential blank form No. 14.*
3. *Remuneration bill form*

Yours faithfully,

(Anisul Alam)

Asst. Registrar (Senior Scale)  
Examinations





MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-2/1/21(C)

Date: 21-03-2023

To

Dr. L. Ishwori, Asst. Professor, SKW College- BTT:SE401 (Microbial Biotechnology)

Sir/Madam,

I am directed to say that you have been appointed as paper-setter of the abovementioned paper(s) for the BA/BSc/BCom/BFT/BSW/BTT 4<sup>th</sup> Semester Examination, 2023(May).

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned or send the same by registered post in double covered envelope addressed to the undersigned by name so as to reach him on or before 13-04-2023 positively.

**INSTRUCTIONS:**

1. The manuscripts must be in your own handwriting legibly and clearly written on FORM No. 14 supplied herewith. If you can type yourself, a typed copy is preferred. No copy of the question paper should be retained.
2. All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
3. In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare instructions to examiners and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results. Answer to short answer type questions and objective questions should be given in the instructions.
4. Paper setters specially in language subjects, will please supply full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
5. The bill form enclosed may please be returned after filling in the same and making pre-receipt by affixing a revenue stamp of Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

Encl:

1. Previous year's question paper.
2. Confidential blank form No. 14.
3. Remuneration bill form

Yours faithfully,

(Anisul Alam)

Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-2/1/21(C)

Date: 21-03-2023

To

Dr. L. Ishwori, Asst. Professor, SKW College- BTT:SE405(PR) (Lab. Course-VII: Biostatistics and Microbiology)

Sir/Madam,

I am directed to say that you have been appointed as paper-setter of the abovementioned paper(s) for the BA/BSc/BCom/BFT/BSW/BTT 4<sup>th</sup> Semester Examination, 2023(May).

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned or send the same by registered post in double covered envelope addressed to the undersigned by name so as to reach him on or before 13-04-2023 positively.

**INSTRUCTIONS:**

1. The manuscripts must be in your own handwriting legibly and clearly written on FORM No. 14 supplied herewith. If you can type yourself, a typed copy is preferred. No copy of the question paper should be retained.
2. All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
3. In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare instructions to examiners and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results. Answer to short answer type questions and objective questions should be given in the instructions.
4. Paper setters specially in language subjects, will please supply full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
5. The bill form enclosed may please be returned after filling in the same and making pre-receipt by affixing a revenue stamp of Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

**Encl:**

1. Previous year's question paper.
2. Confidential blank form No. 14.
3. Remuneration bill form

Yours faithfully,

(Anisur Alam)

Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-2/1/21(C)

Date: 21-03-2023

To

Dr. L. Ishwori, Asst. Professor, SKW College- BTT:SE206(PR) (Lab. Course-IV: Microbiology & Human genetics)

Sir/Madam,

I am directed to say that you have been appointed as paper-setter of the abovementioned paper(s) for the BA/BSc/BCom/BFT/BSW/BTT 2<sup>nd</sup> Semester Examination, 2023(May).

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned or send the same by registered post in double covered envelope addressed to the undersigned by name so as to reach him on or before 13-04-2023 positively.

**INSTRUCTIONS:**

1. The manuscripts must be in your own handwriting legibly and clearly written on FORM No. 14 supplied herewith. If you can type yourself, a typed copy is preferred. No copy of the question paper should be retained.
2. All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
3. In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare instructions to examiners and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results. Answer to short answer type questions and objective questions should be given in the instructions.
4. Paper setters specially in language subjects, will please supply full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
5. The bill form enclosed may please be returned after filling in the same and making pre-receipt by affixing a revenue stamp of Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

Encl:

1. Previous year's question paper.
2. Confidential blank form No. 14.
3. Remuneration bill form

Yours faithfully,

(Anisul Alam)

Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-97/1/23(C)  
Date: 03-04-2023

To

Dr. L. Ishwori, Asst. Professor, SKW College- BTT501S (b) (Biofertilizer Production)

Sir/Madam,

I am directed to say that you have been appointed as paper-setter of the abovementioned paper(s) for the BA/BSc/BCom/BPES/BFT/BSW/BTT 1<sup>st</sup> Semester Examination, 2022(November)(NEP).

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned on or before 13-04-2023 positively.

**INSTRUCTIONS:**

- The manuscripts must be legibly and clearly written in your own handwriting on the supplied FORM No. 14. A typed copy is preferable if you can type. No copy of the question paper should be retained.
- The Core, AECC, DSE and GEC papers shall carry 75 marks (Full Marks) / 30 marks (Pass Marks) for 3 hours.
- The SEC paper shall carry 50 marks (Full Marks) / 20 marks (Pass Marks) for 2 hours.
- The Practical shall carry 50 marks (Full Marks) / 20 marks (Pass Marks) for 3 hours.
- The question for a theory paper shall consist of four parts: **Part-A:** Objective Type Questions; **Part-B:** Very Short Answer Type Questions; **Part-C:** Short Answer Type Questions; **Part-D:** Long Answer Type Questions;
- The pattern of questions for a theory paper carrying 50 Marks in an end semester examination shall match the following format:

Part	Marks
A Answer <b>ALL</b> questions. Each question carries 1 mark	6 x 1 = 6
B Answer any <b>FOUR</b> out of <b>SEVEN</b> questions. Each question carries 2 marks.	4 x 2 = 8
C Answer any <b>THREE</b> out of <b>FIVE</b> questions. Each question carries 4 marks.	3 x 4 = 12
D Answer any <b>THREE</b> out of <b>FIVE</b> questions. Each question carries 8 marks.	3 x 8 = 24

- The pattern of questions for a theory paper carrying 75 Marks in an end semester examination shall match the following format:

Part	Marks
A Answer <b>ALL</b> questions. Each question carries 1 mark	10 x 1 = 10
B Answer any <b>FIVE</b> out of <b>EIGHT</b> questions. Each question carries 2 marks.	5 x 2 = 10
C Answer any <b>FIVE</b> out of <b>EIGHT</b> questions. Each question carries 5 marks.	5 x 5 = 25
D Answer any <b>THREE</b> out of <b>FIVE</b> questions. Each question carries 10 marks.	3 x 10 = 30

- All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
- In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare instructions to examiners and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results.
- Paper setters shall provide full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
- The bill form enclosed may be returned after filling in the same and making pre-receipt by affixing a revenue stamp of Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

Encl:

- Confidential blank form No. 14.
- Remuneration bill form

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIIPUR, IMPHAL

No. MU/9-97/1/23(C)  
Date: 03-04-2023

To

Dr. L. Ishwori, Asst. Professor, SKIV College- BTT501S (b) (Biofertilizer Production)

Sir/Madam,

I am directed to say that you have been appointed as paper-setter of the abovementioned paper(s) for the BA/BSc/BCom/BPES/BFT/BSW/BTT 1<sup>st</sup> Semester Examination, 2022(November)(NEP).

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned on or before 13-04-2023 positively.

**INSTRUCTIONS:**

1. The manuscripts must be legibly and clearly written in your own handwriting on the supplied FORM No. 14. A typed copy is preferable if you can type. No copy of the question paper should be retained.
2. The Core, AECC, DSE and GEC papers shall carry 75 marks (Full Marks) / 30 marks (Pass Marks) for 3 hours.
3. The SEC paper shall carry 50 marks (Full Marks) / 20 marks (Pass Marks) for 2 hours.
4. The Practical shall carry 50 marks (Full Marks) / 20 marks (Pass Marks) for 3 hours.
5. The question for a theory paper shall consists of four parts: **Part-A:** Objective Type Questions; **Part-B:** Very Short Answer Type Questions; **Part-C:** Short Answer Type Questions; **Part-D:** Long Answer Type Questions;
6. The pattern of questions for a theory paper carrying 50 Marks in an end semester examination shall match the following format:

Part		Marks
A	Answer <b>ALL</b> questions. Each question carries 1 mark	6 x 1 = 6
B	Answer any <b>FOUR</b> out of <b>SEVEN</b> questions. Each question carries 2 marks.	4 x 2 = 8
C	Answer any <b>THREE</b> out of <b>FIVE</b> questions. Each question carries 4 marks.	3 x 4 = 12
D	Answer any <b>THREE</b> out of <b>FIVE</b> questions. Each question carries 8 marks.	3 x 8 = 24

7. The pattern of questions for a theory paper carrying 75 Marks in an end semester examination shall match the following format:

Part		Marks
A	Answer <b>ALL</b> questions. Each question carries 1 mark	10 x 1 = 10
B	Answer any <b>FIVE</b> out of <b>EIGHT</b> questions. Each question carries 2 marks.	5 x 2 = 10
C	Answer any <b>FIVE</b> out of <b>EIGHT</b> questions. Each question carries 5 marks.	5 x 5 = 25
D	Answer any <b>THREE</b> out of <b>FIVE</b> questions. Each question carries 10 marks.	3 x 10 = 30

8. All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
9. In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare instructions to examiners and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results.
10. Paper setters shall provide full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
11. The bill form enclosed may be returned after filling in the same and making pre-receipt by affixing a revenue stamp of Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

Encl:

1. Confidential blank form No. 14.
2. Remuneration bill form

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-111/1/23(C)

Date: 26-02-2024

To

Dr. L. Ishwori, Asst. Professor, SKW College- Biotechnology

Subject: Appointment of Head Examiner.

Sir/Madam,

I am directed to say that you have been appointed as Head Examiner for the BA/BSc/BCom/BPES/BFT/BSW/BTT 2<sup>nd</sup> Semester Examination, 2023(May)(NEP).

Further, I am to inform you that the central evaluation work may be done at the premise of Examination Block, MU and should be completed within 10 (Ten) days from the date of receipt of answer-scripts.

**Instructions to Head Examiners:**

- (i) The Head Examiner will set the standard of evaluation of answer scripts and ensure uniformity to the standard of evaluation by issuing written instruction in detail to the examiners working under him and by systematic sampling of at least five percent of the answer scripts and by revising the markings up to a maximum of 10 per cent wherever necessary.
- (ii) It will also be the duty of the Head Examiner to supervise scrutiny of answer scripts so as to ensure that all questions are marked and totals are correctly calculated and entered into the mark-slips.
- (iii) The Head Examiner will report to the Controller of Examinations the results of the examinations and the performance of the examiners and the scrutinisers. The Head Examiner will also report in the prescribed proforma the performance of the candidates and similar other matters connected with the examination.
- (iv) If the Head Examiner finds any examiner erratic in his evaluation, he will have authority to recommend re-evaluation of the scripts of that examiner. The Head Examiner will do such other work in connection with the evaluation as may be assigned to him from time to time by the authorities of the University.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR:IMPHAL

No.MU/19-2/19(DR)

Dec. 20, 2023

To *Dr. L. Ishori*  
*HOD, Dept. of Biotechnology*  
*SK Women College*

Sir/Madam,

I am directed to say that you have been appointed as paper-setter in *BVPPQM/03-FM* for the *B.Voc. 1st Semester Exam., 2023(Dec.)*.

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned or send the same by registered post in double covered envelope addressed to the undersigned by name so as to reach him on or before 20-01-2024 positively.

**INSTRUCTIONS:**

1. The manuscripts must be in your own handwriting legibly and clearly written on FORM No. 14 supplied herewith. If you can type yourself, a typed copy is preferred. No copy of the question paper should be retained.
2. This paper will carry 100 marks for which 3 hours time will be allowed.
3. All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
4. In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare instructions to examiners and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results. Answer to short answer type questions and objective questions should be given in the instructions.
5. Paper setters specially in language subjects, will please supply full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
6. The bill form enclosed may please be returned after filling in the same and making pre-receipt by affixing a revenue stamp of Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

Encl:

1. Confidential blank form No. 14.
2. Remuneration bill form

Yours faithfully,

*(Signature)*  
(O. Mukta Singh)  
Asstt. Registrar(Exam.)

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**(Undertaking on Examination Duty)**

To  
The Deputy Registrar(Exam.)  
Manipur University  
Canchipur, Imphal  
Sir,

In response to your letter no. .... dated ..... I, ..... employed as ..... in ..... College/Institute accept/cannot accept the offer of appointment as paper setter and I state and affirm as under:

1. I have been assigned with the duties of paper setter for the



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-97/1/23(C)

Date: 19-12-2023

To

Dr. L. Ishwori, Asst. Professor, SKW College- BTT501S (b) (Biofertilizer Production)

Sir/Madam,

I am directed to say that you have been appointed as paper-setter of the abovementioned paper(s) for the BA/BSc/BCom/BPES/BFT/BSW/BTT 1<sup>st</sup> Semester Examination, 2023(November)(NEP).

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned on or before 10-01-2024 positively.

**INSTRUCTIONS:**

1. The manuscripts must be legibly and clearly written in your own handwriting on the supplied FORM No. 14. A typed copy is preferable if you can type. No copy of the question paper should be retained.
2. The Core, AECC, DSE and GEC papers shall carry 75 marks (Full Marks) / 30 marks (Pass Marks) for 3 hours.
3. The SEC paper shall carry 50 marks (Full Marks) / 20 marks (Pass Marks) for 2 hours.
4. The Practical shall carry 50 marks (Full Marks) / 20 marks (Pass Marks) for 3 hours.
5. The question for a theory paper shall consists of four parts: **Part-A:** Objective Type Questions; **Part-B:** Very Short Answer Type Questions; **Part-C:** Short Answer Type Questions; **Part-D:** Long Answer Type Questions;
6. The pattern of questions for a theory paper carrying 50 Marks in an end semester examination shall match the following format:

Part	Marks
A Answer <b>ALL</b> questions. Each question carries 1 mark	6 x 1 = 6
B Answer any <b>FOUR</b> out of <b>SEVEN</b> questions. Each question carries 2 marks.	4 x 2 = 8
C Answer any <b>THREE</b> out of <b>FIVE</b> questions. Each question carries 4 marks.	3 x 4 = 12
D Answer any <b>THREE</b> out of <b>FIVE</b> questions. Each question carries 8 marks.	3 x 8 = 24

7. The pattern of questions for a theory paper carrying 75 Marks in an end semester examination shall match the following format:

Part	Marks
A Answer <b>ALL</b> questions. Each question carries 1 mark	10 x 1 = 10
B Answer any <b>FIVE</b> out of <b>EIGHT</b> questions. Each question carries 2 marks.	5 x 2 = 10
C Answer any <b>FIVE</b> out of <b>EIGHT</b> questions. Each question carries 5 marks.	5 x 5 = 25
D Answer any <b>THREE</b> out of <b>FIVE</b> questions. Each question carries 10 marks.	3 x 10 = 30
8. All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
9. In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare instructions to examiners and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results.
10. Paper setters shall provide full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
11. The bill form enclosed may be returned after filling in the same and making pre-receipt by affixing a revenue stamp of Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

Encl:

1. Previous Year's question paper.
2. Confidential blank form No. 14.
3. Remuneration bill form

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations





MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-2/1/21(C)

Date: 14-03-2024

To

Dr. L. Ishwori, Asst. Professor, SKW College- BTT:SE401 (Microbial Biotechnology)

Sir/Madam,

I am directed to say that you have been appointed as paper-setter of the abovementioned paper(s) for the BA/BSc/BCom/BFT/BSW/BTT 4<sup>th</sup> Semester Examination, 2024(May) (Old/Back).

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned or send the same by registered post in double covered envelope addressed to the undersigned by name so as to reach him on or before 05-04-2024 positively.

**INSTRUCTIONS:**

1. The manuscripts must be in your own handwriting legibly and clearly written on FORM No. 14 supplied herewith. If you can type yourself, a typed copy is preferred. No copy of the question paper should be retained.
2. All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
3. In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare instructions to examiners and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results. Answer to short answer type questions and objective questions should be given in the instructions.
4. Paper setters specially in language subjects, will please supply full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
5. The bill form enclosed may please be returned after filling in the same and making pre-receipt by affixing a revenue stamp of Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

**Encl:**

1. Previous year's question paper.
2. Confidential blank form No. 14.
3. Remuneration bill form

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-2/1/21(C)

Date: 14-03-2024

To

*Dr. L. Ishwori, Asst. Professor, SKW College- BTT:SE405(PR) (Lab. Course-VII: Biostatistics and Microbiology)*

Sir/Madam,

I am directed to say that you have been appointed as paper-setter of the abovementioned paper(s) for the BA/BSc/BCom/BFT/BSW/BTT 4<sup>th</sup> Semester Examination, 2024(May) (Old/Back).

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned or send the same by registered post in double covered envelope addressed to the undersigned by name so as to reach him on or before 05-04-2024 positively.

**INSTRUCTIONS:**

1. The manuscripts must be in your own handwriting legibly and clearly written on FORM No. 14 supplied herewith. If you can type yourself, a typed copy is preferred. No copy of the question paper should be retained.
2. All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
3. In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare instructions to examiners and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results. Answer to short answer type questions and objective questions should be given in the instructions.
4. Paper setters specially in language subjects, will please supply full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
5. The bill form enclosed may please be returned after filling in the same and making pre-receipt by affixing a revenue stamp of Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

**Encl:**

1. *Previous year's question paper.*
2. *Confidential blank form No. 14.*
3. *Remuneration bill form*

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-2/1/21(C)

Date: 14-03-2024

To

Dr. L. Ishwori, Asst. Professor, SKW College- BTT:SE203 (Microbiology)

Sir/Madam,

I am directed to say that you have been appointed as paper-setter of the abovementioned paper(s) for the BA/BSc/BCom/BFT/BSW/BTT 2<sup>nd</sup> Semester Examination, 2024(May) (Old/Back).

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned or send the same by registered post in double covered envelope addressed to the undersigned by name so as to reach him on or before 05-04-2024 positively.

**INSTRUCTIONS:**

1. The manuscripts must be in your own handwriting legibly and clearly written on FORM No. 14 supplied herewith. If you can type yourself, a typed copy is preferred. No copy of the question paper should be retained.
2. All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
3. In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare instructions to examiners and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results. Answer to short answer type questions and objective questions should be given in the instructions.
4. Paper setters specially in language subjects, will please supply full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
5. The bill form enclosed may please be returned after filling in the same and making pre-receipt by affixing a revenue stamp of Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

**Encl:**

1. Previous year's question paper.
2. Confidential blank form No. 14.
3. Remuneration bill form

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-2/1/21(C)

Date: 14-03-2024

To

Dr. L. Ishwori, Asst. Professor, SKW College- BTT:SE206(PR) (Lab. Course-IV: Microbiology & Human genetics)

Sir/Madam,

I am directed to say that you have been appointed as paper-setter of the abovementioned paper(s) for the BA/BSc/BCom/BFT/BSW/BTT 2<sup>nd</sup> Semester Examination, 2024(May) (Old/Back).

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned or send the same by registered post in double covered envelope addressed to the undersigned by name so as to reach him on or before 05-04-2024 positively.

**INSTRUCTIONS:**

1. The manuscripts must be in your own handwriting legibly and clearly written on FORM No. 14 supplied herewith. If you can type yourself, a typed copy is preferred. No copy of the question paper should be retained.
2. All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
3. In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare instructions to examiners and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results. Answer to short answer type questions and objective questions should be given in the instructions.
4. Paper setters specially in language subjects, will please supply full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
5. The bill form enclosed may please be returned after filling in the same and making pre-receipt by affixing a revenue stamp of Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

Encl:

1. Previous year's question paper.
2. Confidential blank form No. 14.
3. Remuneration bill form

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-97/1/23(C)  
Date: 11-06-2024

To

Dr. L. Ishwori, Asst. Professor, S. Kul a Women's College BTT605C (Microbiology), BTT605CP (Practical)

Sir/Madam,

I am directed to say that you have been appointed as paper-setter of the abovementioned paper(s) for the BA/BSc/BCom/BPES/BFT/BSW/BTT 3rd Semester Examination, 2023 (November) (NEP).

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned on or before 25-06-2024 positively.

**INSTRUCTIONS:**

1. The manuscripts must be legibly and clearly written in your own handwriting on the supplied FORM No. 14. A typed copy is preferable if you can type. No copy of the question paper should be retained.
2. The Core, AECC, DSE and GEC papers shall carry 75 marks (Full Marks) / 30 marks (Pass Marks) for 3 hours.
3. The SEC paper shall carry 50 marks (Full Marks) / 20 marks (Pass Marks) for 2 hours.
4. The Practical shall carry 50 marks (Full Marks) / 20 marks (Pass Marks) for 3 hours.
5. The question for a theory paper shall consists of four parts: **Part-A:** Objective Type Questions; **Part-B:** Very Short Answer Type Questions; **Part-C:** Short Answer Type Questions; **Part-D:** Long Answer Type Questions;
6. The pattern of questions for a theory paper carrying 50 Marks in an end semester examination shall match the following format:

Part		Marks
A	Answer <b>ALL</b> questions. Each question carries 1 mark	6 x 1 = 6
B	Answer any <b>FOUR</b> out of <b>SEVEN</b> questions. Each question carries 2 marks.	4 x 2 = 8
C	Answer any <b>THREE</b> out of <b>FIVE</b> questions. Each question carries 4 marks.	3 x 4 = 12
D	Answer any <b>THREE</b> out of <b>FIVE</b> questions. Each question carries 8 marks.	3 x 8 = 24

7. The pattern of questions for a theory paper carrying 75 Marks in an end semester examination shall match the following format:

Part		Marks
A	Answer <b>ALL</b> questions. Each question carries 1 mark	10 x 1 = 10
B	Answer any <b>FIVE</b> out of <b>EIGHT</b> questions. Each question carries 2 marks.	5 x 2 = 10
C	Answer any <b>FIVE</b> out of <b>EIGHT</b> questions. Each question carries 5 marks.	5 x 5 = 25
D	Answer any <b>THREE</b> out of <b>FIVE</b> questions. Each question carries 10 marks.	3 x 10 = 30

8. All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
9. In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare instructions to examiners and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results.
10. Paper setters shall provide full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
11. The bill form enclosed may be returned after filling in the same and making pre-receipt by affixing a revenue stamp of Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

Encl:

1. Confidential blank form No. 14.
2. Remuneration bill form

Yours faithfully,

(T. Shantikumar Singh)  
Controller of Examinations i/c



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-2/1/21(C)  
Date: 03-06-2024

To

Dr. L. Ishwori, Asst. Professor, SKW College- BTT: SE-504 (Bioprocess Technology & Nanobiotechnology)

Sir/Madam,

I am directed to say that you have been appointed as paper-setter of the abovementioned paper(s) for the BA/BSc/BCom/BFT/BSW/BTT 5<sup>th</sup> Semester Examination, 2024 (November) (Old/Back).

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned or send the same by registered post in double covered envelope addressed to the undersigned by name so as to reach him on or before 29-06-2024 positively.

**INSTRUCTIONS:**

1. The manuscripts must be in your own handwriting legibly and clearly written on FORM No. 14 supplied herewith. If you can type yourself, a typed copy is preferred. No copy of the question paper should be retained.
2. **Due to introduction of Internal Assessment in Theory papers the paper will carry \_\_\_ marks for \_\_\_ hours for REGULAR students and \_\_\_ marks for \_\_\_ hours for CASUAL/BACK in the same question paper. PLEASE MENTION IT CLEARLY AT THE TOP OF THE QUESTION PAPER.**
3. All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
4. In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare instructions to examiners and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results. Answer to short answer type questions and objective questions should be given in the instructions.
5. Paper setters specially in language subjects, will please supply full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
6. The bill form enclosed may please be returned after filling in the same and making pre-receipt by affixing a revenue stamp of Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

Encl:

1. Previous year's question paper.
2. Confidential blank form No. 14.
3. Remuneration bill form

Yours faithfully,

(T. Shantikumar Singh)  
Controller of Examinations (i/c)

\*\*\*\*\*  
(Undertaking on Examination Duty)

To  
The Controller of Examinations  
Manipur University  
Canchipur, Imphal  
Sir,

In response to your letter No....., dated..... I..... employed as  
..... in ..... College/Institute accept/cannot accept the offer of  
appointment as paper setter and I state and affirm as under:

1. I have been assigned with the duties of paper setter for the ..... Examination,  
20.....
2. None of my relative is appearing in the examination.
3. None of the candidates in my private coaching is appearing at this examination.

Yours faithfully,

Date: .....

Signature: .....

Date: .....

Signature: .....



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-2/1/21(C)

Date: 03-06-2024

To  
Dr. L. Ishwori, Asst. Professor, SKW College- (i) BTT:SE302 (Enzymology)(ii) BTT:SE304 (Basic Immunology)  
Sir/Madam,

I am directed to say that you have been appointed as paper-setter of the abovementioned paper(s) for the BA/BSc/BCom/BFT/BSW/BTT 3<sup>rd</sup> Semester Examination, 2024 (November) (Old/Back).

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned or send the same by registered post in double covered envelope addressed to the undersigned by name so as to reach him on or before 29-06-2024 positively.

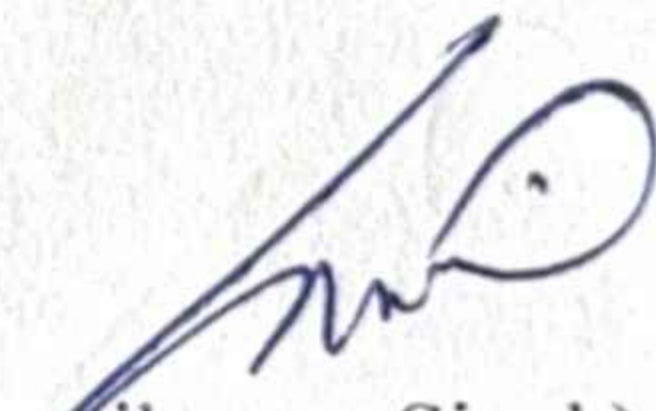
**INSTRUCTIONS:**

1. The manuscripts must be in your own handwriting legibly and clearly written on FORM No. 14 supplied herewith. If you can type yourself, a typed copy is preferred. No copy of the question paper should be retained.
2. **Due to introduction of Internal Assessment in Theory papers the paper will carry \_\_\_ marks for \_\_\_ hours for REGULAR students and \_\_\_ marks for \_\_\_ hours for CASUAL/BACK in the same question paper. PLEASE MENTION IT CLEARLY AT THE TOP OF THE QUESTION PAPER.**
3. All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
4. In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare instructions to examiners and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results. Answer to short answer type questions and objective questions should be given in the instructions.
5. Paper setters specially in language subjects, will please supply full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
6. The bill form enclosed may please be returned after filling in the same and making pre-receipt by affixing a revenue stamp of Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

Encl:

1. Previous year's question paper.
2. Confidential blank form No. 14.
3. Remuneration bill form

Yours faithfully,

  
(T. Shantikumar Singh)  
Controller of Examinations (i/c)

\*\*\*\*\*  
(Undertaking on Examination Duty)

To  
The Controller of Examinations  
Manipur University  
Canchipur, Imphal  
Sir,

In response to your letter No....., dated..... I..... employed as ..... in ..... College/Institute accept/cannot accept the offer of appointment as paper setter and I state and affirm as under:

1. I have been assigned with the duties of paper setter for the ..... Examination, 20.....
2. None of my relative is appearing in the examination.
3. None of the candidates in my private coaching is appearing at this examination.

Yours faithfully,

Date:.....

Signature: .....



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-30/1/21(C)  
Date: 26-02-2024

To

Dr. L. Ishwori, Asst. Professor, SKW College- Biotechnology

Subject: Appointment of Head Examiner.

Sir/Madam,

I am directed to say that you have been appointed as Head Examiner for the BA/BSc/BCom/BFT/BSW/BTT 5<sup>th</sup> Semester Examination, 2023 (November) (Old).

Further, I am to inform you that the central evaluation work may be done at the premise of Examination Block, MU and should be completed within 10 (Ten) days from the date of receipt of answer-scripts.

**Instructions to Head Examiners:**

- (i) The Head Examiner will set the standard of evaluation of answer scripts and ensure uniformity to the standard of evaluation by issuing written instruction in detail to the examiners working under him and by systematic sampling of at least five percent of the answer scripts and by revising the markings up to a maximum of 10 per cent wherever necessary.
- (ii) It will also be the duty of the Head Examiner to supervise scrutiny of answer scripts so as to ensure that all questions are marked and totals are correctly calculated and entered into the mark-slips.
- (iii) The Head Examiner will report to the Controller of Examinations the results of the examinations and the performance of the examiners and the scrutinisers. The Head Examiner will also report in the prescribed proforma the performance of the candidates and similar other matters connected with the examination.
- (iv) If the Head Examiner finds any examiner erratic in his evaluation, he will have authority to recommend re-evaluation of the scripts of that examiner. The Head Examiner will do such other work in connection with the evaluation as may be assigned to him from time to time by the authorities of the University.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations





MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL.

No. MU/9-97/1/23(C)  
Date: 6-06-2024

To

Dr. Kh. Tombisana Singh, Asst. Professor, S. Kula Women's College(i) HRT606C (Emerging Dimensions of Human Rights)

Sir/Madam,

I am directed to say that you have been appointed as paper-setter of the above-mentioned paper(s) for the BA/BSc/BCom/BPES/BFT/BSW/BIT 3rd Semester Examination, 2023 (November) (NEP).

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned on or before 20-06-2024 positively.

**INSTRUCTIONS:**

- The manuscripts must be legibly and clearly written in your own handwriting on the supplied FORM No. 14. A typed copy is preferable if you can type. No copy of the question paper should be retained.
- The Core, AECC, DSE and GEC papers shall carry **75** marks (Full Marks) / **30** marks (Pass Marks) for **3** hours.
- The SEC paper shall carry **50** marks (Full Marks) / **20** marks (Pass Marks) for **2** hours.
- The Practical shall carry **50** marks (Full Marks) / **20** marks (Pass Marks) for **3** hours.
- The question for a theory paper shall consist of four parts: **Part-A:** Objective Type Questions; **Part-B:** Very Short Answer Type Questions; **Part-C:** Short Answer Type Questions; **Part-D:** Long Answer Type Questions;
- The pattern of questions for a theory paper carrying **50** Marks in an end semester examination shall match the following format:

Part	Marks
A Answer <b>ALL</b> questions. Each question carries 1 mark	6 x 1 = 6
B Answer any <b>FOUR</b> out of <b>SEVEN</b> questions. Each question carries 2 marks.	4 x 2 = 8
C Answer any <b>THREE</b> out of <b>FIVE</b> questions. Each question carries 4 marks.	3 x 4 = 12
D Answer any <b>THREE</b> out of <b>FIVE</b> questions. Each question carries 8 marks.	3 x 8 = 24

- The pattern of questions for a theory paper carrying **75** Marks in an end semester examination shall match the following format:


Part	Marks
A Answer <b>ALL</b> questions. Each question carries 1 mark	10 x 1 = 10
B Answer any <b>FIVE</b> out of <b>EIGHT</b> questions. Each question carries 2 marks.	5 x 2 = 10
C Answer any <b>FIVE</b> out of <b>EIGHT</b> questions. Each question carries 5 marks.	5 x 5 = 25
D Answer any <b>THREE</b> out of <b>FIVE</b> questions. Each question carries 10 marks.	3 x 10 = 30

- All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
- In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare **instructions to examiners** and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results.
- Paper setters shall provide full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
- The bill form enclosed may be returned after filling in the same and making pre-receipt by affixing a revenue stamp of Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

Encl:

- Confidential blank form No. 14.
- Remuneration bill form

Yours faithfully,

  
(T. Shantikumar Singh)  
Controller of Examinations i/c  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-100/1/23(C)

Date: 06-03-2024

To

Dr. Kh. Tombisana Singh, Asst. Professor, SKW College- Human Rights

Sir/Madam,

I am directed to inform you that you have been appointed as moderator of the forementioned papers for the BA/BSc/BCom/BPES/BFT/BSW/BTT 1<sup>st</sup> Semester Examination, 2023 (November) (NEP).

I am, therefore, to request you to make it convenient to do the said work on or before 07-03-2024 in the office of the Controller of Examinations.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations

\*\*\*\*\*  
Instructions

1. *It shall be the duty of the moderator to see that the wordings of the question are clear, precise and unambiguous, as far as practicable.*
2. *The moderator shall ensure that the questions are of required standard and within the scope of syllabus and that the division of marks is clearly indicated.*

\*\*\*



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-101/1/23(C)

Date: 07-03-2024

To

*Dr. Kh. Tombisana Singh, Asst. Professor, SKW College- HRT502S (Basics in Computer)*

Sir/Madam,

I am directed to say that you have been appointed as examiner of the abovementioned paper for the BA/BSc/BCom/BPES/BSW/BFT/BTT 2<sup>nd</sup> Semester Examination, 2023(May) (NEP).

The evaluation work is to be completed the assigned work within 10 (Ten) days from the date of receipt of this appointment. Further, you are requested to indicate very clearly in the column of the mark-slip that the marks are awarded out of 100/75/50 as the case may be.

Please keep in mind that the marks awarded to the candidates are kept strictly secret and submit the marks slip together with the evaluated answer scripts within the specified time.

In case a close relative(s) of your family appearing at this examination, you are requested to inform immediately to the undersigned before accepting the assignment.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-97/1/23(C)

Date: 09-10-2023

To

*Dr. Kh. Tombisana Singh, Asst. Professor, SKW College- HRT502S (Basics in Computer)*

Sir/Madam,

I am directed to say that you have been appointed as paper-setter of the abovementioned paper(s) for the BA/BSc/BCom/BPES/BFT/BSW/BTT 2<sup>nd</sup> Semester Examination, 2023(May)(NEP).

I shall be grateful if you would kindly accept the appointment and deliver the papers personally to the undersigned on or before 30-10-2023 positively.

**INSTRUCTIONS:**

- The manuscripts must be legibly and clearly written in your own handwriting on the supplied FORM No. 14. A typed copy is preferable if you can type. No copy of the question paper should be retained.
- The Core, AECC, DSE and GEC papers shall carry 75 marks (Full Marks) / 30 marks (Pass Marks) for 3 hours.
- The SEC paper shall carry 50 marks (Full Marks) / 20 marks (Pass Marks) for 2 hours.
- The Practical shall carry 50 marks (Full Marks) / 20 marks (Pass Marks) for 3 hours.
- The question for a theory paper shall consists of four parts: **Part-A:** Objective Type Questions; **Part-B:** Very Short Answer Type Questions; **Part-C:** Short Answer Type Questions; **Part-D:** Long Answer Type Questions;
- The pattern of questions for a theory paper carrying 50 Marks in an end semester examination shall match the following format:

Part	Marks
A Answer <b>ALL</b> questions. Each question carries 1 mark	6 x 1 = 6
B Answer any <b>FOUR</b> out of <b>SEVEN</b> questions. Each question carries 2 marks.	4 x 2 = 8
C Answer any <b>THREE</b> out of <b>FIVE</b> questions. Each question carries 4 marks.	3 x 4 = 12
D Answer any <b>THREE</b> out of <b>FIVE</b> questions. Each question carries 8 marks.	3 x 8 = 24

- The pattern of questions for a theory paper carrying 75 Marks in an end semester examination shall match the following format:

Part	Marks
A Answer <b>ALL</b> questions. Each question carries 1 mark	10 x 1 = 10
B Answer any <b>FIVE</b> out of <b>EIGHT</b> questions. Each question carries 2 marks.	5 x 2 = 10
C Answer any <b>FIVE</b> out of <b>EIGHT</b> questions. Each question carries 5 marks.	5 x 5 = 25
D Answer any <b>THREE</b> out of <b>FIVE</b> questions. Each question carries 10 marks.	3 x 10 = 30

- All questions should conform to the prescribed syllabus. Distribution of marks should be spelt out for the parts whenever possible and shown against each question.
- In order that the assessment of scripts by different examiners may be standardized and the understanding of the intention of the questions set be made easy, you are requested to prepare instructions to examiners and to send the same along with the manuscripts. The instruction should contain the points to be covered by answer to each question. In the instruction for papers of Mathematics group, the answer to questions other than the book theorem, etc. may please be worked out showing the results.
- Paper setters shall provide full reference of the questions set, such as title of the lesson, page number of the book, etc. at the right margin of the Form No. 14.
- The bill form enclosed may be returned after filling in the same and making pre-receipt by affixing a revenue stamp of - Rupee one, postage and telegram charges may be included in the bill provided receipt enclosed with the bill.

Encl:

- Confidential blank form No. 14.
- Remuneration bill form

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-39/1/21(C)  
Date: 01-07-2023

To

*N. Brojendro Singh, Asst. Professor, S.K. Women's College, Internal Examiner*

Sir/Madam

I am directed to say that you have been appointed as External/Internal Practical Examiners for the BA/BSc/BCom/BPES/BFT/BSW/BTT 1<sup>st</sup> Semester (Physics) Practical Examination, 2022 (Nov) (NEP) at the S.K. Women's College, to be held on 03-07-2023 to 05-07-2023 at 10:00 am.

Your special attention is drawn to the following:

You are requested to keep the marks assigned to the candidates strictly secret. You are further requested to submit the marks and the examined scripts immediately within five days after the completion of the practical examination. If any relative of yours is appearing at this examination the offer should not be accepted. In case you are approached by or on behalf of any candidate to divulge his/her marks or anything else of unfair nature in connection with his/her examination, you are requested to report the matter immediately to the undersigned. The remuneration will be paid at the prescribed rate of the University after the publication of the results.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-32/1/21(C)

Date: 21-07-2023

To

*Dr. N. Brojendro Singh, Asst. Professor, SKW College- PHY:SE404 (Atomic and Nuclear Physics)*

Sir/Madam,

I am directed to say that you have been appointed as examiner of the abovementioned paper for the BA/BSc/BCom/BSW/BFT/BTT 4<sup>th</sup> Semester Examination, 2023(May).

The evaluation work is to be completed the assigned work within 10 (Ten) days from the date of receipt of this appointment. Further, you are requested to indicate very clearly in the column of the mark-slip that the marks are awarded out of 100/75/50 as the case may be.

Please keep in mind that the marks awarded to the candidates are kept strictly secret and submit the marks slip together with the evaluated answer scripts within the specified time.

In case a close relative(s) of your family appearing at this examination, you are requested to inform immediately to the undersigned before accepting the assignment.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-101/1/23(C)

Date: 26-07-2023

To

*Dr. N. Brojendro Singh, Asst. Professor, SKW College- PHY501S (c) (Electrical circuits and Network Skills)*

Sir/Madam,

I am directed to say that you have been appointed as examiner of the abovementioned paper for the BA/BSc/BCom/BPES/BSW/BFT/BTT 1<sup>st</sup> Semester Examination, 2022(November)(NEP).

The evaluation work is to be completed the assigned work within 10 (Ten) days from the date of receipt of this appointment. Further, you are requested to indicate very clearly in the column of the mark-slip that the marks are awarded out of 100/75/50 as the case may be.

Please keep in mind that the marks awarded to the candidates are kept strictly secret and submit the marks slip together with the evaluated answer scripts within the specified time.

In case a close relative(s) of your family appearing at this examination, you are requested to inform immediately to the undersigned before accepting the assignment.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-101/1/23(C)  
Date: 26-07-2023

To

*Dr. N. Brojendro Singh, Asst. Professor, SKW College- PHY502C (Mechanics)*

Sir/Madam,

I am directed to say that you have been appointed as examiner of the abovementioned paper for the BA/BSc/BCom/BPES/BSW/BFT/BTT 1<sup>st</sup> Semester Examination, 2022(November)(NEP).

The evaluation work is to be completed the assigned work within 10 (Ten) days from the date of receipt of this appointment. Further, you are requested to indicate very clearly in the column of the mark-slip that the marks are awarded out of 100/75/50 as the case may be.

Please keep in mind that the marks awarded to the candidates are kept strictly secret and submit the marks slip together with the evaluated answer scripts within the specified time.

In case a close relative(s) of your family appearing at this examination, you are requested to inform immediately to the undersigned before accepting the assignment.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations





MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-39/1/21(C)

Date: 22-02-2024

To

*Nongmaithem Brojendro Singh, Asst. Professor, S. Kula Women's College, Internal Examiner*

Sir/Madam,

I am directed to say that you have been appointed as External/Internal Practical Examiners for the BA/BSc/B.Com/BPES/BFT/BSW/BTT 2<sup>nd</sup> Semester (Physics) Practical Examination, 2023 (May)(NEP), at the S. Kula Women's College, to be held on 28/02/2024 to 01/03/2024 at 09:00 am.

Your special attention is drawn to the following:

You are requested to keep the marks assigned to the candidates strictly secret. You are further requested to submit the marks and the examined scripts immediately within five days after the completion of the practical examination. If any relative of yours is appearing at this examination the offer should not be accepted. In case you are approached by or on behalf of any candidate to divulge his/her marks or anything else of unfair nature in connection with his/her examination, you are requested to report the matter immediately to the undersigned. The remuneration will be paid at the prescribed rate of the University after the publication of the results.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-39/1/21(C)  
Date: 06-03-2024

To

*Dr. N. Brojendro Singh, Assoc. Professor, SK. Women's College, External Examiner*

Sir/Madam,

I am directed to say that you have been appointed as External/Internal Practical Examiners for the BA/BSc 2<sup>nd</sup> Semester (Physics) Practical Examination, 2023(May)(NEP) at the Moirang College. to be held on 12-03-2024 to 14-03-2024 at 09:00 am.

Your special attention is drawn to the following:

You are requested to keep the marks assigned to the candidates strictly secret. You are further requested to submit the marks and the examined scripts immediately within five days after the completion of the practical examination. If any relative of yours is appearing at this examination the offer should not be accepted. In case you are approached by or on behalf of any candidate to divulge his/her marks or anything else of unfair nature in connection with his/her examination, you are requested to report the matter immediately to the undersigned. The remuneration will be paid at the prescribed rate of the University after the publication of the results.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No.MU/9-101/1/23(C)

Date: 07-03-2024

To

*Dr. N. Brojendro Singh, Asst. Professor, SKW College- PHY504C (Waves and Optics)*

Sir/Madam,

I am directed to say that you have been appointed as examiner of the abovementioned paper for the BA/BSc/BCom/BPES/BSW/BFT/BTT 2<sup>nd</sup> Semester Examination, 2023(May) (NEP).

The evaluation work is to be completed the assigned work within 10 (Ten) days from the date of receipt of this appointment. Further, you are requested to indicate very clearly in the column of the mark-slip that the marks are awarded out of 100/75/50 as the case may be.

Please keep in mind that the marks awarded to the candidates are kept strictly secret and submit the marks slip together with the evaluated answer scripts within the specified time.

In case a close relative(s) of your family appearing at this examination, you are requested to inform immediately to the undersigned before accepting the assignment.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No.MU/9-101/1/23(C)

Date: 07-03-2024

To

*Dr. N. Brojendro Singh, Asst. Professor, SKW College - PH502S(c) (Radiation Safety)*

Sir/Madam,

I am directed to say that you have been appointed as examiner of the abovementioned paper for the BA/BSc/BCom/BPES/BSW/BFT/BTT 2<sup>nd</sup> Semester Examination, 2023(May) (NEP).

The evaluation work is to be completed the assigned work within 10 (Ten) days from the date of receipt of this appointment. Further, you are requested to indicate very clearly in the column of the mark-slip that the marks are awarded out of 100/75/50 as the case may be.

Please keep in mind that the marks awarded to the candidates are kept strictly secret and submit the marks slip together with the evaluated answer scripts within the specified time.

In case a close relative(s) of your family appearing at this examination, you are requested to inform immediately to the undersigned before accepting the assignment.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations



MANIPUR UNIVERSITY  
CANCHIPUR, IMPHAL

No. MU/9-32/2/23(C)  
Date: 07-03-2024

To

*Dr. N. Brojendro Singh, Asst. Professor, SKW College – PIY:SE-II505 (Electronics)*

Sir/Madam,

I am directed to say that you have been appointed as examiner of the abovementioned paper for the BA/BSc/BCom/BSW/BFT/BTT 5<sup>th</sup> Semester Examination, 2023(Nov.).

The evaluation work is to be completed the assigned work within 10 (Ten) days from the date of receipt of this appointment. Further, you are requested to indicate very clearly in the column of the mark-slip that the marks are awarded out of 100/75/50 as the case may be.

Please keep in mind that the marks awarded to the candidates are kept strictly secret and submit the marks slip together with the evaluated answer scripts within the specified time.

In case a close relative(s) of your family appearing at this examination, you are requested to inform immediately to the undersigned before accepting the assignment.

Yours faithfully,

(Anisul Alam)  
Asst. Registrar (Senior Scale)  
Examinations