YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   **S. Kula Women's College**

- Name of the Head of the institution   **Dr. Wahengbam Robindro Singh**

- Designation   **Principal**

- Does the institution function from its own campus?   **Yes**

- Phone no./Alternate phone no.   **03852999810**

- Mobile No: **8119040117**

- Registered e-mail   **skwcollege@gmail.com**

- Alternate e-mail   **principalskwc82@gmail.com**

- Address   **Kongkhampat**

- City/Town   **Nambol**

- State/UT   **Manipur**

- Pin Code   **795134**

2.Institutional status

- Affiliated / Constitution Colleges   **Affiliated**

- Type of Institution   **Women**

- Location   **Rural**

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University **Manipur University**

- Name of the IQAC Coordinator **Mr. Kh. Nepoleon Singh**

- Phone No.

- Alternate phone No.

- Mobile **7005290802**

- IQAC e-mail address **iqacskwc@gmail.com**

- Alternate e-mail address

3.Website address (Web link of the AQAR (Previous Academic Year) https://www.skwomenscollege.ac.in/wp-content/uploads/2022/02/SSR_Report.pdf

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://skwomenscollege.ac.in/wp-content/uploads/2021/05/Academic-Calendar-20-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B+**	**2.69**	**2022**	**05/04/2022**	**04/04/2027**

6.Date of Establishment of IQAC **04/02/2012**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**STRIDE**	**UGC**	**2019 for 3 Years**	**2265933**
Instutional	**ICSSR**	**ICSSR**	**2019 and two years**	**198500**
Intitutional	**Womens' Study Centre**	**UGC**	**March 30, 2021**	**240000**

8.Whether composition of IQAC as per latest **Yes**

NAAC guidelines

- Upload latest notification of formation of IQAC

9.No. of IQAC meetings held during the year   `4 times`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- `Green Campus initiatives`

- `Introduction of Moodle Learning Management System in Teaching and Learning`

- `Conducting webinars, online competition on extra curricular activities for students and faculties`

- `Engage actively in research work through Research Projects Research/ Study centres of the college actively involved in research and training activities Publications by the SKWC publication cell.`

- `Health and Social Awareness programmes`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Internal Quality measures	**Regular IQAC Meetings held; Faculty attendance and punctuality monitored strictly; Organised Training programmes for faculty on ICT tools, Programme learning outcomes**
Disable friendly campus	**Construction of a disabled friendly washroom and ramps**
Green Campus Initiatives	**Green Campus initiatives- Installation of rooftop solar panels, use of LED bulbs, planting of tree-saplings**
Hands on training for Mask Making	**Mask prepared by students and distributed to teachers and nearby communities**

13.Whether the AQAR was placed before statutory body?   **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	**Nil**

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	S. Kula Women's College
• Name of the Head of the institution	Dr. Wahengbam Robindro Singh
• Designation	Principal
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• Mobile No:	8119040117
• Registered e-mail	skwcollege@gmail.com
• Alternate e-mail	principalskwc82@gmail.com
• Address	Kongkhampat
• City/Town	Nambol
• State/UT	Manipur
• Pin Code	795134
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Women
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Manipur University
• Name of the IQAC Coordinator	Mr. Kh. Nepoleon Singh
• Phone No.	

28-08-2024 08:54:03

• Alternate phone No.	
• Mobile	**7005290802**
• IQAC e-mail address	**iqacskwc@gmail.com**
• Alternate e-mail address	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.skwomenscollege.ac.in/wp-content/uploads/2022/02/SSR_Report.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://skwomenscollege.ac.in/wp-content/uploads/2021/05/Academic-Calendar-20-21.pdf

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• Upload latest notification of formation of IQAC	View File

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13.Whether the AQAR was placed before statutory body?	**No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	08/01/2022

15.Multidisciplinary / interdisciplinary

S. Kula Women's College, Nambol has a vision/plan to transform itself into a a holistic multidisciplinary institution. Under the rules and regulation of National Education Policy (NEP) 2020 from the coming academic session the college (institution) is ready to start a multidisciplinary and holistic learning which is an integral education model that will relax the discipline boundaries for learning and make the system flexible enough for students to learn sciences, mathematics with humanities, languages, social sciences, professional skills, soft skills,

ethics, morality, human values etc. in combination according to their needs and interests with the aim towards integrated competencies development including intellectual, aesthetic, social, physical, emotional and moral. With such approach a student is no longer required to be confused on : Whether she can learn Mathematics and Psychology together. Now the answer lies in her interest only. If she wants to learn, she can not only learn but can also choose an appropriate career option for her as well. According to NEP 2020 the institute is approaching towards the integration of humanities and science. The institution offer flexible and innovative curricula that includes credit based courses and projects in the area of community engagement and service, environmental education and value-based towards the attainment of a holistic and multidisciplinary education. This multidisciplinary education will focus on the integrated development of individual student including physiological, emotional, social and moral. The college has a plan for offering a multidisciplinary flexible curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education. The students will be their own degree maker as NEP 2020 offers certificate after completing one year of a course, diploma after completing two years, a bachelor's degree after completion of three years and the undergraduate degree with research if one completes the preferred duration of four years. Programme/Curricular components and credit apportionment for courses within the four year undergraduate programme. Programme/Curricular component Course/Activity Credit hour Common courses, including relevant practicum (24 credit hours) Language and communication skills (Modern Indian language) 6 Language and communication skills (English language) 6 Understanding India 3 Environmental science/education 3 Health and wellness, yoga and sports 2 Digital and technological solutions including Artificial Intelligence, big data analysis, and machine learning with emphasis on their applications to education, health and sustainable living. 4 Introductory courses relating to Natural Sciences, Humanities and Social Sciences) (18 credit hours) (Interdisciplinary courses may from part of the basket of courses to be taken during the first three semesters. These may including for examine, courses relating to Cognitive Science, Environmental Science, Gender Studies, Global Environment & Health, International Relations, Political Economy and Development, Sustainable Development, Urban Studies, Women's and Gender Studies, etc.) Introductory courses relating to Natural Science. Three introductory courses (one each in semester 1, 2 a& 3) within Natural Science (to be chosen from a basket of courses that would include courses such as Biology, Biochemistry,

Chemistry, Computer Science, Data Science, Earth and Environmental Sciences, Mathematical and computational thinking and analysis, Physics, Statistics etc. 6 Introductory courses relating to Social Sciences. (Courses chosen from a basket of courses that would include, for example, courses such as Economics, History, Linguistics, Political Science, Psychology, Sociology, Social Work, etc.) Programme/Curricular components and credit apportionment for courses within the four year undergraduate programme. Programme/Curricular component Course/Activity Credit hour Introductory courses relating to Humanities. (Courses chosen from a basket of courses that would include, for example, Arts & Creative expressions, Comparative Literature, Creative Writing and Literature, Philosophy, etc.) 6 Introductory courses relating to vocational studies (6 credit-hours) Courses chosen from a basket of courses that may include, for example, Agriculture (Organic Farming, Protected Cultivation, Production of Horticulture Crops, Floriculture, etc; Health Care; Food Industry; Media & Entertainment; Tourism and Hospitality, etc. 6 Disciplinary/Interdisciplinary Major (chosen from a learning area relating to one of the introductory courses pursued during the first three semesters) (48 credit-hours) One disciplinary/interdisciplinary major (Course chosen from a learning area relating to Natural Sciences, Social Sciences, Humanities and interdisciplinary courses pursued during the first three semesters) 48 Disciplinary/Interdisciplinary Minor (36 credit-hours) Two minors, one 'minor' relating to a disciplinary/interdisciplinary area and the other relating to vocational studies/education (Course chosen from a learning area relating to Natural Sciences, Social Sciences, Humanities, interdisciplinary courses, and courses relating to vocational studies pursued during the first three semesters) 36 Advanced courses required for taking up research, research methodology courses, research internship, and a research project in the chosen 'major; area of study (18 credits) Research methodology courses 6 Development of project/research proposal, review of related literature or studies and collection of the required data. 4 Research internship 4 Preparation of report of the research project 4 Programme/Curricular components and credit apportionment for courses within the four year undergraduate programme. Programme/Curricular component Course/Activity Credit hour Field immersion (3 credit-hours) Field-based learning/project to develop innovative practices required to solve real-life problems relating to chosen fields of learning, work or vocation. 3 Internships with local industry, businesses, artists, crafts persons, etc. during the sixth semester (4 credit-hours) Internships with local industry, businesses, artists,

crafts persons, etc. 4 Community engagement and service (3 credit-hours) Community-engaged activities, including participation in National Service Scheme, National Cadet Corps (NCC), adult literary/ education programmes, and student mentoring. 3

16.Academic bank of credits (ABC):

Our institution, S. Kula Women's College, Nambol has taken initiatives to fulfil the requirements of Academic bank of credit as proposed in NEP 2020. The institution has registered under ABC to permit its learners to avail the benefit of multiple entries and exist during the chosen programme. ABC will digitally store the academic credits earned by the students from the institution for awarding certificates, diplomas and degrees. ABC will ensure the opening, closure and validitation of Academic Bank of Credits, credit verification, credit accumulation and credit transfer, redemption for students. The validity of these academic credits earned by students will be upto seven years and students can redeem these credits. The credits can be redeemed and students can seek admission directly in the second year at any university. Academic Bank of Credit (ABC) increases the students freedom in choosing their courses. It enables the student to drop out in any year and then exchange the credits earned so far with a certificate or diploma if they are eligible. ABC also act as a reference point for faculty to check the credit records of students. Students require details like their name, address, certificates, course details, etc. to create the ABC account. A unique ID and password will be created from where students can log in at any given point to check their earned credits. The faculties are encouraged to design their own curricular and pedagogical approaches within the approved framework including textbook, reading materials, assignments and assessments etc. A good practice of the institution pertaining to the implementation of Academic Bank of Credits (ABC) in the institution in view of NEP 2020 is shown by the course structure for the 4-year undergraduate programme. Course structure for 4-Year Undergraduate Programme with ABC Semester Core (Credit) DSE (Credit) GEC (Credit) AECC (Credit) SEC (Credit) VAC (Credit) Semester Credit I Core-1 (6) AECC-1 (4) English/MIL SEC-1(4) VAC-1 (2) 24 Core-2 (6) VAC-2 (2) II Core-3 (6) AECC-2 (4) Environmental Sc. SEC-2 (4) VAC-3 (2) 24 Core-4 (6) VAC-4 (2) Exit option with Bachelor's Certificate in a Discipline on completion of courses equal to a minimum of 46 Credits III Core-5 (6) GEC-1 (6) VAC-5 (2) 26 Core-6 (6) Core-7 (6) IV Core-8 (6) GEC-2 (6) VAC-6 (2) 26 Core-9 (6) Core-10 (6) Exit option with Bachelor's Diploma in a Discipline on completion of courses equal

to a minimum of 96 Credits V Core-11 (6) DSE-1 (6) GEC-3 (6) VAC-7 (2) 26 Core-12 (6) VI Core-13 (6) DSE-2 (6) GEC-4 (6) VAC-8 (2) 26 Core-14 (6) Exit option with Bachelor's Degree in a Discipline on completion of courses equal to a minimum of 140 Credits VII Core-15 (6) DSE-3 (6) GEC-5 (6) 24 Core-16 (6) VIIII Core-17 (6) DSE-4 (6) GEC-6 (6) 24 Core-18 (6) Exit option with Bachelor's Degree with Honours in a Discipline on completion of courses equal to a minimum of 182 Credits

17. Skill development:

In S. Kula Women's College many vocational courses and career oriented skill development courses are opened to strengthen the vocational education and skills of the students. The vocational courses open in this institution are : a)   B.Voc. Fashion Technology, b)   B.Voc. Food Processing and Engineering, c)   B.Voc. Information Technology d)   B.Voc. Catering and Hotel Management and e)   B.Voc. Information Technology f) B.Voc. Medical Laboratory Technology g) B.Voc. Music and Performing Arts h) M.Voc. Food Processing and Engineering i) M.Voc. Information Technology The career oriented skill development courses open in this institution are : a)   Diploma in Food Science and Quality Control, b)   Diploma in Industrial Fish and Fisheries, c) Diploma in Food Microbiology, d)   Diploma in Mushroom Cultivation, e)   Diploma in Clinical Biochemistry, f)   Diploma in Bioinformatics in Biodiversity, g) Diploma in Computer Application, h)   Diploma in Fashion Designing, i)   Diploma in Secretarial Practice and Office Management and j)   Diploma in Spoken and Communicative English. The Institution provide value-based education on the students to inculcate positively amongst the learner that include the development of humanistic, ethical, constitutional and universal human values of truth (Satya), righteous conduct (Dharma), peace (Shanti), love (Prem), non-violence (Ahimsa), scientific temper, citizenship values and also life skills etc. by arranging NSS Camps, Games and Sports, Cultural Meets, Seminar Programmes etc. The vocational education is done in both offline and online mode.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution have strategy for the integration of the Indian knowledge system (teaching in Indian language, culture etc.) into the curricular using both offline and online courses. In the curriculum language education has 12 credits. Out of these

6-credit hours courses are relating to a Modern Indian Language (MIL) and English language which is focussed on language and communicating skills. Students are required to achieve competency in the use of Modern Indian Language and the English language with special emphasis on language and communication skills. The courses aim at enabling the students to acquire and demonstrate the core linguistic skills, including critical reading and expository and academic writing skills, that help students articulate their arguments and present their thinking clearly and coherently and recognise the importance of language as a mediator of knowledge and identity. They would also enable students to acquaint with the cultural and intellectual heritage of the chosen MIL and English language, as well as to provide reflective understanding of the structure and complexity of the language/literature related to both the MIL and English language. The courses will also emphasize the development and enhancement of skills such as communication, ability to participate/conduct discussion and debate.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution take initiatives to transform its curriculum towards Outcome Based Education (OBE) which is shown by the following table. Expected attributes of graduates of the four-year undergraduate programme Type of learning outcomes Expected Learning Outcomes Learning outcomes that are specific to the chosen disciplinary or interdisciplinary areas of learning. Graduates should be able to demonstrate the acquisition of : a comprehensive knowledge and coherent understanding of the different disciplinary/interdisciplinary areas/themes of learning in a broad multidisciplinary context, their different learning areas, their linkages with related areas/fields of learning, and current and emerging developments associated with the chosen disciplinary areas of learning and other courses of study. Practical, professional and procedural knowledge required for performing and accomplishing professional tasks associated with the chosen disciplinary/interdisciplinary areas of learning. Skills in areas related to the chosen disciplinary/ interdisciplinary majors/minors in a broad multidisciplinary context, including wide-ranging practical and technical skills required to perform and accomplish the assigned tasks effectively. capacity to apply the acquired competencies to generate solutions to specific problems relating to the chosen disciplinary/interdisciplinary majors/minors and other courses of study and tackle issues associated with the chosen field (s) of study. Generic learning outcomes Problem-solving skills :

Capability to : solve problems in familiar and non-familiar contexts and apply one's learning to real-life situations. Critical thinking : Capability to: apply analytic thought to a body of knowledge, including the analysis and evaluation of policies and practices, as well as evidence, arguments, claims, beliefs and the reliability and relevance of evidence. identify relevant assumptions or implications; and formulate coherent arguments. identify logical flaws in the arguments of others. analyse and synthesise data/information related to global issues from a variety of sources and draw valid conclusions and support them with evidence and examples. Expected attributes of graduates of the four-year undergraduate programme Type of learning outcomes Expected Learning Outcomes Creative thinking : Ability to: create or think in different and diverse ways about same issues or scenarios. deal with problems and situations that do not have simple solutions. view a problem or a situation from multiple perspectives. think 'out of the box' and generate solutions to complex problems in unfamiliar contexts. Adopt innovative, imaginative, lateral thinking, interpersonal skills and emotional intelligence. Communication Skills : Skills that enable a person to: listen carefully, read texts and research papers analytically and present complex information in a clear and concise manner to different groups/audiences. express thoughts and ideas effectively in writing and orally and communicate with others using appropriate media. confidently share one's views and express herself. construct logical arguments using correct technical language related to a theme of learning relating to teacher education. convey ideas, thoughts and arguments using language that is respectful and sensitive to gender and social groups. Coordinating/collaborating with others : Ability to: work effectively and respectfully with diverse teams. facilitate cooperative or coordinated effort on the part of a group. act together as a group or a team in the interests of a common cause and work efficiently as a member of a team. Leadership readiness/qualities : Capability for: mapping out the tasks of a team or an organisation and setting direction. formulating a vision and building a team that can help achieve the vision. motivating and inspiring team members to engage with that vision. using skills to guide people to the right destination. Expected attributes of graduates of the four-year undergraduate programme Type of learning outcomes Expected Learning Outcomes 'Learning how to learn' skills : Ability to: acquire new knowledge and skills, that are necessary for pursuing learning activities throughout life, including through self-paced and self-directed learning, aimed at personal development, meeting economic, social, and cultural objectives, and adapt to

changing national and global issues and demands, acquire organizational skills and time management to set self-defined goals and targets with timelines, demonstrate a healthy attitude to be a lifelong learner. Multicultural competence. Demonstrate : the acquisition of knowledge of the values and beliefs of multiple cultures and a global perspective to honour diversity. the capability to effectively engage in a multicultural group/society and interact respectfully with diverse groups. capability to lead a diverse team to accomplish common group tasks and goals. gender sensitivity and adopt gender-neutral approach, as also empathy to the less advantaged and the differently-abled including those with learning disabilities. Value inculcation : Demonstrate the ability to: embrace and practice constitutional, humanistic, ethical, and moral values in conducting one's life, including universal human values and citizenship values. practice responsible global citizenship required for responding to contemporary global challenges, for enabling learners to become aware of and understand global issues and to become active promoters of more peaceful, tolerant, inclusive, secure, and sustainable societies. formulate a position/argument about an ethical issue from multiple perspectives and use ethical practices in all aspects of one's work; identify ethical issues related to one's work. recognise environmental and sustainability issues, and participate in actions to promote sustainable development. adopt objective, unbiased, and truthful actions in all aspects of work. instill integrity and identify ethical issues related to work, and follow ethical practices. Type of learning outcomes Expected Learning Outcomes Environmental awareness and action : Demonstrate the: Acquisition and ability to apply the knowledge, skills, attitudes, and values required to take appropriate actions for mitigating the effects of environmental degradation, climate change and pollution, effective waste management, conservation of biological diversity, management of biological resources, forest and wildlife conservation, and sustainable development and living. Skills to apply digital and technological solutions : Demonstrate the ability for : judiciously using and deploying information and communication tools and technologies to improve teaching-learning process and provide enriched learning experiences to students to enable them to achieve enhanced learning outcomes. Autonomy and responsibility : Ability to : apply knowledge, understanding and/or skills with an appropriate degree of independence relevant to the level of the qualification. work independently, identify appropriate resources required for a project, and manage a project through to completion. exercise responsibility and demonstrate

accountability in applying knowledge and/or skills in work and/or learning contexts appropriate for the level of the qualification, including ensuring safety and security at workplaces. Community engagement and service : Ability to participate in : activities/services that are undertaken in collaboration with community members for promoting the wellbeing of the society, including participation in National/Services Scheme (NSS), National-Cadet Corps (NCC), adult literacy/education programmes, mentoring school students etc.

20.Distance education/online education:

The institution have the possibilities of offering vocational courses and other courses through ODL mode. The new technological tools for teaching learning activities used in our institute are smart board, computer, laptop, projector etc. As a good practice of the institution pertaining to the Distance Education/Online Education in view of NEP 2020, the Teachers of S. Kula Women's College are undergoing online teaching learning activities.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**54**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**535**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**282**

File Description	Documents
Data Template	[View File]

| 2.3

Number of outgoing/ final year students during the year	**97**

File Description	Documents
Data Template	[View File]

3.Academic

| 3.1

Number of full time teachers during the year	**111**

File Description	Documents
Data Template	[View File]

| 3.2

Number of Sanctioned posts during the year	**139**

File Description	Documents
Data Template	[View File]

4.Institution

| 4.1

Total number of Classrooms and Seminar halls	**28**
4.2

Total expenditure excluding salary during the year (INR in lakhs) | **10667515** |
| 4.3

Total number of computers on campus for academic purposes | **110** |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college adheres to the curriculum design by the Manipur University. At the beginning of each academic session the college prepares its annual academic calendar in accordance with the Manipur University academic schedule. The Head of Department conducts a meeting with all the staffs in the Department before the commencement of each semester to discuss the course of distribution and based on the teacher expertise and experiences the courses are allotted accordingly. The time table committee prepares the time table to ensure smooth conduct of the theory and practical session. Regular assignments and class test are given throughout the semester to assess the understanding of the students.

In addition to the college central library the departments also provide several reference books in the department catering to the needs of students and faculty which covers the syllabus of UG course.

Apart from the conventional classroom teaching our teachers also made extensive use of modern methods of teaching and ICT tools. During the lockdown the college make sure that the teachers are made available for the classes through various virtual platforms like zoom, google meet etc.

At the end of each semester students' feedback are collected in which the questionnaire is designed in such a manner that it covers all aspects of teaching and learning. The feedback is analyzed and communicated to the faculty in order to facilitate the teacher in understanding his/her strength and areas of improvisation.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation is carried out to assess students progress. The teachers prepare their schedule of teaching, class

test, assignment in accordance with their allotted time table taking into account the academic calendar and planned extracurricular activities. Students are assessed on the basis of the seminars, class assignments, class test, internal assessment exam etc. and they are also well informed in advance about the deadline for assignment submission, dates for class test and internal assessment exam and seminar presentation. The conduct of the students is analyzed with utmost importance. Low performing students are identified and are promptly dealt by giving remedial/ special classes for their improvement.

Due to lockdown and the pandemic situation a major reform was initiated in the teaching, learning and evaluation process. Most of the classes are conducted in the virtual platform. The examination is also carried out virtually and the students upon completion are asked to upload the answer sheets. The pandemic encourages teachers to look for innovative ideas in teaching, learning and evaluation process.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has two important study centres- Women Studies centre and a Human Rights Studies centre with the financial assistance from UGC. The objective of both the centres are to open course related to women studies and Human Rights Education to undertake research activities, conduct field action programme in the nearby communities, compilation and publication of the data achieved out of research output.

During the lockdown of the prevailing Covid 19 pandemic, the Women's Studies Centre and the SKWC support for covid pandemic which is exclusively meant for women has taken up conducted various programmes – Webinar on covid pandemic: Nutrition, Socio-economic and sustainable living; Support and capacity building activities – online workshop on hand on mask making, online workshop on entrepreneurial skill; Awareness activities on health and society etc.

Women Studies centre has a voluntary cell WOMEN'S GRIEVANCE REDRESSAL CELL to disseminate socio-legal awareness and take up initiatives to support vulnerable sections of women and children in Bishnupur District, Manipur.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

41

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

25

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows   **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

535

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

282

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response:

At S. Kula Women's College, assessment of learning levels of students starts right from the admission process. The students' performance in their previous examinations serves as a rough indicator of a student's level of learning at the start of the semester. Students' learning levels are assessed by the following programmes and activities:

1. Student Induction Programme (SIP):

At the start of an academic session, SIP wherein newly enrolled students participate in several activities like debating, quizzes, essay writing, and other literary programs.

2. Internal Assessments, Assignments and departmental Seminars:

BSc Biotechnology, BSc Food technology and BCA Programme have mandatory internal assessments marks included in the university. Apart from these tests, all departments conduct internal assessments in the form of class tests (at least once every semester), student seminars and assignments.

- **Participation in various activities during College Week, Inter-College Youth Festivals, and various competitions within and outside the college.**
- **Educational visits and surveys to other institutes of learning and research.**
- **Mentoring: A student Mentoring Committee looks after the overall performance of the students.**
- **Whatsapp groups are formed to better connect with the students.**

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
282	**111**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

2.3.1 Student centric methods, such as experiential learning, participative learning peer learning, team teaching, case law method and problem solving methodologies are used for enhancing learning experiences

Upload a description in maximum of 200 words

Response:

The college incorporates student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences:

Experiential learning in the curriculum:

The curriculum prescribed by the University has provisions in most of the Programmes to give students experiential and participative learning experience.They are:

1.Laboratory practical classes in all the BSc Programmes of Science departments, and in BAProgrammes offered by the departments of Education and Home Science

2.Field visits and surveys by Science and Commerce departments

3.Departmental study tours are conducted.

Departmental student seminars:

Departmental student seminars are conducted at the discretion of the departments.

Student participation in organising functions:

Students participater in organising events and festivals like Freshers' meet, Farewell parties Cultural programmes, Teacher's Day programmes etc.

Student activities:

During the Annual College Week, students showcase their talents in the fields of sports, culture and literary arts. Students also actively take part in the University Students' Youth festival where they get to compete with their peers of other colleges.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Response:

At S. Kula Women's College, the teachers make conscious efforts to use ICT tools to enhance the teaching learning process and thus maximise the learning outcomes of the curriculum.

1. Majority of the classrooms are fitted with Smartboards, LCD Projectors and computers to facilitate effective teaching. In-house worshops for hands-on training on how to use ICT tools are taken so as to train teachers (especially senior teachers who are not very tech-savvy). Students also use these tools to deliver their classroom seminars.

2. Teachers supplement traditional teaching with lectures using powerpoint, videos, slides etc. Whatsapp groups are formed for every class for better communication and accessibility of teachers and the students. During the Covid19 Lockdown

period, students were kept in constant contact through these Whatsapp groups and emails; lecture recordings and soft copies of class notes were distributed through these media.
3. Online classes are conducted through online platforms like Google Meet, Webex, Zoom, Whatsapp; lecture recordings of some teachers are also available on Youtube
4. The college campus is Wifi-enabled so that teachers and students can freely access the internet.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.skwomenscollege.ac.in/facilities-2/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

92

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

111

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	*View File*

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

30

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1685

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	*View File*

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Response:

The college takes up initiatives to make internal assessments transparent and effective:

The university norms relating to Program-wise/course-wise examination pattern are communicated to the students through the college prospectus.

At the start of the academic session, a staff meeting is called to discuss the frequency and timeline of internal assessments to be conducted so that the tentative dates are reflected in the academic calendar of that semester/session. This is communicated to the Academic Council through the Board of Studies.

An examination committee is constituted every year to coordinate the internal and external examination activities and communicate to the students, teachers and administrative staff regarding examinations.

The timeline of the internal Assessment dates of respective departments are displayed well in advance on the notice boards so that students are aware of the evaluation process. Minimum of one or two internal assessment tests are held per semester.

Continuous assessment reports (class tests/seminars/assignments) for all courses are displayed on the notice board.

At the end of each semester the assessment reports are submitted to the Principal and a copy to the IQAC.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

A transparent, time-bound and efficient method is being followed in S. Kula Women's College in terms of dealing with internal examination related grievances.

Several internal assessments are performed throughout the semester. They are in the form of Unit tests/class tests/assignments/classroom seminars/practical evaluations/ project work evaluations etc.

Student scoring poorly in the internal assessments tests are giving remedial classes and allowed to appear in a retest; any improvements are duly recorded and acknowledged.

If a student is dissatisfied with the evaluation process or the marks obtained on the assessment/test she may raise the raise to the concerned Head of the Department. If the issue pertaining to the said exam is trivial, it may be resolved at the departmental level, otherwise it may be raised to the examination committee so that a prompt and timely action can be taken.

Students may not be allowed to appear for the assessments if minimum attendance percentage is not maintained; a verifiable and credible reason for the prolonged absence must be furnished.

Retest may be conducted for a student absentee if the reason for her absence is valid and credible upon verification. The same conditions apply for conduct of University Internal Practical Exams.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Teachers and students of S. Kula Women's College are aware of the stated programme and course outcomes of the various programmes offered by the college.

The learning outcomes of the courses offered are highlighted at the outset in the College Prospectus, so that students know the objectives of the courses and what is expected from them in terms of learning outcomes.

The Admission Committee also helps in making the students understand the courses to be undertaken so that they can decide which programmes/courses suit them best; informed choices help build their careers in the future.

Further, students are briefed about POs and COs of the programmes in which they have enrolled by teachers of their respective departments during the Student Induction programme at the beginning of each Academic Session.

The Programme outcomes and Course outcomes of each department are made available along with the syllabus on the college website as well. Semester wise and Paper wise expected outcomes are clearly laid out so that student understand what is expected of them when they graduate.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Response:

The college ensures that the expected Programme and Course outcomes of the programmes are attained to the maximum by adopting a holistic approach.

The college provides an environment where students can practise professional ethics, teamwork, empathy and love for nature and the environment .

Teachers make lesson plans and keep a record of the lectures taken in compliance with the prescribed syllabus. A timeline is maintained. This ensures that the syllabus of course is completed within the stipulated time in a semester.

Regular departmental meetings are called to discuss any issues related to academic functioning of the department. The college has a feedback mechanism is place wherein, teachers, student and the college alumnae give honest feedback on the said forms based on

curriculum, teaching-learning process and the infrastructure made available to them.

The IQAC and the Academic Council ensures any grievances or complaints are promptly resolved.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

97

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/1dUL_n2DFIADKm-KOs61FKpj_P_2PRWBPxCdN9T9jtmM/edit#responses

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

4.38

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	[View File](#)
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	https://www.icssr.org/post-doctoral-fellowships

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

NIL

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File]()

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities in the surrounding communities through NSS and extension programmes of the UGC to promote a strong college-neighbourhood linkage and inculcate in them a deeper meaning of humanity, awareness of self and surrounding, empathy and tolerance, besides other positive attributes that would make them fine citizens of the nation and the world. The extension activities help to hone their leadership, organizational and communication skills.

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/student-activities/
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

128

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

11

File Description	Documents
e-copies of linkage related Document	[View File](#)
Details of linkages with institutions/industries for internship (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

1. There are 25 ICT-enabled Classrooms and 3 Seminar Halls.

ii) Laboratories: Departments of Science subjects havemodern equipments like GC, HPLC,Gel Doc, PCR, AAS, UV-VIS Spectrophotometers etc.

iii.Bioinformatics Infrastructure Facility Centre regularly conducts Training Programmes and facilitates research collaborations with other Departments and15 computers connected with Wifi/ LAN.

iv.The college hasDBT Biotech Hub,to provide basic Biotechnology Infrastructure and research facility and has upgraded to an Advanced level Institutional Biotech Hub.

v.The College has a well-stocked library. The whole campus has LAN and the internet facility for staffs and students and to have access to e-resources under N-List of NMEICT and e-journals. The library has 10 functional computers.

vi.The college has Food Testing Laboratory under the Ministry of Food Processing Industries. The laboratory have modern equipments like GC-MS, HPLC-MS, Atomic Absorption Spectrometeretc.

vii. The college has two Computer Centres, Lab I with 20and Lab II with 9 computers.

viii.The college has a multi-media Language Laboratory with a facility of 20-students.

ix.ICT Infrastructure: The college has110 Computers . The whole campus has LANwith Internet Connectivity.There are 13printing machines.

x. The campus is under CCTV surveillance.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.skwomenscollege.ac.in/facilities-2

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports and games:

The college houses two Multipurpose halls with 100 and 150 seating capacity respectively with facilities and sports equipments for varied indoor games like as well as outdoor sports. The sports materials for athletics,chess, carom, badminton table-tennis, mats for wrestling and yoga etc. are stored in the store room

A fitness class is incorporated in the routine academic time table so that it becomes essential for every student to associatein at least one sport during the class session.

The college also hosts University Inter-college events from time to time.

Every year, the college holds an Annual Sports meet which is clubbed with the cultural meet in the Annual College week every year.

Yoga events:

The college has been observing the international Yoga Day and special yoga day during the Fit India Campaign since its implementation.

Cultural events:

The Institute has provided the facility for the students to take active part in the cultural activities. There is anindoor

hallwhere studentspractice for their events like dance, songs, drama, mime etc. There is a Music room with all kinds of musical instruments (Drums, Tabla, Keyboard, Guitar Violin, Harmonium Etc) and a Music teacher assigned to guide them.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://skwomenscollege.ac.in/facilities-2/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

28

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

58.95

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

S. Kula Women's College has a book collection of 8100 text books, 4401 reference books, subscription of about 45 journals, 2 local newspaper and one national paper. The library can accommodate over 50 students in its reading room. SKWC library has been an N-LIST subscriber since 2011 and has access to 3 Lakhs eBooks and 6000 eJournals. All the staff and students have access to vast e-resources available under N-List of NMEICT and e-journals subscribed by the college. The library has 10 functional computers with internet facility out of which 8 are available for use by students and teachers.

The college library was earlier installed with SOUL 2.0 version ILMS (Integrated Library Management Software). However, in 2016-17, due to an unfortunate technical technical mishap, the library computer system having the SOUL 2.0 server and client system crashed and the system could not be backed up further owing to the server being severely damaged.

Very recently, the software is being installed again in the new computer system and is in partial stage of automation.

OPAC is also available inside the library system.

Name of ILMS software : SOUL 2.0

Nature of automation (fully or partially): Partially Version:2.0

Year of Automation: 2011

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://skwomenscollege.ac.in/n-list/

4.2.2 - The institution has subscription for the   C. Any 2 of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.00

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

S. Kula Women's College has always placed IT infrastructure development and its comprehensive maintenance as a top priority, as the institution envisions that adequate latest IT infrastructure & its best maintenance is must to offer quality management education. The Institution invest a fair budget in updating its IT facilities on a continuous basis and make it available to all the staff and students seamlessly. Periodically cross checking all the IT equipments (especially Computer labs, BIF Center, Classrooms & Library) is done and upgrade the same as and when need arises external experts are consulted.

Assessment of the IT Infrastructure is done at the beginning of every academic year and budget is prepared for augmentation, replacement and upgradation of the existing infrastructure. We also seek advice from the users namely; staff and students on this issue and take appropriate actions wherever required. We consider computer - student ratio, working condition of present equipment and availability of better IT solutions while deciding on the updation and enhancement of IT infrastructure. Regular assessment (for UPS, Generators, Software Applications, Computer Hardware equipment, CCTV, Switches, LCD Projectors, Internet facility etc,) is done periodically, to ensure better IT- Infrastructure utilization and experience to all the users.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/104260/4.3.2_1632225936_6553.pdf

4.3.2 - Number of Computers

110

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution   **D. 10 - 5MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

107

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institution has committees for maintenance of computer systems, technical devices, computer labs, Internet , classrooms, CCTV , electronic equipments, furniture, conference / seminar halls, sports equipments, gymnasium etc. which comprise the total infrastructure of the campus.

However, the institution needs to have institution's policy statement on maintenance that clearly exhibits standard procedures pertaining to fool proof maintenance of all the assets including preventive maintenance.

Existing system toensure proper maintennace

We have backup generator of 45 KVA and 25X 500 KW solar units forregular power supply to ensure 24X7 power supply

College has 5.0 KVA on-line UPS Systems for utilization of computers.

IT coordinator with the help of staff ensures smooth functioning of IT equipment likecomputers, networking facilities, , CCTV , LCD Projectors, Laptops, Printers, LAN, etc.

For maintenaince of major Lab equipments, HODs reports the requirementto the Principal and services from concerned vendors are sought.

Cleanliness of library and other Centres is taken care of by the concerned coordinators with the support of Grade IV staff

2 in house chowkidars and security staff are deployedto stop misusing of the assets.

Every Department has lab attendant to look after the general neatness of the rooms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

213

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	https://skwomenscollege.ac.in/video-gallery/
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student union is a group of seven elected students with equal representation from the different disciplines. Student union will operate for one Academic year and will change in the next year. As a students are important stakeholders in our college, there is a need to have a student representation in the routine functioning of the college. The student body works closely together with student mentoring committee within a framework to provide a means for students expression and involvement in institutional affairs and activities; opportunities for students experience in leadership; and strengthen student – faculty – community

relation.Major role played by the elected member's of students union/body

- To act as a prime official channel of communication between the college and student community
- To keep the student abreast of all the development happening in the college
- Redressal of the student issues through proper channel
- Attending the student meeting and actively participating in the discussion
- To inculcate a culture of sisterhood and camaraderie amongst all the studentsand with each other as well
- To play a responsible role in maintaining the decipline, decorum and integrity of the students at all time
- To always function in concert with the mission and vision of ythe college.

The students body is also involve in several events like the college week, sports and cultural events, seminars and workshops and other functions etc. They always play important role in all the extra curricular activities of the college.

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/student-activities/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college has been registered under the Societies of the Registeration Act, 1860, the Registration no. being 97 of 2011.

Some of the contributions made by the association are:

- **Submission of feedback in respect to curriculum, teaching, research and extension activities.**
- **Recommendation for introducing new skill oriented courses.**
- **Guidance and councelling to the students about their career and grievances.**
- **Participation of their alumni to the extension activities.**
- **Extension of financial assistance to the college.**
- **Participation in the decision making of the college by constituting themselves in the academic bodies.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college had been taking over by the Government of Manipur as full fledged Government with the Govt. Order No. 31/3/AIDED-COL/CONVSN/HE-16(MSSW) dated 21st August 2019, Since then the college is being run under the supervision of the Directorate of University and Higher Education, Govt. of Manipur, with the Dr. W. Robindro Singh as Principal as the Head of the Institution. The leadership at the institute has men and women members of the staff with wisdom, knowledge and experience from diverse fields. For effective administration and efficient implementation of the academic activities, efforts to decentralize the management are being made through Academic Council, IQAC, NSS units, Heads of Departments, and several committees and cells comprising of Teaching Faculties, non-teaching staff as members.

The college has a mechanism for delegating authority and providing operational autonomy —Committees and cells are formed with members who are apt / specialized for taking charge of specific events or activities. Program Conveners / Co-Conveners, Coordinators and the members are authorized to plan and organize academic programmes and events. The IQAC ensures effective planning and implementation of academic activities through regular meetings and reviewing of these activities.

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/ssr-report/
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Response:

The Principal is the administrative head of the institution. However, for effective administration and efficient implementation of the academic activities, efforts to decentralize the management are being made through Academic Council, IQAC, NSS units, Heads of Departments, and several committees and cells comprising of Teaching Faculties, non-teaching staff as members.

The college has a mechanism for delegating authority and providing operational autonomy -Committees and cells are formed with members who are apt/specialised for taking charge of specific events or activities. Program Conveners/co-coordinators and the members are authorized to plan and organize academic programmes and events. The IQAC ensures effective planning and implementation of academic activities through regular meetings and reviewing of these activities.

Participative Management:

The college also ensures participative management by involving the Faculty members, Nonteaching members, students, Alumni, External peer representatives and Parents in various activities of theInstitute including decision making. Different committees/centres/cells/clubs are formed involving all stakeholders to fulfill the objectives of providing better learning opportunities.

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/ssr-report/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Implementation of RUSA Scheme: Subsequent to the implementation of RUSA in Manipur in October 2013, S. Kula Women's College also applied and proposed several developmental programs under this scheme in 2014. With reference to the letter of the Government under reference No. 1 (7)/BCC/RUSA/16/36, dated the 2nd November, 2016 an "Infrastructure and Building Committee (RUSA)" for the implementation of RUSA sponsored projects in respect of S. Kula Women's College (Government Aided College) was constituted with the Chairman of the Governing Body as Chairman, the Principal as Member Secretary , Shri W. Robindro Singh Head, Dept of

Biotechnology, SKWC as Nodal officer, and Two other Staff members, a Govt. Nominee and a PWD Architect as members. Significantly the S. KulaWomen's College has represented the State of Manipur at the Digital Launch Programme inaugurated by the Honb'le HRD Minister Prakash Javedakar form Delhi on 17 April 2017

Achievements:.Purchase of lab equipments, 2020-21. Funds released: Rs. 25 Lakhs File Description Document Upload any additional information View Document 6.2.2 The

functioning of the institutional bodies is effective and efficient as visible from

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://skwomenscollege.ac.in/ssr-report/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The Institution has a well-defined de-centralized organizational structure to coordinate the academic and administrative functions. The Principal is the Academic and Administrative head of the institution who provides leadership and guidance in planning, organization and execution of all programmes with the active support and participation of the faculty and non-teaching staff members.

The IQAC (Internal Quality Assurance Cell) functions as a Coordinating Body and Monitoring Cell to conduct evaluation of the teachers' performances with regard to regularity, punctuality, sincerity, accountability, teaching quality and commitment etc. The IQAC looks after the sustenance and enhancement of the academic inputs and outputs.

Service Rules, Promotion Policies, Performance Appraisal:

The Institution follows the service rules as per Manipur Government Rules.

The teaching and non-teaching faculty have the benefits of GPF, NPS, Casual Leaves, Earned Leaves, Medical Leaves and Maternity leaves etc., The Institute has well-structured system for professional development for the faculty and staff.

Grievance Redressal Mechanism:

If a member of the staff (teaching or non-teaching) has a grievance, he or she may raise the matter with the Head of the department or the Teachers' Forummay directly approach the Principal for the redressal of his/her grievance.

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/ssr-report/
Link to Organogram of the Institution webpage	https://skwomenscollege.ac.in/ssr-report/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has various effective welfare measure for teaching and non-teaching staff:

*Employee Provident Fund: This scheme is available to all staff

members which includes gratuity and pension contribution.

*The College has Teachers' Forum and Grievance Redressal Cellfor general welfare and toresolve Grievances from employees as fast as possible.

*The college provides FDPs and Faculty Enrichment Programmes for teaching and non-teaching staff from time to time.

*Nomination of staff for Teachers' Training in and outside the state on duty to explore their knowledge.

* Infrastructure and other ICT facilities:Every department has Well-furnished and spacious seatings provided to each member of the staff to work comfortably. Laptops/Desktops are provided to every department along with free internet access through LAN/Wifi and ICT tools for effective classroom delivery. Library resources including vast e-resources are made available for teaching-learning and research purposes. All teachers are registered to INFLIBNET to access the e-resources available under N-List of NMEICT.

*Health and Fitness: The college provideswell-equipped gymnasiumfacilities, free yoga classes, free medical camps/check-up programmes for the employees of the college.

*Advance Payment: On occasion of festivals like Holi, Cheiraoba, Ningol Chakouba,the college provides advance salary to the employees.

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/ssr-report/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Reponse 0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

6.3.5Response:

The following mechanisms are in practice for the evaluation and assessment of the faculties of the college.

1. **Submission of Self Appraisal Report periodically.**
2. **Students Evaluation Reports of teachers.**
3. **Reports of IQAC (acknowledged by the Principal who is the chairman of IQAC) for the performances of the teachers in teaching, research, examination, extension and other activities.**

The evaluation reports undertaken under the above process are analyzed in the meeting of IQAC and then in the Governing Body. The Governing Body advises low-performing teachers for improvement in the form of appeal and control.

The appraisal system for the ministerial staff is based on punctuality, execution of duties, proactiveness and general demeanour. Besides taking routine reports from HODs regarding the non-teaching staffs assigned to the respective departments, the principal also regularly checks the neatness of the departments, classrooms, labs and other facilities available and takes stringent action on the erring staff if facilities are found in unsatisfactory state.

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/ssr-report/
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Response:

The accounts of the college are audited regularly; internally by auditors nominated by the Governing Body and externally by Chartered Accountants. The Balance Sheets and audited Statements of Accounts including audit reports are first placed before the Governing Body for examination and then finally placed before the General Body for further examination and approval.

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/ssr-report/
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5431006

File Description	Documents
Annual statements of accounts	View File
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Response:

As student enrolment of the college is quite low, revenue generated from students fees can hardly suffice the college's financial needs. So, the college seeks grants and awards it receives from various Govt and Non-govt agencies. Funded research projects: Institution is aimed at promoting a rigorous research culture, supporting knowledge creation and undertaking socially-relevant research projects for faculty members. The research projects in these areas are sent to funding agencies like UGC, DBT, DST, ICSSR, IGNOU, DBT, MoFPI, YAS, MWCD etc for solicitation of financial support. Donations: The college also generates amount of funds through donations from stakeholders, for the development of the college. The college also has a consultancy cell through which the college realizes funds from the private sector bodies, NGOs and other educational institutions by providing consultancy towards project management. Using various centres to generate revenue: The college attempts to optimize the utilization of its resources to generate income by letting out the two attractive centres of the college- the Fitness centre/Gym and the Swimming Pool. The College also plans to utilize the Food Testing Laboratory and outsource its services to the food industry in Manipur and beyond once the NABL Accreditation is obtained.

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/ssr-report/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response: The IQAC meetings are conducted once every quarter to discuss about improving the academic and administrative activities. Interdepartmental utilization of teachers and Skill Sharing: As the college offers a plethora of programmes and courses of diverse disciplines, the IQAC discusses withthe academic body and departmental heads at the beginning of each academic session to coordinate work allotments of teachers so that teachers with specialized skills are utilized for duties in other departments as well, beyond their departmental obligations, so as

to benefit students of other departments as well. For example, teachers from departments of Biotechnology, Computer Science, Statistics, Commerce, Physics, Chemistry etc have been also utilized to teach courses which are relevant to their field of specialization in other departments as well. Departments of Food Technology, Biotechnology and Computer Science conducts inhouse training programmes and workshops to benefit other teachers and students. The unique laboratory facilities of these departments can be accessed and benefitted by other staff and students of the college. The IQAC makes a concerted effort to coordinate such activities for enhancing the teaching-learning process and interdepartmental co-operation.

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/ssr-report/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Response:

i. Implementation of Blended Learning (offline and online learning):

Formation of Whatsapp groups. Implementation of online learning through online platforms like Google Meet, Zoom (though ZOOM Classes were later avoided as per administrative order). Assessment through online tests and assignments. ii. Sensitising and Training teachers innovative trends and methodologies through Seminars, FDPs and workshops; re-training of faculties to enhance their knowledge and participation in Academic, Research, Extension and Outreach Programmes.

the academic body and departmental heads at the beginning of each academic session to coordinate work allotments of teachers so that teachers with specialized skills are utilized for duties in other departments as well, beyond their departmental obligations, so as to benefit students of other departments as well. For example, teachers from departments of Biotechnology, Computer Science, Statistics, Commerce, Physics, Chemistry etc. Food Technology, Biotechnology and Computer Science conducts inhouse training

**programmes and workshops to benefit other teachers and students.
The unique laboratory facilities of these departments can be
accessed and benefitted by other staff and students of the
college. The IQAC makes a concerted effort to coordinate such
activities for enhancing the teaching-learning process and
interdepartmental co-operation.**

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/ssr-report/
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.skwomenscollege.ac.in/annual-reports/
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**The college is established exclusively for girls and hence no
question of gender audit arises. The college has established a
Women's Studies Centre under the sponsorship of the UGC where a**

Certificate Course on "Women's Studies" is introduced. The Centre is undertakes Research Projects in the Women's related issues and the outcome is published for dissemination to the public. Also, a Women's Grievance Redressal Cell opened under the Women's Studies Centre with the sole purpose to address women's issues. Regular extension and outreach programmes are conducted to spread awareness on gender issues. It is noteworthy that out of full time teaching staff 62 (sixty-two) are women and 49 (forty-nine) are men. So, in fact the percentage female staff (55.85%) exceeds that of the male staff (44.15%).

a. Safety and security 24X7 security is provided for the college campus as well as the Women's Hostel. Self Defence Training Programme was conducted for the students.

b. Counselling: The Women's Studies Centre of the college also has a Women's Grievance cell to assist aggrieved women .

c. Common Rooms: Separate Common Room for Women Staff.

d. Working Women's Hostel & Day care center.

e. Separate Working Women's Hostel and a Day care Centre.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://skwomenscollege.ac.in/wp-content/uploads/2021/09/Working-Women-Hostel-Day-Care-Centre.jpg

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college is registered with the Nambol Municipal Council for Solid waste Collection which regularly collects waste generated by the college. The college also has one solid-waste compost pit for managing biodegrable waste in a sustainable manner in the campus area and another in the Hostel premises. The college normally does not generate hazardous waste. However, in the Biotechnology and Food technology department labs, sterilization is performed by autoclaving and then the remaining wastes are properly disposed of, in accordance with standard waste disposal norms.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**

3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	[View File](#)
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college strictly follows the reservation norms of UGC for the disadvantaged communities to the appointment of teaching and non-teaching staff members in the college. The college adopted the following practices: -

i. The socially-backward students like ST/SC/OBC (non-creamy layer)/Minorities are offered special privilege for admission by relaxation of the entry marks, by offering different types of incentives and scholarship opportunities from the college resources, State Government, UGC and Central Governments.

ii. The students who are economically weak but deserving to undergo to higher studies are given privilege for admission by offering them free education;

a) if they are meritorious, b) under earn and learn scheme. There are no cut off marks for general courses but 5% relaxation for Professional courses.

iii. The college has a provision for free education for differently-abled students

1. Organizing Community Services and participation of the staff and students through NSS programmes, Eco Club, Covid-19 Help Group, Say No to Drugs Club, Fitness Club etc.

2. Organizing Extension Activities/Outreached Programmes through HRECentre and Women's Studies Centre in the surrounding communities.

3.Organizing Awareness Programme in the topics related to Human Rights, Women issues, Legal aids, Human Development etc.

4.Organizing of extra co-curricular activities, cultural and literary programmes.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college has two units of NSS, two study centres-Women's Studies Centre and Human Rights Studies Centre; and clubs such as Say No to Drugs club, Fitness Club, Eco Club etc. The college conducted a number of Programmes through the above functionaries about the Community Service, National Integration Camp, Extension Activities, Awareness Programmes, Outreach Programmes which promotes environment consciousness, social responsibilities, leadership qualities and citizenship roles. The College conducts several Government endorsed programmes like the Fit india campaign, Swachch Bharat Abhiyan campaign, Atma-Nirbhar Abhiyan, Azaadi 70 years celebration, Matri Bhasha Diwas celebration, Constitution Day, International Day of Yoga, World Environment Day etc. Several outreach programmes about awareness on Human Rights, Women's Rights, Legal Aids, Gender Equity, Women Empowerment, HIV-AIDS, Disastrous Management etc. are conducted. The college also conducts awareness cum training programme on Food Processing and Preservation, Applications of Biotechnology in Food, Environment, Agriculture, Bioremediation of water which are the major needs of the communities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code D. Any 1 of the above

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Vaccination-Mohastav -12th April 2021 2. Observation of the National Science Day - 28th February 2021 3. Observance cum Workshop on International Women's Day on the theme "Women in Leadership: Achieving on equal future in a COVID 19 World" held on the 8th March, 2021 Conference Hall, S. Kula Women's College Nambol, Manipur 4. Constitution Day held on Nov-2020 5. Jan-Andolan held on the 14th October, 2020 6. 6th International Day of Yoga held on the 18th June, 2020

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. BEST PRACTICE 1:

**Offering Multiple Programmes of Study OBJECTIVE OF THE PRACTICE: •
To offer a wide range of diversified, flexible and
interdisciplinary courses which are relevant to the socio-economic
needs at the regional, national and global standard • To offer
vertical access to higher education, employment, placement, etc.
through quality, skilful and value based education to all the
sections of the Society.**

2. BEST PRACTICE-2:

**Use of ICT: Tools to enhance quality teaching and Learning
OJECTIVE OF THE PRACTICE: • To enhance the teaching-learning
experience with proper usage of ICT tools • To train teachers on
online teaching so that they are able to improvise and adapt to
the new normal of teaching-learning • To engage students
effectively using ICT tools in the classrooms as well as in
virtual classrooms Details of two best practices successfully
implemented by the College has been uploaded on the college
website https://www.skwomenscollege.ac.in/institutional-best-
practice/ as per NAAC format.**

File Description	Documents
Best practices in the Institutional web site	[View File]()
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**One distinctive character of the college is its continuous efforts
to provide Gender equity and Women empowerment through value based
skill oriented education, research and training through
innovation, diversity to enable to meet the educational, national
and global needs which is in tandem with the Mission and Vision
statements of the college. The curricular aspects of the college**

has distinctive characters offering a wide range of diversified, flexible and inter-disciplinary courses which are relevant to the socio economic needs at the regional, national and global standard. As the college is set in a rural part of the state, it provides a unique opportunity for women, especially from the rural area, equally as their counterparts in other better developed parts of the state as well the country, to take up these courses which are made available to them at reduced cost. The college has introduced several Professional Courses in the emerging areas to be able to meet the challenges globally.In fact, S. Kula Women's College was the first and only college in Manipur to introduce B.Sc. Biotechnology, B.Sc. Food Processing Technology and Human Rights Education as Foundation, Certificate and UG Course.The College also introduced 12 (twelve) Job Oriented Career Oriented Courses.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college adheres to the curriculum design by the Manipur University. At the beginning of each academic session the college prepares its annual academic calendar in accordance with the Manipur University academic schedule. The Head of Department conducts a meeting with all the staffs in the Department before the commencement of each semester to discuss the course of distribution and based on the teacher expertise and experiences the courses are allotted accordingly. The time table committee prepares the time table to ensure smooth conduct of the theory and practical session. Regular assignments and class test are given throughout the semester to assess the understanding of the students.

In addition to the college central library the departments also provide several reference books in the department catering to the needs of students and faculty which covers the syllabus of UG course.

Apart from the conventional classroom teaching our teachers also made extensive use of modern methods of teaching and ICT tools. During the lockdown the college make sure that the teachers are made available for the classes through various virtual platforms like zoom, google meet etc.

At the end of each semester students' feedback are collected in which the questionnaire is designed in such a manner that it covers all aspects of teaching and learning. The feedback is analyzed and communicated to the faculty in order to facilitate the teacher in understanding his/her strength and areas of improvisation.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation is carried out to assess students progress. The teachers prepare their schedule of teaching, class test, assignment in accordance with their allotted time table taking into account the academic calendar and planned extracurricular activities. Students are assessed on the basis of the seminars, class assignments, class test, internal assessment exam etc. and they are also well informed in advance about the deadline for assignment submission, dates for class test and internal assessment exam and seminar presentation. The conduct of the students is analyzed with utmost importance. Low performing students are identified and are promptly dealt by giving remedial/ special classes for their improvement.

Due to lockdown and the pandemic situation a major reform was initiated in the teaching, learning and evaluation process. Most of the classes are conducted in the virtual platform. The examination is also carried out virtually and the students upon completion are asked to upload the answer sheets. The pandemic encourages teachers to look for innovative ideas in teaching, learning and evaluation process.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

O

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has two important study centres- Women Studies centre and a Human Rights Studies centre with the financial assistance from UGC. The objective of both the centres are to open course related to women studies and Human Rights Education to undertake research activities, conduct field action programme in the nearby communities, compilation and publication of the data achieved out of research output.

During the lockdown of the prevailing Covid 19 pandemic, the Women's Studies Centre and the SKWC support for covid pandemic which is exclusively meant for women has taken up conducted various programmes – Webinar on covid pandemic: Nutrition, Socio-economic and sustainable living; Support and capacity building activities – online workshop on hand on mask making, online workshop on entrepreneurial skill; Awareness activities on health and society etc.

Women Studies centre has a voluntary cell WOMEN'S GRIEVANCE REDRESSAL CELL to disseminate socio-legal awareness and take up initiatives to support vulnerable sections of women and children in Bishnupur District, Manipur.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

41

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

25

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

535

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

282

File Description	Documents
Any additional information	[View File]
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response:

At S. Kula Women's College, assessment of learning levels of students starts right from the admission process. The students' performance in their previous examinations serves as a rough indicator of a student's level of learning at the start of the semester. Students' learning levels are assessed by the following programmes and activities:

1. Student Induction Programme (SIP):

At the start of an academic session, SIP wherein newly enrolled students participate in several activities like debating, quizzes, essay writing, and other literary programs.

2. Internal Assessments, Assignments and departmental Seminars:

BSc Biotechnology, BSc Food technology and BCA Programme have mandatory internal assessments marks included in the university. Apart from these tests, all departments conduct internal assessments in the form of class tests (at least once every semester), student seminars and assignments.

- **Participation in various activities during College Week, Inter-College Youth Festivals, and various competitions within and outside the college.**
- **Educational visits and surveys to other institutes of learning and research.**
- **Mentoring: A student Mentoring Committee looks after the overall performance of the students.**
- **Whatsapp groups are formed to better connect with the students.**

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
282	**111**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

2.3.1 Student centric methods, such as experiential learning, participative learning peer learning, team teaching, case law method and problem solving methodologies are used for enhancing learning experiences

Upload a description in maximum of 200 words

Response:

The college incorporates student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences:

Experiential learning in the curriculum:

The curriculum prescribed by the University has provisions in most of the Programmes to give students experiential and participative learning experience.They are:

1.Laboratory practical classes in all the BSc Programmes of Science departments, and in BAProgrammes offered by the departments of Education and Home Science

2.Field visits and surveys by Science and Commerce departments

3.Departmental study tours are conducted.

Departmental student seminars:

Departmental student seminars are conducted at the discretion of the departments.

Student participation in organising functions:

Students participater in organising events and festivals like Freshers' meet, Farewell parties Cultural programmes, Teacher's Day programmes etc.

Student activities:

During the Annual College Week, students showcase their talents in the fields of sports, culture and literary arts. Students also actively take part in the University Students' Youth festival where they get to compete with their peers of other colleges.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Response:

At S. Kula Women's College, the teachers make conscious efforts to use ICT tools to enhance the teaching learning process and thus maximise the learning outcomes of the curriculum.

1. Majority of the classrooms are fitted with Smartboards, LCD Projectors and computers to facilitate effective teaching. In-house worshops for hands-on training on how to use ICT tools are taken so as to train teachers (especially senior teachers who are not very tech-savvy). Students also use these tools to deliver their classroom seminars.

2. Teachers supplement traditional teaching with lectures using powerpoint, videos, slides etc. Whatsapp groups are

formed for every class for better communication and accessibility of teachers and the students. During the Covid19 Lockdown period, students were kept in constant contact through these Whatsapp groups and emails; lecture recordings and soft copies of class notes were distributed through these media.

3. **Online classes are conducted through online platforms like Google Meet, Webex, Zoom, Whatsapp; lecture recordings of some teachers are also available on Youtube**
4. **The college campus is Wifi-enabled so that teachers and students can freely access the internet.**

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[https://www.skwomenscollege.ac.in/facilit ies-2/](https://www.skwomenscollege.ac.in/facilities-2/)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

92

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

111

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

30

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1685

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Response:

The college takes up initiatives to make internal assessments transparent and effective:

The university norms relating to Program-wise/course-wise examination pattern are communicated to the students through the college prospectus.

At the start of the academic session, a staff meeting is called to discuss the frequency and timeline of internal assessments to be conducted so that the tentative dates are reflected in the academic calendar of that semester/session. This is communicated to the Academic Council through the Board of Studies.

An examination committee is constituted every year to coordinate the internal and external examination activities and communicate to the students, teachers and administrative staff regarding examinations.

The timeline of the internal Assessment dates of respective departments are displayed well in advance on the notice boards so that students are aware of the evaluation process. Minimum of one or two internal assessment tests are held per semester.

Continuous assessment reports (class tests/seminars/assignments) for all courses are displayed on the notice board.

At the end of each semester the assessment reports are submitted to the Principal and a copy to the IQAC.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Response:

A transparent, time-bound and efficient method is being followed in S. Kula Women's College in terms of dealing with

internal examination related grievances.

Several internal assessments are performed throughout the semester. They are in the form of Unit tests/class tests/assignments/classroom seminars/practical evaluations/ project work evaluations etc.

Student scoring poorly in the internal assessments tests are giving remedial classes and allowed to appear in a retest; any improvements are duly recorded and acknowledged.

If a student is dissatisfied with the evaluation process or the marks obtained on the assessment/test she may raise the raise to the concerned Head of the Department. If the issue pertaining to the said exam is trivial, it may be resolved at the departmental level, otherwise it may be raised to the examination committee so that a prompt and timely action can be taken.

Students may not be allowed to appear for the assessments if minimum attendance percentage is not maintained; a verifiable and credible reason for the prolonged absence must be furnished.

Retest may be conducted for a student absentee if the reason for her absence is valid and credible upon verification. The same conditions apply for conduct of University Internal Practical Exams.

File Description	Documents
Any additional information	[View File]()
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Teachers and students of S. Kula Women's College are aware of the stated programme and course outcomes of the various programmes offered by the college.

The learning outcomes of the courses offered are highlighted at the outset in the College Prospectus, so that students know the objectives of the courses and what is expected from them in terms of learning outcomes.

The Admission Committee also helps in making the students understand the courses to be undertaken so that they can decide which programmes/courses suit them best; informed choices help build their careers in the future.

Further, students are briefed about POs and COs of the programmes in which they have enrolled by teachers of their respective departments during the Student Induction programme at the beginning of each Academic Session.

The Programme outcomes and Course outcomes of each department are made available along with the syllabus on the college website as well. Semester wise and Paper wise expected outcomes are clearly laid out so that student understand what is expected of them when they graduate.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Response:

The college ensures that the expected Programme and Course outcomes of the programmes are attained to the maximum by adopting a holistic approach.

The college provides an environment where students can practise professional ethics, teamwork, empathy and love for nature and the environment .

Teachers make lesson plans and keep a record of the lectures taken in compliance with the prescribed syllabus. A timeline is maintained. This ensures that the syllabus of course is

completed within the stipulated time in a semester.

Regular departmental meetings are called to discuss any issues related to academic functioning of the department. The college has a feedback mechanism is place wherein, teachers, student and the college alumnae give honest feedback on the said forms based on curriculum, teaching-learning process and the infrastructure made available to them.

The IQAC and the Academic Council ensures any grievances or complaints are promptly resolved.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

97

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/1dUL_n2DFIADKm-KOs61FKpj_P_2PRWBPxCdN9T9jtmM/edit#responses

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

4.38

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.icssr.org/post-doctoral-fellowships

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

NIL

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities in the surrounding communities through NSS and extension programmes of

the UGC to promote a strong college-neighbourhood linkage and inculcate in them a deeper meaning of humanity, awareness of self and surrounding, empathy and tolerance, besides other positive attributes that would make them fine citizens of the nation and the world. The extension activities help to hone their leadership, organizational and communication skills.

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/student-activities/
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

128

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

11

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

`11`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

`1. There are 25 ICT-enabled Classrooms and 3 Seminar Halls.`

`ii) Laboratories: Departments of Science subjects havemodern equipments like GC, HPLC,Gel Doc, PCR, AAS, UV-VIS Spectrophotometers etc.`

`iii.Bioinformatics Infrastructure Facility Centre regularly conducts Training Programmes and facilitates research collaborations with other Departments and15 computers connected with Wifi/ LAN.`

`iv.The college hasDBT Biotech Hub,to provide basic Biotechnology Infrastructure and research facility and has upgraded to an Advanced level Institutional Biotech Hub.`

`v.The College has a well-stocked library. The whole campus has LAN and the internet facility for staffs and students and to have access to e-resources under N-List of NMEICT and e-journals. The library has 10 functional computers.`

`vi.The college has Food Testing Laboratory under the Ministry of Food Processing Industries. The laboratory have modern equipments like GC-MS, HPLC-MS, Atomic Absorption Spectrometeretc.`

vii. The college has two Computer Centres, Lab I with 20and Lab II with 9 computers.

viii.The college has a multi-media Language Laboratory with a facility of 20-students.

ix.ICT Infrastructure: The college has110 Computers . The whole campus has LANwith Internet Connectivity.There are 13printing machines.

x. The campus is under CCTV surveillance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.skwomenscollege.ac.in/facilities-2

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports and games:

The college houses two Multipurpose halls with 100 and 150 seating capacity respectively with facilities and sports equipments for varied indoor games like as well as outdoor sports. The sports materials for athletics,chess, carom, badminton table-tennis, mats for wrestling and yoga etc. are stored in the store room

A fitness class is incorporated in the routine academic time table so that it becomes essential for every student to associatein at least one sport during the class session.

The college also hosts University Inter-college events from time to time.

Every year, the college holds an Annual Sports meet which is clubbed with the cultural meet in the Annual College week every year.

Yoga events:

The college has been observing the international Yoga Day and

special yoga day during the Fit India Campaign since its implementation.

Cultural events:

The Institute has provided the facility for the students to take active part in the cultural activities. There is anindoor hallwhere studentspractice for their events like dance, songs, drama, mime etc. There is a Music room with all kinds of musical instruments (Drums, Tabla, Keyboard, Guitar Violin, Harmonium Etc) and a Music teacher assigned to guide them.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://skwomenscollege.ac.in/facilities-2/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

28

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

58.95

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

S. Kula Women's College has a book collection of 8100 text books, 4401 reference books, subscription of about 45 journals, 2 local newspaper and one national paper. The library can accommodate over 50 students in its reading room. SKWC library has been an N-LIST subscriber since 2011 and has access to 3 Lakhs eBooks and 6000 eJournals. All the staff and students have access to vast e-resources available under N-List of NMEICT and e-journals subscribed by the college. The library has 10 functional computers with internet facility out of which 8 are available for use by students and teachers.

The college library was earlier installed with SOUL 2.0 version ILMS (Integrated Library Management Software). However, in 2016-17, due to an unfortunate technical technical mishap, the library computer system having the SOUL 2.0 server and client system crashed and the system could not be backed up further owing to the server being severely damaged.

Very recently, the software is being installed again in the new computer system and is in partial stage of automation.

OPAC is also available inside the library system.

Name of ILMS software : SOUL 2.0

Nature of automation (fully or partially): Partially
Version:2.0

Year of Automation: 2011

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://skwomenscollege.ac.in/n-list/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**C. Any 2 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.00

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

S. Kula Women's College has always placed IT infrastructure development and its comprehensive maintenance as a top priority, as the institution envisions that adequate latest IT infrastructure & its best maintenance is must to offer quality management education. The Institution invest a fair budget in updating its IT facilities on a continuous basis and make it available to all the staff and students seamlessly. Periodically cross checking all the IT equipments (especially Computer labs, BIF Center, Classrooms & Library) is done and upgrade the same as and when need arises external experts are consulted.

Assessment of the IT Infrastructure is done at the beginning of every academic year and budget is prepared for augmentation, replacement and upgradation of the existing infrastructure. We also seek advice from the users namely; staff and students on this issue and take appropriate actions wherever required. We consider computer - student ratio, working condition of present equipment and availability of better IT solutions while deciding on the updation and enhancement of IT infrastructure. Regular assessment (for UPS, Generators, Software Applications, Computer Hardware equipment, CCTV, Switches, LCD Projectors, Internet facility etc,) is done periodically, to ensure better IT- Infrastructure utilization and experience to all the users.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/104260/4.3.2_1632225936_6553.pdf

4.3.2 - Number of Computers

110

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**D. 10 – 5MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

107

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institution has committees for maintenance of computer systems, technical devices, computer labs, Internet , classrooms, CCTV , electronic equipments, furniture, conference

/ seminar halls, sports equipments, gymnasium etc. which comprise the total infrastructure of the campus.

However, the institution needs to have institution's policy statement on maintenance that clearly exhibits standard procedures pertaining to fool proof maintenance of all the assets including preventive maintenance.

Existing system toensure proper maintennace

We have backup generator of 45 KVA and 25X 500 KW solar units forregular power supply to ensure 24X7 power supply

College has 5.0 KVA on-line UPS Systems for utilization of computers.

IT coordinator with the help of staff ensures smooth functioning of IT equipment likecomputers, networking facilities, , CCTV , LCD Projectors, Laptops, Printers, LAN, etc.

For maintenaince of major Lab equipments, HODs reports the requirementto the Principal and services from concerned vendors are sought.

Cleanliness of library and other Centres is taken care of by the concerned coordinators with the support of Grade IV staff

2 in house chowkidars and security staff are deployedto stop misusing of the assets.

Every Department has lab attendant to look after the general neatness of the rooms.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

213

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	https://skwomenscollege.ac.in/video-gallery/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations

(eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student union is a group of seven elected students with equal representation from the different disciplines. Student union will operate for one Academic year and will change in the next year. As a students are important stakeholders in our college, there is a need to have a student representation in the routine functioning of the college. The student body works closely together with student mentoring committee within a framework to provide a means for students expression and involvement in institutional affairs and activities; opportunities for

students experience in leadership; and strengthen student – faculty – community relation.Major role played by the elected member's of students union/body

- To act as a prime official channel of communication between the college and student community
- To keep the student abreast of all the development happening in the college
- Redressal of the student issues through proper channel
- Attending the student meeting and actively participating in the discussion
- To inculcate a culture of sisterhood and camaraderie amongst all the studentsand with each other as well
- To play a responsible role in maintaining the decipline, decorum and integrity of the students at all time
- To always function in concert with the mission and vision of ythe college.

The students body is also involve in several events like the college week, sports and cultural events, seminars and workshops and other functions etc. They always play important role in all the extra curricular activities of the college.

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/student-activities/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college has been registered under the Societies of the Registeration Act, 1860, the Registration no. being 97 of 2011.

Some of the contributions made by the association are:

- **Submission of feedback in respect to curriculum, teaching, research and extension activities.**
- **Recommendation for introducing new skill oriented courses.**
- **Guidance and councelling to the students about their career and grievances.**
- **Participation of their alumni to the extension activities.**
- **Extension of financial assistance to the college.**
- **Participation in the decision making of the college by constituting themselves in the academic bodies.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college had been taking over by the Government of Manipur as full fledged Government with the Govt. Order No. 31/3/AIDED-COL/CONVSN/HE-16(MSSW) dated 21st August 2019, Since then the college is being run under the supervision of the Directorate of University and Higher Education, Govt. of Manipur, with the Dr. W. Robindro Singh as Principal as the Head of the Institution. The leadership at the institute has men and women members of the staff with wisdom, knowledge and experience from diverse fields. For effective administration and efficient implementation of the academic activities, efforts to decentralize the management are being made through Academic Council, IQAC, NSS units, Heads of Departments, and several committees and cells comprising of Teaching Faculties, non-teaching staff as members.

The college has a mechanism for delegating authority and providing operational autonomy –Committees and cells are formed with members who are apt / specialized for taking charge of specific events or activities. Program Conveners / Co-Conveners, Coordinators and the members are authorized to plan and organize academic programmes and events. The IQAC ensures effective planning and implementation of academic activities through regular meetings and reviewing of these activities.

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/ssr-report/
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Response:

The Principal is the administrative head of the institution. However, for effective administration and efficient implementation of the academic activities, efforts to decentralize the management are being made through Academic Council, IQAC, NSS units, Heads of Departments, and several committees and cells comprising of Teaching Faculties, non-teaching staff as members.

The college has a mechanism for delegating authority and providing operational autonomy –Committees and cells are formed with members who are apt/specialised for taking charge of specific events or activities. Program Conveners/co-coordinators and the members are authorized to plan and organize academic programmes and events. The IQAC ensures effective planning and implementation of academic activities through regular meetings and reviewing of these activities.

Participative Management:

The college also ensures participative management by involving the Faculty members, Nonteaching members, students, Alumni, External peer representatives and Parents in various activities of theInstitute including decision making. Different committees/centres/cells/clubs are formed involving all stakeholders to fulfill the objectives of providing better learning opportunities.

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/ssr-report/
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Implementation of RUSA Scheme: Subsequent to the implementation of RUSA in Manipur in October 2013, S. Kula Women's College also applied and proposed several developmental programs under this scheme in 2014. With reference to the letter of the Government under reference No. 1 (7)/BCC/RUSA/16/36, dated the 2nd November, 2016 an "Infrastructure and Building Committee

(RUSA)" for the implementation of RUSA sponsored projects in respect of S. Kula Women's College (Government Aided College) was constituted with the Chairman of the Governing Body as Chairman, the Principal as Member Secretary , Shri W. Robindro Singh Head, Dept of Biotechnology, SKWC as Nodal officer, and Two other Staff members, a Govt. Nominee and a PWD Architect as members. Significantly the S. KulaWomen's College has represented the State of Manipur at the Digital Launch Programme inaugurated by the Honb'le HRD Minister Prakash Javedakar form Delhi on 17 April 2017

Achievements:.Purchase of lab equipments, 2020-21. Funds released: Rs. 25 Lakhs File Description Document Upload any additional information View Document 6.2.2 The

functioning of the institutional bodies is effective and efficient as visible from

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://skwomenscollege.ac.in/ssr-report/
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The Institution has a well-defined de-centralized organizational structure to coordinate the academic and administrative functions. The Principal is the Academic and Administrative head of the institution who provides leadership and guidance in planning, organization and execution of all programmes with the active support and participation of the faculty and non-teaching staff members.

The IQAC (Internal Quality Assurance Cell) functions as a Coordinating Body and Monitoring Cell to conduct evaluation of the teachers' performances with regard to regularity, punctuality, sincerity, accountability, teaching quality and commitment etc. The IQAC looks after the sustenance and enhancement of the academic inputs and outputs.

Service Rules, Promotion Policies, Performance Appraisal:

The Institution follows the service rules as per Manipur Government Rules.

The teaching and non-teaching faculty have the benefits of GPF, NPS, Casual Leaves, Earned Leaves, Medical Leaves and Maternity leaves etc., The Institute has well-structured system for professional development for the faculty and staff.

Grievance Redressal Mechanism:

If a member of the staff (teaching or non-teaching) has a grievance, he or she may raise the matter with the Head of the department or the Teachers' Forummay directly approach the Principal for the redressal of his/her grievance.

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/ssr-report/
Link to Organogram of the Institution webpage	https://skwomenscollege.ac.in/ssr-report/
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**E. None of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has various effective welfare measure for teaching and non-teaching staff:

*Employee Provident Fund: This scheme is available to all staff members which includes gratuity and pension contribution.

*The College has Teachers' Forum and Grievance Redressal Cellfor general welfare and toresolve Grievances from employees as fast as possible.

*The college provides FDPs and Faculty Enrichment Programmes for teaching and non-teaching staff from time to time.

*Nomination of staff for Teachers' Training in and outside the state on duty to explore their knowledge.

* Infrastructure and other ICT facilities:Every department has Well-furnished and spacious seatings provided to each member of the staff to work comfortably. Laptops/Desktops are provided to every department along with free internet access through LAN/Wifi and ICT tools for effective classroom delivery. Library resources including vast e-resources are made available for teaching-learning and research purposes. All teachers are registered to INFLIBNET to access the e-resources available under N-List of NMEICT.

*Health and Fitness: The college provideswell-equipped gymnasiumfacilities, free yoga classes, free medical camps/check-up programmes for the employees of the college.

*Advance Payment: On occasion of festivals like Holi, Cheiraoba, Ningol Chakouba,the college provides advance salary to the employees.

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/ssr-report/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the

year

Reponse 0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

6.3.5Response:

The following mechanisms are in practice for the evaluation and assessment of the faculties of the college.

1. **Submission of Self Appraisal Report periodically.**
2. **Students Evaluation Reports of teachers.**
3. **Reports of IQAC (acknowledged by the Principal who is the chairman of IQAC) for the performances of the teachers in teaching, research, examination, extension and other activities.**

The evaluation reports undertaken under the above process are analyzed in the meeting of IQAC and then in the Governing Body. The Governing Body advises low-performing teachers for improvement in the form of appeal and control.

The appraisal system for the ministerial staff is based on punctuality, execution of duties, proactiveness and general demeanour. Besides taking routine reports from HODs regarding the non-teaching staffs assigned to the respective departments, the principal also regularly checks the neatness of the departments, classrooms, labs and other facilities available and takes stringent action on the erring staff if facilities are found in unsatisfactory state.

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/ssr-report/
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Response:

The accounts of the college are audited regularly; internally by auditors nominated by the Governing Body and externally by Chartered Accountants. The Balance Sheets and audited Statements of Accounts including audit reports are first placed before the Governing Body for examination and then finally placed before the General Body for further examination and approval.

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/ssr-report/
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5431006

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Response:

As student enrolment of the college is quite low, revenue generated from students fees can hardly suffice the college's financial needs. So, the college seeks grants and awards it receives from various Govt and Non-govt agencies. Funded research projects: Institution is aimed at promoting a rigorous research culture, supporting knowledge creation and undertaking socially-relevant research projects for faculty members. The research projects in these areas are sent to funding agencies like UGC, DBT, DST, ICSSR, IGNOU, DBT, MoFPI, YAS, MWCD etc for solicitation of financial support. Donations: The college also generates amount of funds through donations from stakeholders, for the development of the college. The college also has a consultancy cell through which the college realizes funds from the private sector bodies, NGOs and other educational institutions by providing consultancy towards project management. Using various centres to generate revenue: The college attempts to optimize the utilization of its resources to generate income by letting out the two attractive centres of the college- the Fitness centre/Gym and the Swimming Pool. The College also plans to utilize the Food Testing Laboratory and outsource its services to the food industry in Manipur and beyond once the NABL Accreditation is obtained.

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/ssr-report/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response: The IQAC meetings are conducted once every quarter to discuss about improving the academic and administrative activities. Interdepartmental utilization of teachers and Skill Sharing: As the college offers a plethora of programmes and courses of diverse disciplines, the IQAC discusses withthe academic body and departmental heads at the beginning of each academic session to coordinate work allotments of teachers so that teachers with specialized skills are utilized for duties in other departments as well, beyond their departmental obligations, so as to benefit students of other departments as well. For example, teachers from departments of Biotechnology, Computer Science, Statistics, Commerce, Physics, Chemistry etc have been also utilized to teach courses which are relevant to their field of specialization in other departments as well. Departments of Food Technology, Biotechnology and Computer Science conducts inhouse training programmes and workshops to benefit other teachers and students. The unique laboratory facilities of these departments can be accessed and benefitted by other staff and students of the college. The IQAC makes a concerted effort to coordinate such activities for enhancing the teaching-learning process and interdepartmental co-operation.

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/ssr-report/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Response:

i. Implementation of Blended Learning (offline and online learning):

Formation of Whatsapp groups. Implementation of online learning through online platforms like Google Meet, Zoom (though ZOOM Classes were later avoided as per administrative order). Assessment through online tests and assignments. ii.

Sensitising and Training teachers innovative trends and methodologies through Seminars, FDPs and workshops; re-training of faculties to enhance their knowledge and participation in Academic, Research, Extension and Outreach Programmes.

the academic body and departmental heads at the beginning of each academic session to coordinate work allotments of teachers so that teachers with specialized skills are utilized for duties in other departments as well, beyond their departmental obligations, so as to benefit students of other departments as well. For example, teachers from departments of Biotechnology, Computer Science, Statistics, Commerce, Physics, Chemistry etc. Food Technology, Biotechnology and Computer Science conducts inhouse training programmes and workshops to benefit other teachers and students. The unique laboratory facilities of these departments can be accessed and benefitted by other staff and students of the college. The IQAC makes a concerted effort to coordinate such activities for enhancing the teaching-learning process and interdepartmental co-operation.

File Description	Documents
Paste link for additional information	https://skwomenscollege.ac.in/ssr-report/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.skwomenscollege.ac.in/annual-reports/
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is established exclusively for girls and hence no question of gender audit arises. The college has established a Women's Studies Centre under the sponsorship of the UGC where a Certificate Course on "Women's Studies" is introduced. The Centre is undertakes Research Projects in the Women's related issues and the outcome is published for dissemination to the public. Also, a Women's Grievance Redressal Cell opened under the Women's Studies Centre with the sole purpose to address women's issues. Regular extension and outreach programmes are conducted to spread awareness on gender issues. It is noteworthy that out of full time teaching staff 62 (sixty-two) are women and 49 (forty-nine) are men. So, in fact the percentage female staff (55.85%) exceeds that of the male staff (44.15%).

a. Safety and security 24X7 security is provided for the college campus as well as the Women's Hostel. Self Defence Training Programme was conducted for the students.

b. Counselling: The Women's Studies Centre of the college also has a Women's Grievance cell to assist aggrieved women .

c. Common Rooms: Separate Common Room for Women Staff.

d. Working Women's Hostel & Day care center.

e. Separate Working Women's Hostel and a Day care Centre.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://skwomenscollege.ac.in/wp-content/uploads/2021/09/Working-Women-Hostel-Day-Care-Centre.jpg

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college is registered with the Nambol Municipal Council for Solid waste Collection which regularly collects waste generated by the college. The college also has one solid-waste compost pit for managing biodegrable waste in a sustainable manner in the campus area and another in the Hostel premises. The college normally does not generate hazardous waste. However, in the Biotechnology and Food technology department labs, sterilization is performed by autoclaving and then the remaining wastes are properly disposed of, in accordance with standard waste disposal norms.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus — C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: — B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and — D. Any 1 of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	[View File](#)
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

`C. Any 2 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college strictly follows the reservation norms of UGC for the disadvantaged communities to the appointment of teaching and non-teaching staff members in the college. The college adopted the following practices: -

i. The socially-backward students like ST/SC/OBC (non-creamy layer)/Minorities are offered special privilege for admission by relaxation of the entry marks, by offering different types of incentives and scholarship opportunities from the college resources, State Government, UGC and Central Governments.

ii. The students who are economically weak but deserving to undergo to higher studies are given privilege for admission by offering them free education;

a) if they are meritorious, b) under earn and learn scheme. There are no cut off marks for general courses but 5% relaxation for Professional courses.

iii. The college has a provision for free education for differently-abled students

1.Organizing Community Services and participation of the staff and students through NSS programmes, Eco Club, Covid-19 Help Group, Say No to Drugs Club, Fitness Club etc.

2.Organizing Extension Activities/Outreached Programmes through HRECentre and Women's Studies Centre in the surrounding communities.

3.Organizing Awareness Programme in the topics related to Human Rights, Women issues, Legal aids, Human Development etc.

4.Organizing of extra co-curricular activities, cultural and literary programmes.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college has two units of NSS, two study centres-Women's Studies Centre and Human Rights Studies Centre; and clubs such as Say No to Drugs club, Fitness Club, Eco Club etc. The college conducted a number of Programmes through the above functionaries about the Community Service, National Integration Camp, Extension Activities, Awareness Programmes, Outreach Programmes which promotes environment consciousness, social responsibilities, leadership qualities and citizenship roles. The College conducts several Government endorsed programmes like the Fit india campaign, Swachch Bharat Abhiyan campaign, Atma-Nirbhar Abhiyan, Azaadi 70 years celebration, Matri Bhasha Diwas celebration, Constitution Day, International Day of Yoga, World Environment Day etc. Several outreach programmes about awareness on Human Rights, Women's Rights, Legal Aids, Gender Equity, Women Empowerment, HIV-AIDS, Disastrous Management etc. are conducted. The college also conducts awareness cum training programme on Food Processing and Preservation, Applications of Biotechnology in Food, Environment, Agriculture, Bioremediation of water which are the major needs of the communities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct	D. Any 1 of the above

Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Vaccination-Mohastav -12th April 2021 2. Observation of the National Science Day - 28th February 2021 3. Observance cum Workshop on International Women's Day on the theme "Women in Leadership: Achieving on equal future in a COVID 19 World" held on the 8th March, 2021 Conference Hall, S. Kula Women's College Nambol, Manipur 4. Constitution Day held on Nov-2020 5. Jan-Andolan held on the 14th October, 2020 6. 6th International Day of Yoga held on the 18th June, 2020

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. BEST PRACTICE 1:

Offering Multiple Programmes of Study OBJECTIVE OF THE PRACTICE: • To offer a wide range of diversified, flexible and interdisciplinary courses which are relevant to the socio-economic needs at the regional, national and global standard • To offer vertical access to higher education, employment, placement, etc. through quality, skilful and value based education to all the sections of the Society.

2. BEST PRACTICE-2:

Use of ICT: Tools to enhance quality teaching and Learning OJECTIVE OF THE PRACTICE: • To enhance the teaching-learning experience with proper usage of ICT tools • To train teachers on online teaching so that they are able to improvise and adapt to the new normal of teaching-learning • To engage students effectively using ICT tools in the classrooms as well as in virtual classrooms Details of two best practices successfully implemented by the College has been uploaded on the college website https://www.skwomenscollege.ac.in/institutional-best-practice/ as per NAAC format.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One distinctive character of the college is its continuous efforts to provide Gender equity and Women empowerment through value based skill oriented education, research and training through innovation, diversity to enable to meet the educational, national and global needs which is in tandem with the Mission and Vision statements of the college. The curricular aspects of the college has distinctive characters offering a wide range of diversified, flexible and inter-disciplinary courses which are relevant to the socio economic needs at the regional, national and global standard. As the college is set in a rural part of the state, it provides a unique opportunity for women, especially from the rural area, equally as their counterparts in other better developed parts

of the state as well the country, to take up these courses which are made available to them at reduced cost. The college has introduced several Professional Courses in the emerging areas to be able to meet the challenges globally.In fact, S. Kula Women's College was the first and only college in Manipur to introduce B.Sc. Biotechnology, B.Sc. Food Processing Technology and Human Rights Education as Foundation, Certificate and UG Course.The College also introduced 12 (twelve) Job Oriented Career Oriented Courses.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future Plan of Action:

1. Freeship for students for the academic session 2020-21.

The following freeship provisions have been made for newly enrolled students for the current academic session.

i. Freeship will be provided to the position holders upto 20 Positions at the Higher Secondary Examinations.

ii. Free ship will be provided to the Sport Persons who bagged 1st to 3rd Positions or medals at the National or International Level.

iii. Free ship will be provided to the disabled persons who have more than 70 and above.

iv. Tuition Fee will be exempted to the students who have scored 80 and above.

v. Half Tuition Fee will be provided to the students who have scored 70 and above but below 80.

2. To conduct workshops/Seminars/Training Programmes

3. To Conduct Faculty Development/Enrichment Programmes for teachers and training programmes for Support staff

4. To promote and engage in research activities

5. To organise environment conscious activities, to engage in activities that address gender issues

6. To organise Student Induction Programme