

Office of the IQAC
S. Kula Women's College
Nambol, Manipur

MINUTES of IQAC MEETING

No. SKW – 6/125-2012/IQM: Minutes of the IQAC Meeting held on 29th December, 2021 at 12.30 pm at the conference room (A. Block) of the college with Principal, S. Kula Women's College, Dr. W. Robindro Singh in the chair.

Members Present:

1. Dr. L. Ishwori (IQAC, Assist. Coordinator & HOD, Dept of Biotech))
2. Dr. L. Sumobala (HOD, Dept of Food Tech)
3. Ng. James Singh (IT Nodal Officer)
4. Dr. L. Muhindro (HOD, Dept of HRE)
5. M. Muhindro Singh (Assistant Professor, Dept of Geography)
6. Dr. M. Ratankumar Singh (HOD, Dept of History)
7. N. Budha Singh (Assistant Professor, Dept of History)
8. Dr. W. Kunjarani Devi (HOD, Dept of Philosophy)
9. Th. Ranjana Devi (HOD, Dept of Geology)
10. T. Joymala Devi (Assistant Professor, Dept of Geology)
11. W. Lata Devi (HOD, Dept of Home Science)
12. A. Chitrasakhi Devi (HOD, Dept of English)
13. L. Geetamala (Convenor, Alumnae Committee)
14. S. Dineshori (Co-convenor, Alumnae Committee)
15. Kismatun Begum (HOD, Dept of Hindi)
16. S. Chanu Shreela (Assistant Professor, Dept of Home Sc.)
17. Dr. S. Bhogendra Singh (HOD, Dept of Sociology)
18. S. Ibotombi Singh (HOD, Dept of Pol. Sc.)
19. Dr. K. Khelendro (Assistant Professor, Dept of Manipuri)
20. Kh. Somola Devi (HOD, Dept of Computer Sc.)
21. Dr. A Joy Singh (HOD, Dept of Physics)
22. S. Chandrakumar Singh (Convenor, Academic Council)
23. Binapani Chingtham (IQAC Coordinator)

Notice of the Meeting:

The notice of the meeting was read out by Binapani Chingtham

Agenda discussed and Resolutions taken:

- 1. Confirmation of the previous IQAC meeting Resolutions**

Resolved that the resolutions undertaken in the previous IQAC meeting be confirmed

1. Discussion on current status as well as preparations w.r.t the upcoming NAAC assessment of the college

The current status regarding SSR submission and DVV clarification submission was discussed. It was also noted that DVV process need to be cleared for prequalification which is still awaited. Members also discussed the preparations that need to be undertaken for the NAAC peer team visit. Dates of the Peer team visit to be fixed as soon as possible after prequalification.

As part of the preparation process, Dr. L. Ishwori, HOD, Dept of Biotech, gave a PPT presentation of Department of Biotechnology profile to the members present as a demonstration on how faculty members can prepare a short and precise profile of their respective departments.

It was also resolved that PPT slides be prepared by all departments and that demo presentations be given by respective Heads of department on the following dates (after the upcoming internal assessment exams are over):

Group A

Sl. No.	Department	Date of Presentation
1	Botany	11/01/2022 Tuesday
2	Chemistry	
3	Commerce	
4	Computer Science	
5	Economics	
6	Education	
7	English	

Group B

Sl. No.	Department	Date of Presentation
1	Food Technology	12/01/22
2	Geography	
3	Geology	
4	Hindi	
5	History	
6	Home Science	
7	HRE	

Group C

Sl. No.	Department	Date of Presentation
1	Manipuri	13/01/22
2	Mathematics	
3	Philosophy	
4	Physics	
5	Political Science	

6	Statistics	
7	Zoology	

It was also resolved that all departments keep their respective documents w.r.t faculty profiles, student & alumnae records, as well as departmental activities, Attendance registers, stock register, lesson plans etc. in proper order.

2. Misc.

With the approval of the chair, the upcoming internal assessment exams were discussed for smooth operation of the exams. Resolved that all departments complete the exams on or before the 10th of January 2022.

The meeting ended at 1:45 PM with thanks to the Chair.

Sd/-
Binapani Chingtham
IQAC Coordinator, SKWC