



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

S. KULA WOMEN'S COLLEGE

KONGKHAMPAT, NAMBOL, BISHNUPUR DISTRICT, MANIPUR.

795134

www.skwomenscollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

S. Kula Women's College was established in the year, 1981 exclusively for girls with an initial objective to disseminate knowledge of higher education to the women especially in the rural areas of Nambol under Bishnupur District of the State of Manipur. Located at Nambol, 15 km from the Imphal city on the southern side along the Tiddim Road (NH- No 150), S. Kula Women's College has since progressed to become one of the top performing colleges in Manipur. The college is a multi-faculty college offering several undergraduate programmes in Arts, Science, Commerce including Applied Sciences and Vocational Courses. The college is affiliated to the Manipur University and recognized by the UGC under Section 2(f) and 12(b) of the UGC Act. The college was initially run by a Governing Body which was registered under the Societies of Registration Act, 1860 and a partly Government aided private college since the year, 2008-09 receiving the grant-in-aid in the form of recurring Lump-sum Grant and Development Grant only. The Government of Manipur then extended a full-fledged grant-in-aid with effect from November, 2011 before taking over the college and making it a full-fledged Government College in 2019. The college is conferred "***Colleges with Potential for Excellence***" by the UGC in 2006, and subsequently the college could achieve NAAC Grade "A" in 2012, as a first of its kind in Manipur.

The college is committed to providing a holistic education to develop individuals with integrity, emotionally and mentally harmonious, physically capable as well as socially and culturally educated to become upright citizens of the nation. Our well-experienced and dedicated faculty, state-of-the art infrastructure, numerous value added courses, ample facilities for all-round growth of our students are some of the salient features of S. Kula Women's College.

Vision

- ***Innovation and Excellence in Higher Education***
- ***Fostering Women to become global compatible***
- ***Participation of Women for National Development and Integration***
- ***Upliftment of Socio-Economic condition of Women***
- ***Gender Equity and Women Empowerment***

Mission

- ***Gender Equity and Women Empowerment through value based and skill-oriented Education***
- ***Research and Training through innovation***
- ***Diversity to meet the Educational, National and Global Education needs***

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The college is a multi-faculty college running Arts, Science and Commerce Courses including Professional and Vocational Courses upto UG level and also awaiting approval for opening PG courses.
- The college is conferred “*Colleges with Potential for Excellence*” by the UGC in 2006.
- The college was accredited Grade A with CGPA of 3.01 by NAAC in 2011
- The College has the core strength of qualified and experienced faculty team.
- The College consistently has good academic performance throughout with many University toppers.
- In spite of being situated in rural Nambol area of the state, the College boasts of a state-of-the-art infrastructure for academic as well as co-curricular activities.
- The College has dedicated study/research centres in the fields of Bioinformatics, Human Rights and Women’s Studies. The College also takes pride in its Advanced Level Institutional Biotech Hub.
- The College has a fully functional IQAC that strives to improve the quality systems and processes in the college.
- Constitution of several Committees and cells for decentralised administration.

Institutional Weakness

- We need to generate more awareness and improve our student enrolment so that more young girls especially from the rural areas can avail the unique opportunities provided by the college.
- We need to undertake more collaborative activities, interdisciplinary research etc within the institute as well as with other institutes of eminence, industry houses etc.
- Lack of Consultative and Placement opportunities for students within the campus
- Proper Academic and Administrative Audit process needs to be implemented
- More Alumnae participation and contribution
- Lack of financial support to teachers attending seminars/workshops/conferences.

Institutional Opportunity

- Scope for generating revenue for the college through use of its infrastructure resources.
- Implementation of LMS (Learning Management System)
- Implementation of e-governance
- Scope for undertaking funded research and consultancy assignments
- Scope to partner with other Institutions of eminence and industry houses for interdisciplinary training/research activities.
- Scope to undertake interdisciplinary research through partnering with our own sister institutions
- Strengthening community engagement
- More Field Visits, Industrial Visits and Study tours for students
- Proper guidance for Competitive exams and Career Counselling to be provided to outgoing students.

Institutional Challenge

- The College is bound by the rules and regulations of the affiliating university (Manipur University) in terms of curriculum and Academic Calendar.
- Being located in rural area, as well as being an only women’s college, the college struggles to improve the student enrolment status.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

As the college is affiliated to Manipur University, the college follows the regulations and curriculum adopted by the University. The college follows a semester system as per the scheme of Manipur University. Apart from the B.A/B.Sc./B.Com. General and Honours Courses, the college also offers value added courses like B. Sc. Biotechnology, B.Sc. Food Technology, B.C.A., B.Voc. and several Career Oriented Courses, Foundation and Certificate Courses as well to meet the Industry needs and to ensure that our students are industry ready. In concurrence with its main mission and vision, the college follows a curriculum wherein several undergraduate programs incorporate in their respective courses topics that cover cross-cutting issues relevant to Gender, Environment and Sustainability, Human values and Professional ethics. The college has established two important study centres- a Women's Studies Centre and a Human Rights Studies Centre with the financial assistance of the University Grants Commission. The objectives of both the centres are to open courses related to Women's Studies and Human Rights Education respectively, to undertake Research Activities, conduct Field Action programme in the nearby communities, compilation and publication of the data achieved out of the research output. New Courses are introduced from time to time; the college also aims to open PG courses in Vocational studies from the next academic session upon receiving the required approval from the UGC and the affiliating University

Academic Calendar of the year is prepared in compliance with the academic schedule of Manipur University and is uploaded on the website. Throughout the Academic session, the IQAC ensures effective and coordinated curriculum delivery.

The college engages its staff and students in several co-curricular activities and commemorative day celebrations, extension and outreach programmes etc. to enrich students with wide variety of co – curricular developments - Gender sensitization, awareness to environmental issues, shaping moral and ethical values, better career options and community orientation.

Teaching-learning and Evaluation

Teaching-Learning process is the most important thrust area for an educational institution. The college adopts the student-centric method of learning in its academic process with experiential learning being an important feature.

The college maintain transparency in the admission process. The names of the selected students are displayed in the notice board.

There are no cut-off marks for admission to general courses, and a 5% relaxation for the professional courses for students economically weaker sections and those with outstanding records in sports. Admission for students from SC/ST/OBC sections is as per the State Reservation norms. Provision for Free education is available to the differently-abled students.

Student Induction Programme is organized shortly after the commencement of academic session. Student mentoring is also provided

The college promotes e-learning for enhanced learning experience. All the class rooms are furnished with Smart

Boards, LCD Projectors, Computers or Laptops and Internet Connectivity. Teachers are aware of learning outcomes of the courses being taught and prepare lesson plans accordingly. The syllabi and learning outcomes of all programmes of study are available on the college website. Teachers incorporate ICT tools in their classroom teaching and internal evaluation. Study materials are provided to students in both hard and soft copies by concerned subject teachers. All the staff and students have registered to the INFLIBNET to access e-resources available under N-List of NMEICT. The College has networking with LAN and High Speed Internet Connectivity.

Student-Teacher ratio for the last academic session 2019-20 is 4.25.

The college encourages its staff to undertake research activity and to enhance their academic qualifications. Teachers are encouraged to pursue PhD/MPhil under the Faculty Development Programme of the UGC. Out of the 111 full time teachers, 16 are MPhil holders and 27 PhD holders.

The college conducts internal assessments to assess student performance. Tutorial Classes and Remedial Coaching Classes are conducted for slow learners; additional academic inputs provided for advanced learners.

The overall pass percentage of our outgoing students at the University exams is impressive with 100% in the last academic session (2019-20) in all streams with position holders in some subjects.

Research, Innovations and Extension

The following Study and Research Centres have been established in the college to promote research, innovation and extension activities:

Bioinformatic Infrastructure Facility (BIF) Centre:

The Centre regularly organizes numerous of extension/Outreach programme in the areas of Bioinformatics and Biotechnology. The Centre has analysed 17 DNA sequences of Banana of Manipur and submitted to the National Centre for Biotechnology Information (NCBI) gene Bank, Maryland, U.S. and it is now in the public domain since 2017 November.

Institutional Biotech Hub:

The Hub provides research facilities to faculty members and students in area of molecular biology with many state-of-the-art equipments; the facility was upgraded into Advanced Level Institutional Biotech Hub in 2016-17 and is the only Advanced level Biotech Hub in the state. Regular winter/summer school programme for Students in the field of molecular Biotechnology, plant tissue culture techniques, etc are organised.

Women's Studies Centre: The college has a dedicated Women's Studies Centre which works closely with other women's Organizations and neighbourhood communities and routinely conducts several outreach and awareness programmes related to gender issues and women empowerment. Documentation, Compilation, Publication and Dissemination of its research findings is also an important aspect of the Centre.

Human Rights Studies Centre:

The Centre conducts courses related to Human Rights Education, undertakes research activities and field

activities in nearby communities and publishes data achieved out of the research output.

Human Research and Resource Innovation Centre: The college has several ongoing research activities carried out by teachers and students under the UGC-STRIDE C1 approved and sanctioned in 2019. The HRRIC was set up with the purpose to facilitate and monitor Research works undertaken under this scheme.

In the last 5 years, 7 Faculty members have completed 6 Minor Research Projects sanctioned by UGC-NERO and one Major Research Project sanctioned by the ICCSR, New Delhi.

The college organizes a number of extension activities in the surrounding communities through NSS and extension programmes of the UGC to promote a strong college-neighbourhood linkage and inculcate and help to hone their leadership, organizational and communication skills.

Infrastructure and Learning Resources

The college has built up area of 6480 sq. meter spread over 8.74 acres of land. All the class rooms and seminar halls are ICT-enabled, furnished with Smart Boards, LCD Projectors, Desktop/Laptop Computers and Internet Connectivity. The college has campus networking with LAN and WIFI extending Internet connectivity throughout the campus. The college has a well-stocked Library which is partly automated with SOUL 2.00 Network Version. All the staff and students have registered to the INFLIBNET to access e-resources (over 3 lakh e-books and 6000 eJournals) available under N-List of NMEICT. The college has also started online mode of teaching through student friendly online platforms like Whatsapp, Google Meet, Webex etc.

The college has also established a BIF Centre and a Biotech Hub under the aegis of DBT which conducts training programmes and networking with nearby institutions. The college has also set up a Food Testing Laboratory under MoFPI, GOI which benefits not only the students but also the Food Manufacturing Industrial Units of Manipur. The Departments offering courses in Science subjects have well-equipped laboratories. Department of Biotechnology and department of Food Technology have state-of-the-art equipments like Gas Chromatograph, HPLC, Rotary Evaporator, Gel Doc, PCR, Gel Electrophoresis, Microwave oven, Vacuum Oven, Atomic Absorption Spectrometer, UV-VIS Spectrophotometers, Refrigerated Centrifuge, BOD Incubators, Deep freezers, Laminar Flow Hoods, Phase Contrast Microscopes, Food Processing as well as canning equipments.

The college has a Women's Hostel, a Working Women's Hostel with Daycare facility and adequate sports infrastructure including new Indoor Stadium Cat-I, a Multi-purpose hall and a Swimming Pool Cat-I. The college has two Generators for power back-up and all the campus including class rooms, laboratories have Power backup with online UPSs.

The college has a multi-media Language Laboratory with a facility of 20-students console to facilitate the learning of soft skills, spoken and communicative English.

The college campus is under CCTV surveillance.

Student Support and Progression

The college caters to students from all the sections of the community and follows the State Governments reservation policy during admissions for the students belonging to ST, SC, OBC and MOBC. Most of the students, over 80% reserved category. Since the college located in the rural area, away from the main road and being an all-women's college, improving student enrolment levels is one of major challenges that the college. More than 50% of the students admitted in the college are from other far of places of Manipur of different communities. Most of them stay in the Hostel while some are coming by the college bus. Though the college has poor enrolment strength, the performance of the students in the university examination is impressive. The pass percentage of outgoing students is very high during the last five years ranging between 97% to 100% with a number of Distinctions and Position holders each year. The college has certain schemes to support the students like Donor's Cash Awards, College Cash Awards, Freeship, exemption of fees etc. under different categories. The State Government as well as the Central Government and NGOs also provide the financial assistance through scholarships to the eligible students. The college also supports eligible students in research activities through the UGC-STRIDE Scheme. The college is an UG multi-faculty college and therefore many of the students undergo to higher studies while a few are employed in the Government/Central Government services. The Alumni Association which is a registered Body took active role in the physical and academic growth of the college. The BIF Centre and Biotech hub provides opportunities as JRFs and research assistants to our eligible alumnae who wish to engage in research work to further their career.

Governance, Leadership and Management

Till August of 2019, the college was managed by a Governing Body consisting of Principal, Local Educationists, Guardians' Representatives, Teachers' Representatives, University Nominees and Donor's Nominee. All academic programmes and activities were carried out under the supervision of Governing Body for the overall development of the college. Subsequent to the Govt order no. 31/3/AIDED-COL/CONVSN/HE-16(MSSW) dated 21st August 2019, the college transitioned to a full-fledged Government College. Since then the college is being run under the supervision of the Directorate of University and Higher Education, Govt. of Manipur, with the Principal as the Head of the Institution. The leadership at the institute has men and women members of the staff with wisdom, knowledge and experience from diverse fields. For effective administration and efficient implementation of the academic activities, efforts to decentralize the management are being made through Academic Council, IQAC, NSS units, Heads of Departments, and several committees and cells comprising of Teaching Faculties, non-teaching staff as members.

The college has a mechanism for delegating authority and providing operational autonomy –Committees and cells are formed with members who are apt/specialised for taking charge of specific events or activities. Program **Conveners/co-coordinators** and the members are authorized to plan and organize academic programmes and events. The IQAC ensures effective planning and implementation of academic activities through regular meetings and reviewing of these activities.

The college also ensures participative management by involving the Faculty members, Nonteaching members, students, Alumni, External peer representatives and Parents in various activities of the college including decision making. Different committees/centres/cells/clubs are formed involving all stakeholders to fulfill the objectives of providing better learning opportunities. Institutional activities are monitored and evaluated through regular meetings (of the Academic Council, IQAC, Committees etc), Feedback system (Regular feedback from Stake holders - Alumnae Members, Staff and Students) and departmental reports by heads of departments.

Institutional Values and Best Practices

Bringing Innovation and creativity to teaching learning process is a continuous process embraced by the college to enhance the internal quality assurance system with the involvement of all the stakeholders. As an outcome, the college has able to introduce a number of diversified value added courses, adopted e-teaching, learning and evaluation process and supports the students with special focus to the disadvantaged communities and additional academic inputs for advanced learners creating an overall environment conducive to learning. Students' active participation in research, training and extension activities through various cells of the college are the academic bench marks and exclusive practices.

Through the NSS units, Women's Studies Centre, Human Rights Studies Centre and Clubs/cells, the college conducted a number of Programmes on Community Service, National Integration Camp, Extension Activities, Awareness Programmes, Outreach Programmes Human Rights, Women's Rights, Legal Aids, Gender Equity, Women Empowerment, HIV-AIDS, Disastrous Management and Government endorsed programmes like Swacchh Bharat Abhiyan, Fit India Campaign etc. which promotes social responsibilities, leadership qualities and citizenship roles.. The college also conducts awareness cum training programme on Food Processing and Preservation, Applications of Biotechnology in Food, Environment, Agriculture, Bioremediation of water which are the major needs of the communities.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	S. KULA WOMEN'S COLLEGE
Address	Kongkhampat, Nambol, Bishnupur District, Manipur.
City	Nambol
State	Manipur
Pin	795134
Website	www.skwomenscollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Dr. W. Robindro Singh	0385-2999810	8119040117	-	skwcollege@gmail.com
IQAC / CIQA coordinator	Binapani Chingtham	-	9612331490	-	binapanichingtham1@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	03-07-1981

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Manipur	Manipur University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	20-03-1996	View Document
12B of UGC	20-03-1996	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	Yes
If yes, date of recognition?	01-04-2014
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Kongkhampat, Nambol, Bishnupur District, Manipur.	Rural	8.74	6.5

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Biotechnology	36	XII Science	English	25	4
UG	BSc,Botany	36	XII Science	English	20	16
UG	BVoc,Computer Science	36	XII Science	English	50	10
UG	BCA,Computer Science	36	XII Science	English	35	4
UG	BSc,Chemistry	36	XII Science	English	20	17
UG	BSc,Geology	36	XII	English	20	4
UG	BA,Home Science	36	XII	English	20	20
UG	BSc,Home Science	36	XII Science	English	20	11
UG	BVoc,Home Science	36	XII	English	50	0
UG	BA,Geography	36	XII	English	20	20
UG	BSc,Geography	36	XII	English	20	20
UG	BA,Mathematics	36	XII	English	20	5
UG	BSc,Mathematics	36	XII	English	20	2

UG	BSc,Physics	36	XII	English	20	1
UG	BA,Statistics	36	XII	English	20	1
UG	BSc,Statistics	36	XII Science	English	20	0
UG	BCom,Commerce	36	XII	English	20	7
UG	BSc,Fashion Technology	36	XII	English	20	3
UG	BVoc,Fashion Technology	36	XII	English	50	9
UG	BA,Economics	36	XII	English	20	10
UG	BA,Education	36	XII	English	20	20
UG	BA,English	36	XII	English	20	20
UG	BA,Hindi	36	XII	Hindi	20	7
UG	BA,History	36	XII	English	20	7
UG	BA,Human Right	36	XII Arts	English	20	13
UG	BA,Manipuri	36	XII Arts	English,English + Meitei / Manipuri	20	20
UG	BA,Political Science	36	XII Arts	English	20	20
UG	BA,Philosophy	36	XII Arts	English	20	1
UG	BA,Sociology	36	XII	English	20	16
UG	BSc,Food Technology	36	XII Science	English	40	12
UG	BSc,Food Technology	36	XII Science	English	50	13

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				111			
Recruited	0	0	0	0	0	0	0	0	50	61	0	111
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				31
Recruited	19	12	0	31
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				27
Recruited	10	17	0	27
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	16	13	0	29
M.Phil.	0	0	0	0	0	0	9	6	0	15
PG	0	0	0	0	0	0	24	43	0	67

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	286	0	0	0	286
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	51	0	0	0	51
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	7	10	2	11
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	9	7	4	7
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	170	150	82	104
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	176	66	54	87
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		362	233	142	209

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
486	486	408	408	403
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
28	28	26	26	25

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
472	480	482	616	597
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
400	410	410	410	410

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
146	169	86	166	217
File Description	Document			
Institutional data in prescribed format	View Document			

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
110	115	92	88	87
File Description	Document			
Institutional data in prescribed format	View Document			

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
139	139	138	134	134
File Description	Document			
Institutional data in prescribed format	View Document			

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 28

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
404.35	239.67	422.23	202.36	304.63

4.3

Number of Computers

Response: 110

4.4

Total number of computers in the campus for academic purpose

Response: 103

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

S. Kula Women's College ensures effective curriculum delivery by taking several effective measures. As the college is affiliated to Manipur University, the college follows the regulations and curriculum adopted by the University. Apart from the B.A/B.Sc./B.Com. General and Honours Courses, the college also offers value added courses like B. Sc. Biotechnology, B.Sc. Food Technology, B.C.A. and several Career Oriented Courses, Foundation and Certificate Courses as well. As the college offers a myriad number of courses so as to benefit the students to the maximum, ensuring effective curriculum delivery is no easy task and requires consistent efforts.

At the beginning of each academic year, the Academic Calendar of the year is prepared in compliance with the academic schedule of Manipur University by Executive Council/Board of studies of the college with the approval of the Principal. The college follows semester system of examinations; as per the prescribed syllabi, work load in terms of number of hours of student engagement (theory classes, practical classes etc.) are calculated every semester by the heads of the departments (HoDs) for the respective faculty members. Arrangements for inter-departmental utilisation of faculty are also made for certain courses like Biotechnology, Food Technology etc. depending on the expertise, opted choices and the actual requirement in the department offering these courses. The time table committee prepares the time tables reflecting the theory classes, laboratory classes and individual faculty for the said classes for all programs every semester. The timetable and academic calendar are distributed before the commencement of the academic session to the faculty members via their respective Heads of departments. In addition to traditional classroom teaching, faculty members also use various ICT tools and other innovative teaching strategies including online teaching through student-conducive platforms like Whatsapp, Zoom, Webex etc. Such methods have become imperative especially during the ongoing Covid pandemic. The college is also striving to develop an effective online learning management system to supplement offline teaching and make the teaching-learning process more effective.

The teachers prepare their individual academic and teaching plan. Periodically, class tests /internal examination are conducted throughout the semester in order to assess the understanding of the students by respective teachers of each department. The examination results are reviewed to identify areas of improvement and the weaker students are given feedback by concerned teachers for the benefit of the students. Best efforts are made by the faculty members to ensure compliance of the curriculum and to enhance academic growth. The compliance of the curriculum is communicated to the Principal through the Head of the Department at the end of term/semester. Student feedbacks are taken with utmost care and any complaints (if any) on curriculum execution are promptly dealt with. At the end of each semester the university conducts a final examination. Throughout the Academic session, the IQAC ensures effective and coordinated curriculum delivery by reviewing reports from concerned committees during its routine meetings.

File Description	Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

- As the college is affiliated to Manipur University the Academic calendar of the college is prepared in tune with the examination and activity schedule of the university.
- The Academic Calendar of the year is prepared in compliance with the academic schedule of Manipur University by Academic Council of the college with the approval of the Principal. As the dates and duration of the university exams are not prefixed, only the month for the examinations are mentioned in the academic calendar.
- The Academic Calendar specifies the following events:
 1. Admission/Registration Dates
 2. Commencement of Classes
 3. Student Induction program
 4. Internal Assessment period
 5. End Semester Examination Schedule
 6. Other events/program like College Foundation Day, Annual College Week, Alumnae meet etc
- During the Annual College Week, Sports and Cultural events, Literary Meet and the Annual Fresher's Meet are conducted as a series of events.
- Regular Committee meetings and staff meetings are conducted for smooth conduct of activities during the Academic year.

For smooth conduct of CIE:

- Question papers are set by concerned teachers of every department for all programs being offered; a copy of the question papers are submitted to the examination committee
- Students are assessed on the basis of the seminar, class assignments, class tests etc though the assessments do not feature in the university examination marks of all programs
- Departmental study tours/field trips/project work related activities are conducted by respective departments having such mandatory activities in the curriculum with the prior approval of the principal and relevant reports duly submitted subsequently.
- Internal practical examinations are conducted in the presence of an external examiner.

File Description	Document
Upload Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following

academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 71.43

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 20

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 20

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
3	5	5	4	3

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 17.74

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
51	69	90	140	132

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Gender Equity and Women Empowerment through value added education is the main mission of the S. Kula Women's college and Innovation and Diversity to achieve excellence in Higher Education is the vision of the college. In concurrence with its main mission and vision, the college follows a curriculum wherein several undergraduate programs incorporate in their respective courses topics that cover cross-cutting issues relevant to Gender, Environment and Sustainability, Human values and Professional ethics. The college has established Two important study centres- a Women's Studies Centre and a Human Rights Studies Centre with the financial assistance of the University. Grants Commission. The objectives of both the centres are to open courses related to Women's Studies and Human Rights Education respectively, to undertake Research Activities, conduct Field Action programme in the nearby communities, compilation and publication of the data achieved out of the research output. Most importantly, the Women's Studies Centre has a Voluntary Cell 'WOMEN'S GRIEVANCE REDRESSAL CELL' to disseminate socio-legal

awareness and take up initiatives to support vulnerable sections of women and children in Bishnupur district.

Also, the college makes continuous effort to instil social, moral, spiritual and cultural values in our students and help them to build these values by enriching the curriculum through several extracurricular activities and student extension activities for environmental awareness and community welfare. Such activities prepare them to succeed in education, work and society at large.

Campus is under CCTV Surveillance for security purpose.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 9.2

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
40	40	40	40	40

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 5.72

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 27

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni

Response: B. Any 3 of the above

File Description	Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: C. Feedback collected and analysed

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 26.18

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
209	142	188	328	201

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
800	820	820	820	820

File Description	Document
Institutional data in prescribed format	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 32.7

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
131	86	122	196	132

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

At S. Kula Women's College, assessment of learning levels of students starts right from the admission process. The students' performance in their previous examinations serves as a rough indicator of a student's level of learning at the start of the semester. Further at the time of admission, students are counselled about the Programs they opt to study by Admission Committee. Students' learning levels are assessed by the following programmes and activities:

- Student Induction Programme (SIP):

At the start of an academic session, SIP wherein newly enrolled students participate in several activities like debating, quizzes, essay writing, and other literary programs. These events also give us an opportunity for preliminary assessment of a student's level of learning.

- Internal Assessments, Assignments and departmental Seminars:

BSc Biotechnology, BSc Food technology and BCA Programme have mandatory internal assessments marks included in the university. Apart from these tests, all departments conduct internal assessments in the form of class tests (at least once every semester), student seminars and assignments.

- Participation in various activities during College Week, Inter-College Youth Festivals, and various competitions within and outside the college.
- Educational visits and surveys to other institutes of learning and research.
- Mentoring: A student Mentoring Committee looks after the overall performance of the students.
- A student's learning levels is gauged during the course in the first semester itself primarily through her performance in class tests (oral/written) and semester examinations.
- Slow learners are encouraged to improve their performance by devoting extra time to them through one-on-one mentoring and remedial classes.
- Written assignments help improve their writing skills as well as comprehension.
- Departmental student seminars are conducted to hone their oral presentation and overall public speaking skills besides enabling them to research on the topic being presented.
- Students are encouraged to use the e-Libraries resources.
- Group study is encouraged so that weaker students can be assisted by their peers who are advanced learners.
- Whatsapp groups are formed to better connect with the students.
- As the college is a women's college set in a rural environment, student enrolment is not very high which, on the other hand, is advantageous to the enrolled students as the student:teacher ratio is low.
- Truant or irregular students are identified, and if the need arises, their guardians are contacted to convey the issue so that it may be resolved.
- Advanced learners are identified from their performance in internal assessment activities and from the semester examinations. They are further encouraged to excel by participating in competitive exams.
- The college also provides concessions on tuition fees to deserving students from time to time.

- Advanced learners are encouraged to participate in symposiums like quiz/conferences/inter institutional competitions/ seminars etc.
- Visiting Alumnae and imminent personalities who are established in their respective fields are invited to give motivational talks to students.

(10) Dhanabir Laishram Motivational Talk on Student Induction Programme 2019 - YouTube

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 4.29

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college incorporates student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences:

- **Experiential learning in the curriculum:**

The curriculum prescribed by the University has provisions in most of the Programmes to give students experiential and participative learning experience. They are:

1. Laboratory practical classes in all the BSc Programmes of Science departments, and in BA Programmes offered by the departments of Education and Home Science
2. Field visits and surveys by Science and Commerce departments
3. Departmental study tours are conducted

The college imparts several add-on/certificate courses to enable students to acquire additional skills for raising their employability chances after they graduate.

- **Departmental student seminars:**

Departmental student seminars are conducted at the discretion of the departments even though assessments for seminars are not featured in the syllabus.

- **Workshops and Training Programmes:**

Biotechnology department organized a 2-week Winter School programme for B. Sc. Biotech Students on the topic “Basic Techniques of Plant Tissue Culture” 8th -20th January, 2018.

The department of Food Technology sponsored 5-Day free Summer Training Programme on “Food Processing & Preservation” from 26th to 30th June, 2018 especially for girl students.

- **Student participation in organising functions:**

Students participate in organising events and festivals like Freshers' meet, Farewell parties Cultural programmes, Teacher's Day programmes etc. Students of B.Voc Fashion Technology participated and modelled their own designs in the **NUJA CHAREI JAGOI** (1st Annual Pass out Fashion Show, 2018) at the multipurpose hall of the college.

Students are encouraged to participate in debates and quizzes especially related to social issues. Two of our students Kh. Mediya Devi (BTT 5th Sem) and Ng. Jibanlata (BTT 5th Sem) won the First Prize in **All India Radio** Quiz programme (in Naharolgi Khonjel) on 18 December 2018.

- **Student activities:**

During the Annual College Week, students showcase their talents in the fields of sports, culture and literary arts. Students also actively take part in the University Students' Youth festival where they get to compete with their peers of other colleges. Students are encouraged to participate in various competitions at the state, national and even international platforms and have brought many laurels to the college. Laimayum Pushparani Devi, BCA 5th Sem received 2 Medals in 6th International Strength Lifting and Incline Benchpress Championship 2018 held at Bali Indonesia from 7th to 10th April, 2018.

Students take part in several extra and co-curricular activities like Cleanliness drive, tree-planting and fitness drive during the **Fit India campaign**.

(29) Swatchhta pakhwada Celebration 2017 at sk - YouTube

Students were given hands-on training on Self Defence and knowledge of our traditional martial art form, Thang-Ta.

(29) Self Defence Training at S. Kula Women's College - YouTube

Student volunteers of the college formed a **COVID19 Help Group** during the Covid lockdown period for social extension services for the local community.

(29) Social Extension Service, S Kula Women's College - YouTube

File Description	Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

At S. Kula Women's College, the teachers make conscious efforts to use ICT tools to enhance the teaching learning process and thus maximise the learning outcomes of the curriculum.

- Majority of the classrooms are fitted with Smartboards, LCD Projectors and computers to facilitate effective teaching. In-house workshops for hands-on training on how to use ICT tools are taken so as to train teachers (especially senior teachers who are not very tech-savvy). Students also use these tools to deliver their classroom seminars.
- Teachers supplement traditional teaching with lectures using powerpoint, videos, slides etc. Whatsapp groups are formed for every class for better communication and accessibility of teachers and the students. During the Covid19 Lockdown period, students were kept in constant contact through these Whatsapp groups and emails; lecture recordings and soft copies of class notes were distributed through these media.
- Online classes are conducted through online platforms like Google Meet, Webex, Zoom, Whatsapp; lecture recordings of some teachers are also available on Youtube
- The college campus is Wifi-enabled so that teachers and students can freely access the internet.

The college has access to vast e-learning resources. The college have been subscribing to NLIST from 2011 onwards Teachers and students are registered NLIST users having access to 3 lakh e-books and over 6000 e-journals. To facilitate the teachers and students further, the college librarian has formed a separate e-library Whatsapp group too.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 5:1

2.3.3.1 Number of mentors

Response: 92

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 71.83

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 21.87

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
29	31	20	16	14

File Description	Document
Institutional data in prescribed format	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 16.19

2.4.3.1 Total experience of full-time teachers

Response: 1781

File Description	Document
Institutional data in prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The college takes up initiatives to make internal assessments transparent and effective:

- The university norms relating to Program-wise/course-wise examination pattern are communicated to the students through the college prospectus.
- At the start of the academic session, a staff meeting is called to discuss the frequency and timeline of internal assessments to be conducted so that the tentative dates are reflected in the academic calendar of that semester/session. This is communicated to the Academic Council through the Board of Studies.
- An examination committee is constituted every year to coordinate the internal and external examination activities and communicate to the students, teachers and administrative staff regarding examinations.
- The timeline of the internal Assessment dates of respective departments are displayed well in advance on the notice boards so that students are aware of the evaluation process. Minimum of one or two internal assessment tests are held per semester
- Continuous assessment reports (class tests/seminars/assignments) for all courses are displayed on the notice board.
- Staff meetings are called periodically to assess and review the evaluation process , and to discuss any exam related grievances if any
- Students are free to interact with the teacher to resolve grievances if any, regarding the assessment.
- Evaluation of internal assessment tests is done by the teachers of respective departments
- Internal assessment marks of BSc Biotechnology, BSc Food Technology and BCA are verified by the Principal before being sent to the University.
- For University practical examinations of Science subjects, an external examiner evaluate the practical record books, the practical examination answer sheet and conduct a viva voce as well.
- At the end of each semester the assessment reports are submitted to the Principal and a copy to the IQAC.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

2.5.2 Mechanism to deal with Internal Examination related grievances is transparent, time bound and robust

Response:

A transparent, time-bound and efficient method is being followed in S. Kula Women's College in terms of dealing with internal examination related grievances.

- Several internal assessments are performed throughout the semester. They are in the form of Unit tests/class tests/assignments/classroom seminars/[practical evaluations/ project work evaluations etc.
- Student scoring poorly in the internal assessments tests are giving remedial classes and allowed to appear in a retest; any improvements are duly recorded and acknowledged.
- If a student is dissatisfied with the evaluation process or the marks obtained on the assessment/test she may raise the issue to the concerned Head of the Department. If the issue pertaining to the said exam is trivial, it may be resolved at the departmental level, otherwise it may be raised to the examination committee so that a prompt and timely action can be taken.
- Students may not be allowed to appear for the assessments if minimum attendance percentage is not maintained; a verifiable and credible reason for the prolonged absence must be furnished.
- Retest may be conducted for a student absentee if the reason for her absence is valid and credible upon verification. The same conditions apply for conduct of University Internal Practical Exams. Re-examinations may be conducted under special considerations with the approval of the examination committee and the Principal.

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Response:

Teachers and students of S. Kula Women's College are aware of the stated programme and course outcomes of the various programmes offered by the college.

The learning outcomes of the courses offered are highlighted at the outset in the College Prospectus, so that students know the objectives of the courses and what is expected from them in terms of learning outcomes. The Admission Committee also helps in making the students understand the courses to be undertaken so that they can decide which programmes/courses suit them best; informed choices help build their careers in the future. Further, students are briefed about POs and COs of the programmes in which they have enrolled by teachers of their respective departments during the Student Induction programme at

the beginning of each Academic Session.

The Programme outcomes and Course outcomes of each department are made available along with the syllabus on the college website as well. Semester wise and Paper wise expected outcomes are clearly laid out so that student understand what is expected of them when they graduate.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

2.6.1 Attainment of Programme and Course outcomes of the programmes are evaluated by the Institution

Response:

The college ensures that the expected Programme and Course outcomes of the programmes are attained to the maximum by adopting a holistic approach.

- In the period of 3-year, students in any discipline should be able to inculcate and nurture the core values of a responsible and knowledgeable citizen first and foremost through the varied exposure that the student received inside and outside the classroom environment
- Students are taught to adapt to new environs and situations, and to take up a trans-disciplinary approach whilst solving problems. Students of science especially are taught to have a humane view of technology.
- The college provides an environment where students can practise professional ethics, teamwork, empathy and love for nature and the environment .
- Teachers make lesson plans and keep a record of the lectures taken in compliance with the prescribed syllabus. A timeline is maintained. This ensures that the syllabus of course is completed within the stipulated time in a semester. Regular departmental meetings are called to discuss any issues related to academic functioning of the department.

The college has a feedback mechanism in place wherein, teachers, student and the college alumnae give honest feedback on the said forms based on curriculum, teaching-learning process and the infrastructure made available to them. The IQAC and the Academic Council ensures any grievances or complaints are promptly resolved.

File Description	Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 97.55

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
136	165	86	164	213

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
146	169	86	166	217

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.58

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 124.14

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
49	0	0	31.22	43.92

File Description

Document

Institutional data in prescribed format

[View Document](#)

e-copies of the grant award letters for sponsored research projects / endowments

[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 8.85

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	5	4

3.1.2.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
23	23	23	22	22

File Description	Document
Supporting document from Funding Agency	View Document
Institutional data in prescribed format	View Document
Paste link to funding agency website	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 33

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
15	5	6	4	3

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.01

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	1

File Description	Document
Institutional data in prescribed format	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 0.06**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	1	2	2

File Description	Document
Institutional data in prescribed format	View Document

3.3 Extension Activities**3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

The college organizes a number of extension activities in the surrounding communities through NSS and extension programmes of the UGC to promote a strong college-neighbourhood linkage and inculcate in them a deeper meaning of humanity, awareness of self and surrounding, empathy and tolerance, besides other positive attributes that would make them fine citizens of the nation and the world. The extension activities help to hone their leadership, organizational and communication skills.

Environment Sustainability programmes:

- **World Environment Day** Observance: Tree plantation and eco awareness activities
- **Promoting minimum Plastic Use**
- Routine Social Service/Cleanliness drives by NSS Volunteers inside and around the college campus.

Fit India Campaign:

- **Launching of Fit India Campaign and its implementation implementation from 6th of February 2019. Activities conducted are**

- 1.No Selling of Junk Food
- 2.Non-motorable day
- 3.Special walking programme
- 4.Special Yoga and Meditation programme

5. Health check-up camp**6. Addition of a fitness class in the time-table**

- Formation of “**Fitness Club SKWC**”

Swacchh Bharat:

- The college also actively participates in various cleanliness activities under the **Swacchh Bharat Abhiyan Mission**.
- **Swachhta pakhwada** fortnight celebrations, **Swachhta Internship programme** and **Swachhta hi Seva Campaign** were carried out.
- Our student NSS volunteers carried out social service activities in the contiguous areas of the college including the Nambol Bazaar area.

Women's Studies Centre:

- The college has a dedicated Women's Studies Centre which routinely conducts several outreach and awareness programmes related to gender issues and women empowerment.
- The Centre also has a Women's Grievance cell to assist aggrieved women in the district. The centre also observes the International Women's Day every year along with conducting workshops with befitting themes.
- During the Covid Lockdown period, the centre also conducted an online discussion under the Atma-nirbhar Abhiyan for women entrepreneurs as well as an online National level essay competition for students on COVID -19 and its academic impact. The centre also made videos which are shared on Youtube, whatsapp etc, on how to engage oneself in economically viable activities and on combating mental issues during the difficult period.

Community Service during Covid Outbreak:**Jan Andolan:**

- Jan Andolan programme was organised jointly by Fitness Club and NSS Unit –I & II of the college on 14 October 2020 in order to spread awareness of Covid 19 and **COVID 19** Appropriate Behaviour. Posters and banners were also posted in the appropriate places of the campus. Bill boards and pictures were shared in the social media like whatsapp groups of the students and teachers.
- **Covid 19 help groups** of student volunteers were constituted during Covid 19 Outbreak and engaged in Social Extension Service in the surrounding area.
- The department of Biotechnology and Biotech Hub made their own hand sanitisers in their lab and distributed them to the local residents, especially the aged, in contiguous areas around the college.
- The college also offered its premises as a **Community Quarantine Centre**, from April to Sept 2020.

Other Programmes/Observances:

- Constitution day (Samvidan Divas)
- National Science Day
- Human Rights Day
- Matribasha Diwas
- Teachers Day
- International Yoga Day etc.

File Description	Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 37

3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
16	4	6	4	7

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 64.26

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
383	214	411	147	516

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 8

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	2	2	1	1

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**Response: 11****3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
3	2	2	2	2

File Description	Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The Institution has adequate infrastructure and physical facilities for teaching- learning

1. Class Rooms: There are 25 ICT-enabled Classrooms and 3 Seminar Halls to facilitate e-teaching and learning process.
- ii) Laboratories: Departments offering courses in Science subjects have well-equipped laboratories with state-of-the-art equipments like GC, HPLC, Rotary Evaporator, Gel Doc, PCR, Gel Electrophoresis, Microwave oven, Vacuum Oven, Atomic Absorption Spectrometer, UV-VIS Spectrophotometers, Refrigerated Centrifuge, BOD Incubators, Deep freezers, Laminar Flow Hoods, Phase Contrast Microscopes, Food Processing as well as canning equipments.
- iii. Bioinformatics Infrastructure Facility Centre: The BIF Centre regularly conducts Training Programmes on the application of Bioinformatics and facilitates research collaborations with other Departments of the college and nearby institutions. It has 15 functional computers connected with Wifi/LAN internet and installed with licensed Software Genious R8, Trend Micro Antivirus, MEGA, PHYLIP, SPSS, R. softwares.
- iv. Biotech Hub: The college has also a Biotech Hub sponsored by the DBT, Government to provide basic Biotechnology Infrastructure and research facility for the students, faculties, researchers of individual institutions as well as nearby institutions, to organize Trainings/Workshops for teachers and to provide Biotechnology e-Journal access facility. Recently, it has been upgraded to an Advanced level Institutional Biotech Hub.
- v. Library: The College has a well stocked library automated with SOUL software 2.0 network version. The whole campus has LAN including Libraries and e-facilities are available to access e-resources (e-books and e-journals). Internet facility is made available at free of cost to the staff and students. All the staff and students have access to vast e-resources available under N-List of NMEICT and e-journals subscribed by the college. The library has 10 functional computers with internet facility out of which 8 are available for use by students and teachers.
- vi. Food Testing Laboratory: The Food Testing Laboratory was set up with the approval of Ministry of Food Processing Industries, Government of India. The laboratory is equipped with the latest modern equipments like GC-MS, HPLC-MS, Atomic Absorption Spectrometer (AAS), Bomb Calorimeter, Trinocular Head Phase Contrast CCTV attached Microscopes etc. The facilities is also be availed as the Central Instrumentation Facility for faculty and students of other departments..
- vii. Computer Laboratory/Computer Centre: The college has two Computer Labs/Centres, Lab I with 20 computers and Lab II with 9 computers and 5.0 KVA on-line UPS in each laboratory with LAN and high speed Internet Connectivity provided by Bharti Airtel and BSNL Broad Band.

- viii. Multi-media Language Laboratory: The college has a multi-media Language Laboratory with a facility of 20-students console
- ix. ICT Infrastructure: The college has altogether 110 Desktop Computers in the Library, Computer Centre, Laboratories, and Departments (including 7 in the A-Block). The whole campus has Local Area Network (LAN) with Internet Connectivity provided by two service providers, Bharti Airtel and 1 mbps BSNL Broad Band. Power back up is supplied by UPS and generator sets. There are 5 (five) Net Work Printers and 8 (eight) printers/xerox machines to facilitate the multi-copying of study materials.
- x. CCTV: The campus is under CCTV surveillance.

File Description	Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The College has adequate infrastructure for sports and cultural activities.

Sports and games:

The college houses two Multipurpose halls with 100 and 150 seating capacity respectively with facilities and sports equipments for varied indoor games like as well as outdoor sports. The sports store room all materials for athletics, indoor games chess, carom, badminton table- tennis, special mats for wrestling and yoga etc.

The college also has a recently constructed fully equipped Fitness gym. A fitness class is incorporated in the routine academic time table so that it becomes essential for every student to be associated in at least one sport during the class session and gradually to understand the rules and framework of other games in general. There is a dedicated fitness with the Physical education teacher of the college as co-ordinator. All the sports facilities are accessible to staff members and students throughout the year. The college has a playground area with a basketball court though it is in need of renovation.

The college also hosts University Inter-college events from time to time. The N. Surendra Memorial Manipur University inter-college weightlifting, powerlifting (Men and Women) and Best Physique , 2016-2017 was held in the college. The college has its own formidable team of powerlifters and weight lifters who won laurels for the college at the state, national as well as international championships like K. Humeshwori Devi and **L. Pushparani Devi, and also** Grace Yumnam and L. Priya Devi.

Every year, the college holds an Annual Sports meet which is clubbed with the cultural meet in the Annual College week. every year where every student is encourage to take part in several indoor and outdoor sports events

Yoga events:

The college has been observing the international Yoga Day and special yoga day during the Fit India Campaign since its implementation inside the Multipurpose hall which provides an ambient environment for holding the event yoga with ease.

Cultural events:

The Institute has provided the facility for the students to take active part in the cultural activities in the campus. There is a provision in the indoor halls where students can practice for their events like dance, songs, drama, mime etc. Besides, students organize various cultural programmes during the annual College week every year which also includes Annual Freshers's Meet, farewell to outgoing students, and other cultural Programmes which add zest and colours to the college campus. There is a well equipped Music room with all kinds of musical instruments (Drums, Tabla, Keyboard, Guitar Violin, Harmonium Etc) and a Music teacher assigned to guide them in these cultural activities.

File Description	Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 28

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 37.27

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
76.37	143.66	127.63	126.53	45.03

File Description	Document
Upload audited utilization statements	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

S. Kula Women's College has a book collection of 8100 text books, 4401 reference books, subscription of about 45 journals, 2 local newspaper and one national paper. The library can accommodate over 50 students in its reading room. SKWC library has been an N-LIST subscriber since 2011 and has access to 3 Lakhs eBooks and 6000 eJournals. All the staff and students have access to vast e-resources available under N-List of NMEICT and e-journals subscribed by the college. The library has 10 functional computers with internet facility out of which 8 are available for use by students and teachers.

The college library was earlier installed with SOUL 2.0 version ILMS (Integrated Library Management Software). However, in 2016-17, due to an unfortunate technical mishap, the library computer system having the SOUL 2.0 server and client system crashed and the system could not be backed up further owing to the server being severely damaged.

Very recently, the software is being installed again in the new computer system and is in partial stage of automation.

OPAC is also available inside the library system.

- Name of ILMS software : **SOUL 2.0**
- Nature of automation (fully or partially): Partially
- Version:2.0
- Year of Automation: 2011

File Description	Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu

- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.6

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
2.10	3.99	0.55	0.25	1.13

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 1.03

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 6

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

S. Kula Women's College has always placed IT infrastructure development and its comprehensive maintenance as a top priority, as the institution envisions that adequate latest IT infrastructure & its best maintenance is must to offer quality management education. The Institution invest a fair budget in updating its IT facilities on a continuous basis and make it available to all the staff and students seamlessly. Periodically cross checking all the IT equipments (especially Computer labs, BIF Center, Classrooms & Library) is done and upgrade the same as and when need arises external experts (Computer Gallery, Keishampat) are consulted.

Assessment of the IT Infrastructure is done in the beginning of every academic year and budget is prepared for augmentation, replacement and upgradation of the existing infrastructure. We also seek advice from the users namely; staff and students on this issue and take appropriate actions wherever required. We consider computer - student ratio, working condition of present equipment and availability of better IT solutions while deciding on the updation and enhancement of IT infrastructure. Regular assessment (for UPS, Generators, Software Applications, Computer Hardware equipment, CCTV, Switches, LCD Projectors, Internet facility etc,) is done periodically, to ensure better IT

Infrastructure utilization and experience to all the users.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 5:1

File Description	Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: D. 05 MBPS – 10 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 15.37

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
16.25	32.88	46.81	65.33	47.88

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**Response:**

The Institution has committees for maintenance of all the

assets-computer systems/servers, technical devices, computer labs, Internet and networking, classrooms, CCTV surveillance system, electronic equipments, furniture, conference / seminar halls, sports

equipments, gymnasium etc. which comprise the total infrastructure of the campus.

However, the institution needs to have institution's policy statement on maintenance that clearly exhibits standard procedures pertaining to fool

proof maintenance of all the assets including preventive maintenance.

Existing system at SKWC to ensure proper maintenance:

We have backup generator of 45 KVA and 25X 500 KW solar units installed in case of disruption of regular power supply to ensure seamless supply of power 24X7.

The college also has 5.0 KVA on-line UPS Systems for utilization of computers.

IT coordinator (with help from external experts if required) ensures smooth functioning of IT equipment including computers, networking facilities, audiovideo equipments, CCTV Surveillance system, LCD Projectors, Laptops, Printers, LAN, etc.

For maintenance of major Lab equipments, concerned HODs report the requirements to the Principal and the services from concerned vendors are sought.

Cleanliness of library (safe keeping of books) and other Centres (Sports) is taken care of by the concerned coordinators with the support of Grade IV staff

2 in-house chowkidars and 24X7 security staff are deployed to ensure total safety of the campus and to stop misusing of the assets.

Grade IV housekeeping staff are employed for maintaining cleanliness in the campus. Every Department has a lab attendant to look after the general neatness of the rooms.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 24.84

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
194	166	120	65	78

File Description	Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: E. None of the above

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0**5.2.1.1 Number of outgoing students placed year - wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years**Response: 43.15****5.2.2.1 Number of outgoing student progressing to higher education.**

Response: 63

File Description	Document
Institutional data in prescribed format	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**Response: 0****5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 17

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	7	4	6

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Student Council/Union is a group of 7 elected students with equal representation from the different disciplines. Student Council/Union will operate for one Academic year and will change in the next year. As the students are important stakeholders in our college, there is a need to have student representation in the routine functioning of the college. The Student Body works closely together with Student Mentoring Committee within a framework to provide a means for student expression and involvement in Institutional affairs and activities; opportunities for student experiences in leadership; and strengthen student - faculty - community relations.

Students' Union 2019-20

1	Maisnam Gangarani, B.Sc. 3rd Sem	General Secretary	
2	Thounaojam Geetasana, B.Sc. 3rd Sem	Finance Secy.	
3	Thangjam Soniya Devi, B Sc. 3rd Sem	Social & Culture Secy.	
4	Chongtham Babina Devi, B.Sc. 3rd Sem	Games & Sports Secy	
5	Thounaojam Bidyalaxmi Devi, B.Sc. 3rd Sem	Magazine Secy	
6	Maisnam Birbala Devi, B.Sc. 3rd Sem	Debate & Extension Secy.	
7	Shagolshem Abethoi Devi, B.Sc. 3rd Sem	Common Room Secy.	

The major roles played by the elected members of Students Union/ Body are:

- To as a prime official channel of communication between the college and the student community.
- To keep the students abreast of all the development happening in the college.
- Redressal of the student issues through proper channel
- Attending the Student meetings and actively participating in the discussions.
- To inculcate a culture of sisterhood and camaraderie amongst all the students and with each other as well.
- To play a responsible role in maintaining the discipline, decorum and integrity of the students at all times
- To always function in concert with the mission and vision of the college

The student's body is also involved in organising several events like the College week, Sports and Cultural events, Seminars and workshops, and other functions etc. They always play an important role in all the extracurricular activities of the college.

File Description	Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6.6**5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
2	8	9	6	8

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services****Response:**

The college has an Alumni Association registered under the Societies of Registration Act. 1860, the Registration No. being **97 of 2011**.

The details of the contribution extended by Alumni Association for the growth and academic development of the college in the last five years are:

- 1.Extension of Financial Assistance to the college.
- 2.Submission of feedback in respect to curriculum, teaching, research and extension activities.
- 3.Participation of Alumni to the extension activities.
- 4.Recommendation for introducing new skill oriented courses.
- 5.Guidance and Counseling to the students about their future careers, placements and grievances.
- 6.Motivation of the students in participation of community services and outreach programmes to build their careers towards leadership which in turn helps in National Development and Integration.
- 7.Participation in the decision making of the college by constituting themselves in the Academic Bodies.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs	
File Description	Document
Upload any additional information	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision:

“Center for Excellence” towards teaching-learning, training, research and other academic and co-curricular activities through innovation, diversity and flexibility.

Mission:

Gender equity and Women empowerment through value based education

Perspective Plan:

For the next five years the mission of the college is to further upgrade the infrastructure of the college as well as invigorate the existing skill/value added courses, basic arts and sciences and introduce additional, introduce more innovative, inter-disciplinary programmes/courses including PG courses. The vision of the college is to produce highly competent, environmentally and socially committed individuals with enhanced employability skills.

Till August of 2019, the college was managed by a Governing Body consisting of Principal, Local Educationists, Guardians’ Representatives, Teachers’ Representatives, University Nominees and Donor’s Nominee. All academic programmes and activities were carried out under the supervision of Governing Body for the overall development of the college. Subsequent to the Govt order no. 31/3/AIDED-COL/CONVSN/HE-16(MSSW) dated 21st August 2019, the college transitioned to a full-fledged Government College. Since then the college is being run under the supervision of the Directorate of University and Higher Education, Govt. of Manipur, with the Principal as the Head of the Institution. The leadership at the institute has men and women members of the staff with wisdom, knowledge and experience from diverse fields.

Academic Council

The college has constituted an Academic Council which frames Action Plan of the college with regard to physical and academic development, with the Principal as the Chairman of the Council.

Internal Quality Assurance Cell (IQAC)

IQAC is composed of all the stakeholders and conduct meetings quarterly to take necessary decisions and initiatives to ensure the improvement in the overall quality of education.

Committees/Cells:

The college has different committees, sub-committees and cells comprising of teachers from different departments and also non-teaching staff members for effective functioning.

Role of Head of the Institution and involvement of faculty in the implementation of the perspective plan:

The Principal is the administrative and academic head of the college; he is the Chairperson of all the academic bodies including the IQAC of the college. He coordinates with all the Heads of Departments for smooth functioning of the academic activities; likewise, he also co-ordinates with the Ministerial Staff for effective administration.

The Departments and Study Centres are given the operational autonomy to prepare the budgets for planning the activities to be conducted for students and faculty. All the proposals are approved by the Principal after necessary analysis. The allotment of the responsibilities are made through the formation of different committees wherever required for the effective implementation of a perspective plan like the **Infrastructure and Building Committee (RUSA), Building Committee For Construction of Fitness Centre, Advisory Committee of CPE Scheme, Annual Sport Committee etc.**

Centres of Study and research like the **DBT-BIF centre, DBT-Biotech Hub, Women Studies Centre, Human Rights Studies Centre, and the Human Research and Resource Innovation Centre** have their respective perspective plans chalked out that are in sync with the vision and mission of the institution.

File Description	Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The Principal is the administrative head of the institution. However, for effective administration and efficient implementation of the academic activities, efforts to decentralize the management are being made through Academic Council, IQAC, NSS units, Heads of Departments, and several committees and cells comprising of Teaching Faculties, non-teaching staff as members.

The college has a mechanism for delegating authority and providing operational autonomy –Committees and cells are formed with members who are apt/specialised for taking charge of specific events or activities. Program **Conveners/co-coordinators** and the members are authorized to plan and organize academic programmes and events. The IQAC ensures effective planning and implementation of academic activities through regular meetings and reviewing of these activities.

Participative Management:

The college also ensures participative management by involving the Faculty members, Nonteaching members, students, Alumni, External peer representatives and Parents in various activities of the

Institute including decision making. Different committees/centres/cells/clubs are formed involving all stakeholders to fulfill the objectives of providing better learning opportunities.

The following strategies are adopted by the institution to monitor and evaluate institutional activities:

- Regular meetings (Academic Council, IQAC, Committees etc)
- Feedback system (Regular feedback from Stake holders - Alumnae Members, Staff and Students)
- Regular visits of the Principal to the departments and interaction with heads of the departments
- Heads of the departments monitor their respective departmental activities
- Submission of Activity reports to the Principal and to the IQAC.

A Case Study:

Annual College Week Celebrations

Every year, the Annual College Week is organized by the college in the month of April. It is a week long celebration that showcases the myriad talents of our students through several literary, cultural and sports events culminating in the Annual Fresher's Meet and felicitation program for top achievers in the academics, sports and other extra-curricular activities. This is one event where the students' body is delegated considerable operational freedom from planning to execution of events with teachers-in-charge to guide and assist them. Alumni, parents and other stakeholders are also invited and given a platform to interact with students and faculty. Their inputs are always appreciated. This annual event can be cited as one example of participative management that involves all the stake holders.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Implementation of RUSA Scheme:

Subsequent to the implementation of RUSA in Manipur in October 2013, S. Kula Women's College also applied and proposed several

developmental programs under this scheme in 2014. With reference to the letter of the Government under reference No. 1

(7)/BCC/RUSA/16/36, dated the 2nd November, 2016 an **"Infrastructure and Building Committee (RUSA)"** for the implementation of RUSA

sponsored projects in respect of S. Kula Women's College (Government

Aided College) was constituted with the Chairman of the Governing Body as Chairman, the Principal as Member Secretary, Shri W. Robindro Singh Head, Dept of Biotechnology, SKWC as Nodal officer, and Two other Staff members, a Govt. Nominee and a PWD Architect as members. Significantly the S. Kula

Women's College has represented the State of

Manipur at the Digital Launch Programme inaugurated by the Honb'le HRD Minister Prakash Javedakar from Delhi on 17 April 2017

Achievements:

1. In the year 2017, all the science blocks including BIF centre of the

college were renovated with tilling floor from the RUSA scheme

phase-I. Funds released: Rs25 lakhs released vide letter no. F.16/RUSA-SPD/2016 dated 17th September 2016

2. A One-year Diploma Course (Skill development course) on Tourism and Hospitality was implemented under Vocationalisation of Higher Education. 1st batch was started from

September, 2017. Funds released: Rs. 0.50 Lakh

3. Construction of Biotech Lab, 2018-19. Funds releases: Rs. 70 lakhs.

4. Renovation of Social Science Block, 2018-19. Funds released: Rs. 45 Lakhs

5. Purchase of Library Books, 2018-19. Funds released: Rs.5 Lakhs

6. Purchase of Library Books, 2019-20. Funds released : Rs.5 Lakhs

7. Purchase of lab equipments, 2019-20. Funds released: Rs. 25 Lakhs

8. Purchase of lab equipments, 2020-21. Funds released: Rs. 25 Lakhs

File Description	Document
Upload any additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The Institution has a well-defined de-centralized **organizational structure** to coordinate the academic and administrative functions. The Principal is the Academic and Administrative head of the institution who provides leadership and guidance in planning, organization and execution of all programmes with the active support and participation of the faculty and non-teaching staff members. Prior to the complete

acquisition of the college by the Govt, the organization consisted of statutory bodies like the General Body and Governing Body under whose management the college was run.

Prior to the college becoming a full-fledged Government college, the Governing Body and the Planning Board frame the Action Plan of the college with regard to physical and academic development and budget estimate. The Board comprises of the representatives of various sections like Governing Body, Principal, Vice-Principal, Librarian, Teachers' Representatives, Guardians' Representatives, Alumni, Local Peers including Women's Representative and Students; members of the Board discuss, brainstorm, deliberate and decide on various operational, tactical and strategic issues of the Institution, finalize the Action Plan and Budget. However, after the Government took charge of the college in August, 2019 the Principal of the college governs the college as the administrative and academic head under the directives of the DUHE, Govt. of Manipur. Hence, an Academic Council of the college has been constituted which looks after the academic affairs of the college and proper functioning of the of the departments. Headed by the Principal, the Academic Council also functions as a decision-making body.

The **IQAC (Internal Quality Assurance Cell)** functions as a Coordinating Body and Monitoring Cell to conduct evaluation of the teachers' performances with regard to regularity, punctuality, sincerity, accountability, teaching quality and commitment etc. The IQAC looks after the sustenance and enhancement of the academic inputs and outputs.

The college has constituted several Committees and Cells and also a **Students' council (SKWC Students' Union)** to manage various activities and functions of the college in a decentralized manner.

Service Rules, Promotion Policies, Performance Appraisal:

The Institution follows the service rules as per **Manipur Government Rules**.

The teaching and non-teaching faculty have the benefits of GPF, NPS, Casual Leaves, Earned Leaves, Medical Leaves and Maternity leaves etc., The Institute has well-structured system for professional development for the faculty and staff.

Grievance Redressal Mechanism:

If a member of the staff (teaching or non-teaching) has a grievance, he or she may raise the matter with the Head of the department or the Teachers' Forum. If the staff member is dissatisfied with the result or if the grievance directly concerns the HOD of the department, the staff member may directly approach the Principal for the redressal of his/her grievance. If the Principal feels that the grievance is trivial or invalid, he will take no action upon it. If he feels otherwise he shall constitute an inquiry committee and take action accordingly. If the nature of the grievance warrants an open discussion, a joint staff meeting is called to discuss and resolve the issue promptly.

File Description	Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

- **Infrastructure and other facilities to carry out their work effectively**

Every department has Well-furnished and spacious seatings provided to each member of the staff to work comfortably. Laptops/Desktops are provided to every department along with free internet access through LAN/Wifi and ICT tools for effective classroom delivery. Library resources including vast e-resources are made available for teaching-learning and research purposes. All teachers are registered to INFLIBNET to access the e-resources available under N-List of NMEICT. Photocopying and printing facilities are provided to staff members.

Faculty Development Programmes/Faculty enrichment programmes:

- **FDPs and Faculty Enrichment Programme for teaching and non-teaching staff from time to time.**
- **Nomination of staff for Teachers' Training in and outside the state on duty to explore their knowledge.**
- **Provision for Personal Loan to staff members**
- **Festival advance:** On occasion of festivals like Holi, Cheiraoba, Ningol Chakouba the employee is eligible to take advance money if he or she desires.
- **Free Medical Camps:** Free Medical check-up programmes are organised.(under Fit India Campaign)
- **Gymnasium facilities** - The institute has a well-equipped gym facility for the employee health & fitness. Free yoga classes are also provided (as part of Fit India Campaign)
- **Leave Facility:** Casual Leave , Duty leave and Earned leave

are given to all the employees. There is provision for Special leaves/ Extra Ordinary Leaves.

- **Maternity Leave:** Employees can avail maternity leaves for six months.
- **Employee Provident Fund:** This scheme is available to all staff members which includes gratuity and pension contribution.
- **Canteen facilities:** Canteen facility is available so as to provide hygienic and nutritious food.

- **Rest rooms:** Adequate numbers of restrooms separately for staff are provided with provisions of water supply, wash basins, toilets, etc. A separate common room for women employees is provided.
- **Drinking Water:** Hygienic drinking water is available to all employees in all departments, study centres and in the A-block
- **Teachers' Forum:** The forum looks after the general welfare of teaching faculty. There is also a grievances redressal cell to resolve Grievances from employees as fast as possible.

File Description	Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 12.95

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
33	5	10	1	16

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The following mechanisms are in practice for the evaluation and assessment of the faculties of the college.

- 1.Submission of Self Appraisal Report periodically.
- 2.Students Evaluation Reports of teachers.
- 3.Reports of IQAC (acknowledged by the Principal who is the chairman of IQAC) for the performances of the teachers in teaching, research, examination, extension and other activities.

The evaluation reports undertaken under the above process are analyzed in the meeting of IQAC and then in the Governing Body. The Governing Body advises low-performing teachers for improvement in the form of appeal and control.

The appraisal system for the ministerial staff is based on punctuality, execution of duties, proactiveness and general demeanour. Besides taking routine reports from HODs regarding the non-teaching staffs assigned to the respective departments, the principal also regularly checks the neatness of the departments, classrooms, labs and other facilities available and takes stringent action on the erring staff if facilities are found in unsatisfactory state.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The accounts of the college are audited regularly; internally by auditors nominated by the Governing Body and externally by Chartered Accountants. The Balance Sheets and audited Statements of Accounts including audit reports are first placed before the Governing Body for examination and then finally placed before the General Body for further examination and approval.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 144.25

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
38.82	41.17	31.44	16.23	16.59

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

As student enrolment of the college is quite low, revenue generated from students fees can hardly suffice the college's financial needs. So, the college sustains itself from the various grants and awards it receives from various Govt and Non-govt agencies.

Funded research projects:

Institution is aimed at promoting a rigorous research culture, supporting knowledge creation and undertaking socially-relevant research projects for faculty members. The research projects in these areas are sent to funding agencies like UGC, DBT, DST, ICSSR, IGNOU, DBT, MoFPI, YAS, MWCD etc for solicitation of financial support.

Donations:

The college also generates a fair amount of funds through donations from stakeholders, patrons, MLAs, MPs for the development of the college. The college also has a consultancy cell through which the college realizes funds from the private sector bodies, NGOs and other educational institutions by providing consultancy towards project management.

Using various centres to generate revenue:

Further, the college attempts to optimize the utilization of its resources to generate income by letting out the two attractive centres of the college- the Fitness centre/Gym and the Swimming Pool. The College also plans to utilize the Food Testing Laboratory and outsource its services to the food industry in Manipur and beyond once the NABL Accreditation is obtained.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC meetings are conducted once every quarter to discuss about improving the academic and administrative activities.

Interdepartmental utilization of teachers and Skill Sharing:

As the college offers a plethora of programmes and courses of diverse disciplines, the IQAC discusses with

the academic body and departmental heads at the beginning of each academic session to coordinate work allotments of teachers so that teachers with specialized skills are utilized for duties in other departments as well, beyond their departmental obligations, so as to benefit students of other departments as well. For example, teachers from departments of Biotechnology, Computer Science, Statistics, Commerce, Physics, Chemistry etc have been also utilized to teach courses which are relevant to their field of specialization in other departments as well.

Departments of Food Technology, Biotechnology and Computer Science conducts inhouse training programmes and workshops to benefit other teachers and students. The unique laboratory facilities of these departments can be accessed and benefitted by other staff and students of the college. The IQAC makes a concerted effort to coordinate such activities for enhancing the teaching-learning process and inter-departmental co-operation.

Implementation of e-teaching-learning and evaluation process by using the latest ICT tools and teaching-aids:

It takes constant effort from the IQAC's end to motivate teachers to constantly update their teaching methodologies and skills with the changing times. The introduction of e-teaching-learning and evaluation process enhances the quality of knowledge management of the students. In spite of the rural setting, the college is well-equipped with the state-of-the-art infrastructure to impart quality teaching to the students. The IQAC takes initiatives to organize Faculty development programmes and Faculty enrichment Programmes for the teachers to acquaint themselves with latest ICT tools so that their newly acquired skills can be utilised to enhance the teaching-learning experience in the classroom. For example, as the world was grappling with the rapid outbreak of COVID19, a Faculty development Programme sponsored by SKWC UGC-STRIDE C1 was urgently conducted from 15-30 July, 2020 on the theme "Enhance Capacity-Building: Post-COVID Strategy". The objective of the programme was to assist the teachers to better equip themselves with a set of skills that would help them in taking online classes in the backdrop of the dreaded COVID pandemic, like how to make videos and develop e-content for online lectures and making them accessible to students.

File Description	Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

i. Implementation of Blended Learning (offline and online learning):

- Formation of Whatsapp groups.
- Implementation of online learning through online platforms like Google Meet, Zoom (though ZOOM Classes were later avoided as per administrative order).
- Assessment through online tests and assignments.

ii. Sensitising and Training teachers innovative trends and methodologies through Seminars, FDPs and workshops; re-training of faculties to enhance their knowledge and participation in Academic, Research, Extension and Outreach Programmes.

Hyperlinks:

i. 2-Day NAAC Sponsored National Seminar on “Quality Enhancement and Sustainability of teaching-learning process in Higher Education” (24th-25th March 2017)

Link: <https://skwomenscollege.ac.in/wp-content/uploads/2021/09/NAAC-Seminar-March-2017.pdf>

ii. **2-Day UGC Sponsored National Seminar on “Quality Enhancement and contemporary trend of teaching-learning process in Higher Education” (16th-17th February 2018)**

Link: <https://skwomenscollege.ac.in/wp-content/uploads/2021/09/National-Seminar-on-Quality-Enhancement-...Feb-2018.pdf>

iii. **One-Day National Workshop on Research Schemes and Avenues: UGC-STRIDE (6th August 2019)**

<https://skwomenscollege.ac.in/wp-content/uploads/2021/09/One-Day-national-Workshop-on-STRIDE-Aug-2019-.pdf>

iv. **2 Week Faculty Development Programme on Enhance Capacity Building: Post Covid Strategy (15th-30th July 2020)**

Link: <https://skwomenscollege.ac.in/wp-content/uploads/2021/09/Faculty-Development-Programme-July-2020.pdf>

v. **One Day National Colloquium cum Workshop on New Education Policy in New Normal (16th September 2020)**

Link: <https://skwomenscollege.ac.in/wp-content/uploads/2021/09/NEP-2020.pdf>

vi. **Webinar on Student Opportunity in National Education policy, 2020 (25th September 2020)**

Link: <https://skwomenscollege.ac.in/wp-content/uploads/2021/09/Students-Opportunity-in-NEP-2020-Pictorial-Report-25-Sept-2020.pdf>

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
- 2.Collaborative quality initiatives with other institution(s)
- 3.Participation in NIRF
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The college is established exclusively for girls and hence no question of gender audit arises. The college has established a Women's Studies Centre under the sponsorship of the UGC where a Certificate Course on "Women's Studies" is introduced. The Centre is undertakes Research Projects in the Women's related issues and the outcome is published for dissemination to the public. Also, a Women's Grievance Redressal Cell opened under the Women's Studies Centre with the sole purpose to address women's issues. Regular extension and outreach programmes are conducted to spread awareness on gender issues.

It is noteworthy that out of the full time teaching staff 62 (sixty-two) are women and 49 (forty-nine) are men. So, in fact the percentage female staff (55.85%) exceeds that of the male staff (44.15%).

a. Safety and security

- 24X7 security is provided for the college campus as well as the Women's Hostel.
- Self Defence Training Programme was conducted for the students.

b. Counselling

- The Women's Studies Centre of the college also has a Women's Grievance cell to assist aggrieved women in the district.
- During the Covid Lockdown period, the centre also conducted an online discussion under the Atma-nirbhar Abhiyan for aspiring women entrepreneurs. <https://youtu.be/irupgkIyG8Q>.

c. Common Rooms: Separate Common Room for Women Staff is available.

d. Working Women's Hostel & Day care center for young children.

e. There's is a separate Working Women's Hostel and a Daycare Centre inside the campus.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy**
- 2.Biogas plant**
- 3.Wheeling to the Grid**
- 4.Sensor-based energy conservation**
- 5.Use of LED bulbs/ power efficient equipment**

Response: E. None of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

- The college is registered with the Nambol Municipal Council for Solid waste Collection which regularly collects waste generated by the college.
- The college also has one solid-waste compost pit for managing biodegradable waste in a sustainable manner in the campus area and another in the Hostel premises.
- The college normally does not generate hazardous waste. However, in the Biotechnology and Food technology department labs, sterilization is performed by autoclaving and then the remaining wastes are properly disposed of, in accordance with standard waste disposal norms.

File Description	Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

- 1.Rain water harvesting**
- 2.Borewell /Open well recharge**
- 3.Construction of tanks and bunds**
- 4.Waste water recycling**

5.Maintenance of water bodies and distribution system in the campus**Response:** C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

Response: B. 3 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: D.1 of the above**7.1.7 The Institution has disabled-friendly, barrier free environment**

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Divyangjan friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The college strictly follows the reservation norms of UGC for the disadvantaged communities to the appointment of teaching and non-teaching staff members in the college.

The college adopted the following practices to cater the students from various sections as follows: -

- i. The socially-backward students like ST/SC/OBC (non-creamy layer)/Minorities are offered special privilege for admission by relaxation of the entry marks, by offering different types of incentives and scholarship opportunities from the college resources, State Government, UGC and Central Governments.
- ii. The students who are economically weak but deserving to undergo to higher studies are given privilege for admission by offering them free education; a) if they are meritorious, b) under earn and learn scheme. There are no cut off marks for general courses but 5% relaxation for Professional courses.
- iii. The college has a provision for free education for differently-abled students but at present there are no students under this category.

The college promotes social responsibilities and leadership roles among its students and staff through:

1. Organizing Community Services and participation of the staff and students through NSS programmes, Eco Club, Covid-19 Help Group, Say No to Drugs Club, Fitness Club etc.
2. Organizing Extension Activities/Outreached Programmes through Human Rights Studies Centre and Women's Studies Centre in the surrounding communities.
3. Organizing Awareness Programme in the topics related to Human Rights, Women issues, Legal aids, Human Development etc. with the staff and students of the college.
4. Organizing of extra co-curricular activities, cultural and literary programmes.

The programmes undertaken by the college in the above process promotes social justice and responsibilities, leadership qualities, communication skills and citizenship roles and such activities help the staff and students in the community orientation, communal harmony, national development and integration.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

- The college has two units of NSS, two study centres-Women's Studies Centre and Human Rights Studies Centre; and clubs such as Say No to Drugs club, Fitness Club, Eco Club etc. The college conducted a number of Programmes through the above functionaries about the Community Service, National Integration Camp, Extension Activities, Awareness Programmes, Outreach Programmes which promotes environment consciousness, social responsibilities, leadership qualities and citizenship roles.
- The College conducts several Government endorsed programmes like the **Fit india campaign, Swachh Bharat Abhiyan campaign, Atma-Nirbhar Abhiyan, Azaadi 70 years celebration, Matri Bhasha Diwas celebration, Constitution Day, International Day of Yoga, World Environment Day** etc.
- Several outreach programmes about awareness on Human Rights, Women's Rights, Legal Aids, Gender Equity, Women Empowerment, HIV-AIDS, Disastrous Management etc. are conducted.
- The college also conducts awareness cum training programme on Food Processing and Preservation, Applications of Biotechnology in Food, Environment, Agriculture, Bioremediation of water which are the major needs of the communities.

File Description	Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: D. 1 of the above

File Description	Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Sl. No.	Name the National and International days, events and festivals celebrate / organise / observed	Date of Observation

1.	International Day of Yoga Day Observation	21/06/2015
2.	Swachh Bharat Abhiyan Observation	22-26/06/2015
3.	1st Constitution Day Observance	26/11/2015
4.	National Science Day	28/02/2016
5.	International Women's Day 2016' at the conference hall of the college under the theme of "Planet 50-50 by 2030: Step It Up for Gender Equality"	8/03/2016
6.	Yadh Karo Kurubani "Azadi 70 Independence 70"	23/08/2016
7.	Swachhta Pakhwada Fortnight	1-15/08/2017
8.	Nationwide Competition on Legal Rights of Women	11/11/2017
9..	Self Defence Training	7-16/11/2017
10.	International Women's Day "Time is Now: Rural and urban activists transforming women's lives".	8/03/2018
11.	Swachh Bharat Summer Internship Programme	15/05/2018
12.	International Day of Yoga Day Observation	21/06/ 2018
13.	Swachhta Hi Sewa Campaign	30/06/2018
14.	Matribhasha Diwas Celebration	21/02/2018
15.	National Science Day	28/02/2018
16.	National Science Day	28/02/2019
17.	International Women's Day	08/03/2019
18.	World Environment Day	05/06/2019
19.	5th International Day of Yoga	21/06/2019
20.	International Human Rights Day	04/01/2020
21.	Matri Bhasha Diwas	21/02/2020
22.	National Science Day	28/02/2020
23.	International Women's Day	08/03/2020
24.	6th International Yoga Day (online)	21/06/2020
25.	Constitution Day (samvidhan Diwas	26/11/2020

File Description	Document
Geotagged photographs of some of the events	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

INSTITUTIONAL BEST PRACTICES

BEST PRACTICE 1

TITLE OF THE PRACTICE: Offering Multiple Programmes of Study**OBJECTIVE OF THE PRACTICE:**

- To offer a wide range of diversified, flexible and inter-disciplinary courses which are relevant to the socio-economic needs at the regional, national and global standard
- To offer vertical access to higher education, employment, placement, etc. through quality, skilful and value based education to all the sections of the Society.

THE CONTEXT:

Though the college follows the regulations and curriculum adopted by the Manipur University, the college develops the curriculum of the new courses which are to be introduced in the college and submitted the same to the University for approval. The college has started Semester system of Examinations since the year, 2009-10. The continuous effort to introduce new value added courses with the development of course structure and syllabus under the different schemes of UGC like Innovative Programme, Career Oriented Programme, Human Rights Education and Women's Studies Centre are the important measures of the college for quality sustenance and enhancement while Curricular Aspect are concerned.

The curricula and syllabi of these courses are developed by the faculties of this college in consultation with the expertise of external agencies and submitted the same to the University for its consideration and approval. For example, the curriculum and syllabus of B.Sc. Biotechnology is developed by the faculties of this college in consultation with IBSD, Manipur University and Central Agricultural University taking the reference of the curricula of other Universities. The curriculum and syllabus of B.Sc. Food Processing Technology is also developed in consultation with the Department of Commerce and Industries, Govt. of Manipur and Association of Food Scientists and Technologist, India (Manipur Chapter). Similarly, the curriculum of B.C.A. is developed in consultation with DOEACC Centre, Imphal, Department of Computer Science of Manipur University and M/S, Computer Gallery, a partner of IBM taking reference the syllabi of other Universities.

Finally, the curricula so developed are submitted to the Manipur University for rectification and approval. And thus, the curriculum of the academic programmes taken up by the college are able to meet the need of the society and have relevance to the regional, national and global trends and developmental needs.

THE PRACTICE:

The Institution's main Goal and Objective is Gender Equity and Women Empowerment through value based education. So, a number of programmes are being offered to the students irrespective of their categories, like advanced learners, needy learners, slow learners and weaker sections (OBC/SC/ST) so that all the students are benefited out of the programmes taken up by the college.

Also, under this mission the college has introduced the various value-added courses to be able to meet the needs of the society at the regional, national and global levels.

For examples, the syllabus of B.Sc. Biotechnology is fully focused on the applications of Biotechnology in Food and Water Security which is one of the priority area in the National and Global Demands. The introduction of B.Sc. Food Processing Technology is also one of the National and Global priorities. The introduction of B.Sc. Computer Science, BCA and applications of Information Technology in the teaching and research of Biosciences is also a thrust area of the nation. The College has established a Bioinformatics Infrastructure Facility (BIF) Centre and Biotech Hub with the financial support of DBT under the Ministry of Science and Technology, Govt. of India, New Delhi. The syllabi of other courses under Career Oriented Programmes up-to Advanced Diploma Level have relevance to the Societal, Regional, National and Developmental needs. The introduction of Human Rights Education and Women's Studies are also the priority areas of the national and the global demands. Further, the college has obtained approval to open two Vocational B.Voc courses –

- 1.B.Voc. Food Processing and Engineering and
- 2.B.Voc. Fashion Technology.

Programmes of Study offered in the college are:

1.B.A. General & Honours in:

English

Manipuri

Political Science

Education

History

Philosophy

Sociology

Economics

Human Rights Education

Hindi

1.B.Sc. General & Honours in:

Chemistry

Physics

Botany

Zoology

Mathematics

Computer Science

Geology

Home Science

Statistics

Geography

3. B. Com. General & Honours

4. B.Sc. Food Technology

5. B.Sc. Biotechnology

6. Bachelor of Computer Applications

7. B.Voc :

Food Processing & Engineering

Fashion Technology

8. Community College (Foundation, Diploma and Advanced Diploma Courses)

9. Career Oriented Courses

(add – on, 2-in-1 Courses),

Foundation, Diploma and Advanced Diploma Courses in:

Food Science & Quality Control

Industrial Fish & Fisheries

Microbiology (Food)

Mushroom Cultivation

Bioinformatics in Biodiversity

Clinical Biochemistry

Computer Application

Fashion Designing

Secretarial Practice & Office Management

E-Commerce

Computer & Information Technology and

Spoken & Communicative English

10. Foundation Course in Human Rights & Duties Education

11. Certificate Course :

Human Rights & Duties Education

Human Development

Women's Studies

EVIDENCE OF SUCCESS:

- Upon graduation students are able to acquire additional Diploma/Advanced Diploma certificates (and skill sets) simultaneously as they can also choose one of the several COC/Add-on courses offered by the college alongside their regular programme of study.
- Acquiring additional skills and certificate enhance the employability chances.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

- Low enrollment due to lack of wide-spread awareness amongst student community on the availability of diverse courses offered in the college; more awareness exercises and advertisements in different media outlets need to be implemented
- High drop-out rate owing to a rising trend of parallel admissions to other courses (in other institutions as well) by students in search of easy options; more vigorous student counselling pre-and post-admission needs to be done to tackle this issue.

BEST PRACTICE 2:**TITLE OF THE PRACTICE: Use of ICT Tools to enhance quality teaching and Learning****OBJECTIVE OF THE PRACTICE:**

- To enhance the teaching-learning experience with proper usage of ICT tools
- To train teachers on online teaching so that they are able to improvise and adapt to the new normal of teaching-learning
- To engage students effectively using ICT tools in the classrooms as well as in virtual classrooms

THE CONTEXT:

In current times, traditional teaching methods have become redundant. Teachers need to train and acquire new skill sets as regards using computer assisted ICT tools and other audio-visual teaching aids so that the quality of their teaching is enhanced. Further, teachers and students alike are able to keep pace with the recent developments in their respective subjects.

THE PRACTICE:

- Computer assisted teaching-learning process by using SMART Board, LCD Projector, Laptop Computers, Audio-Visual Aids, Internets etc.
- Access of e-resources (e-books and e-journals) under N-List of NMEICT by both the teachers and students. All the staff and students have their own e-mail ID to access e-resources (e-books and e-journals) available under N-List of NMEICT.
- Distribution of Hard Copies and Soft Copies of Study Materials.
- Tutorial and Remedial classes for slow learners, SC/ST/OBC/Minority students and additional teaching-learning inputs for advanced learners.
- All the Departments are provided with Desktop Computers and Laptop Computers.
- All the class rooms and laboratories are provided with on-line UPS for power back up.
- The campus has networking with Local Area Network and 1:1 dedicated Connectivity from Bharti Airtel and Broad Band Connection from BSNL.
- Audio-Visual Equipments are also made available.
- Multi-media Language Laboratory is made available for learning Spoken and Communicative English
- The library and computer centre are equipped with latest configuration of Computers and Internet Connectivity.
- Hands on training of teachers on how to use the ICT tools and incorporate them in classroom teaching conducted within the college.

The above mechanisms are the significant practices in teaching-learning and evaluation process of the college.

EVIDENCE OF SUCCESS:

- Student's Classroom experience is improved and more interest is generated in their subject of study
- Completion of syllabi on time since illustrations are better explained using smartboards and audio-visual aids than the old chalk and blackboard method; thus lectures could be completed in lesser time.
- Teachers are able to upgrade their teaching methodologies through in-house hands-on training programmes and are thus able to expand their teaching repertoire.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

- Routine Maintenance of the ICT tools in the classrooms is found wanting leading to frustration to teachers; a full-time maintenance personnel needs to be recruited.
- Some teachers prefer the old-school teaching methods and find it technically difficult to incorporate ICT tools to update their teaching methodologies; more teacher training in this regard is required.

File Description	Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Performance of the College in one area distinctive to its priority and thrust.

One distinctive character of the college is its continuous efforts to provide Gender equity and Women empowerment through value based skill oriented education, research and training through innovation, diversity to enable to meet the educational, national and global needs which is in tandem with the Mission and Vision statements of the college. The curricular aspects of the college has distinctive characters offering a wide range of diversified, flexible and inter-disciplinary courses which are relevant to the socio-economic needs at the regional, national and global standard. As the college is set in a rural part of the state, it provides a unique opportunity for women, especially from the rural area, equally as their counterparts in other better developed parts of the state as well the country, to take up these courses which are made available to them at reduced cost.

The college has introduced several Professional Courses in the emerging areas to be able to meet the challenges globally. In fact, S. Kula Women's College was the first and only college in Manipur to introduce B.Sc. Biotechnology, B.Sc. Food Processing Technology and Human Rights Education as Foundation, Certificate and UG Course. The College also introduced 12 (twelve) Job Oriented Career Oriented Courses. Introduction of Human Development and Women's Studies also help the rural girls in Women Empowerment. The faculty members of the college took major roles in developing the course structure and syllabi of the above Courses. The continuous effort to introduce new hi-tech, professional,

emerging and Job oriented courses with the development of the course structure and syllabi are the important measures for quality sustenance and quality enhancement of the college. Over the years, the college has introduced B.Sc., Biotechnology B.Sc. Food processing Technology, Bachelor of Computer Application, Foundation Course in Human Rights & Duties Education, Certificate Courses in Human Rights & Duties Education, Human Development and Women's Studies , Career Oriented Programmes in Food Science & Quality Control, Industrial Fish & Fisheries, Fashion Designing, Computer Application, Microbiology in Food and Environment , Mushroom Cultivation, Bioinformatics in Biodiversity, Secretarial Practice & Office Management and e-Commerce, Clinical Biochemistry , Information Technology and Spoken & Communicative English. These add-on courses provides a golden opportunity for students to acquire additional certificate, diploma and advanced diploma certificates as they graduate after 3 years. The college also offers degree programmes in vocational subjects for increased employability chances for students who opt for these BVoc programmes. At present 4 BVoc courses are being offered : BVoc Food Processing and Engineering, BVoc Fashion Technology, BVoc Hotel Management and BVoc Information Technology. Currently, the college has also received approval from Manipur University to open B Sc Fashion Technology as well as MVoc courses from this Academic Session onwards though clearance for their respective syllabi from the University is still being awaited. Several collaborations with industry and centres of learning are being made to provide facilities of learning which are not available or provided in the college so that they can complete the courses to fruition.

The following Study and Research Centres have been established in the college to promote research, innovation and extension activities:

Bioinformatic Infrastructure Facility (BIF) Centre:

The Centre regularly organizes numerous of extension/Outreach programme in the areas of Bioinformatics and Biotechnology. The Centre has analysed 17 DNA sequences of Banana of Manipur and submitted to the National Centre for Biotechnology Information (NCBI) gene Bank, Maryland, U.S. and it is now in the public domain since 2017 November.

Institutional Biotech Hub:

The Hub provides research facilities to faculty members and students in area of molecular biology with many state-of-the-art equipments; the facility was upgraded into Advanced Level Institutional Biotech Hub in 2016-17 and is the only Advanced level Biotech Hub in the state. Regular winter/summer school programme for Students in the field of molecular Biotechnology, plant tissue culture techniques, etc are organised.

Women's Studies Centre: The college has a dedicated Women's Studies Centre which works closely with other women's Organizations and neighbourhood communities and routinely conducts several outreach and awareness programmes related to gender issues and women empowerment. Documentation, Compilation, Publication and Dissemination of its research findings is also an important aspect of the Centre.

Human Rights Studies Centre:

The Centre conducts courses related to Human Rights Education, undertakes research activities and field activities in nearby communities and publishes data achieved out of the research output.

Human Research and Resource Innovation Centre: The college has several ongoing research activities carried out by teachers and students under the UGC-STRIDE C1 approved and sanctioned in 2019. The HRRIC was set up with the purpose to facilitate and monitor Research works undertaken under this scheme.

The college organizes a number of extension activities in the surrounding communities through NSS and extension programmes of the UGC to promote a strong college-neighbourhood linkage and inculcate and help to hone their leadership, organizational and communication skills.

Therefore, the College is able to put into practice the several considerations addressed to by its goals and objectives, that is:

- Access to the disadvantaged

To women, especially in rural settings

- Equity

Equal opportunities to all students

- Self-development

Providing platforms for participation in several cocurricular activities

- Community and National development

Through several extension programmes and activities

- Value orientation and employment

By providing opportunities through the introduction of the various value-added courses

- ICT implementation to enhance teaching-learning

By providing state-of-the-art ICT tools in classrooms and lab for enhanced teaching-learning experience.

- Research and Training

Through activities conducted by the various study centres of the college.

Because of the college's committed efforts to bring Innovation and Excellence in Higher Education, the college was conferred "Colleges with Potential for Excellence" award by the University Grants Commission in 2006 subsequently the college could achieve NAAC Grade "A" in 2012, as a **first of its kind in Manipur. Further, the college also received the CPE award (second phase) in 2018.**

File Description	Document
Appropriate web in the Institutional website	View Document

NAAC

5. CONCLUSION

Additional Information :

SSS

Concluding Remarks :

Over the years, S. Kula Women's College has consolidated itself as an institution committed to achieving excellence in teaching-learning, research, extension activities and all-round academic development as shown in its continuous efforts to ensure improvements in academic, administrative and student activities. However, the college also recognizes its weaknesses and areas of improvement which can be improved upon with all stakeholders working together in solidarity to make the college a unique centre of learning indeed.

The ongoing COVID-19 pandemic has tested our commitment, resilience and flexibility required to adapt to the dramatically changing academic scenario in the backdrop of the pandemic and ensuing lockdown period. Nevertheless, our commitment to our students prevailed and the college has embraced the new normal of online learning as part of teaching and learning.

The college is blessed the moral support and contribution of the people of this region.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.2	<p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years.</p> <p>Answer before DVV Verification:</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>3</td><td>7</td><td>5</td><td>4</td><td>3</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>3</td><td>5</td><td>5</td><td>4</td><td>3</td></tr></table> <p>Remark : Edited as per data provided</p>	2019-20	2018-19	2017-18	2016-17	2015-16	3	7	5	4	3	2019-20	2018-19	2017-18	2016-17	2015-16	3	5	5	4	3
2019-20	2018-19	2017-18	2016-17	2015-16																	
3	7	5	4	3																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
3	5	5	4	3																	
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>51</td><td>146</td><td>159</td><td>140</td><td>132</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>51</td><td>69</td><td>90</td><td>140</td><td>132</td></tr></table> <p>Remark : Edited as per data provided</p>	2019-20	2018-19	2017-18	2016-17	2015-16	51	146	159	140	132	2019-20	2018-19	2017-18	2016-17	2015-16	51	69	90	140	132
2019-20	2018-19	2017-18	2016-17	2015-16																	
51	146	159	140	132																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
51	69	90	140	132																	
1.3.2	<p>Average percentage of courses that include experiential learning through project work/field work/internship during last five years</p> <p>1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>121</td><td>121</td><td>121</td><td>121</td><td>121</td></tr></table>	2019-20	2018-19	2017-18	2016-17	2015-16	121	121	121	121	121										
2019-20	2018-19	2017-18	2016-17	2015-16																	
121	121	121	121	121																	

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
40	40	40	40	40

Remark : Edited as per HEI clarification

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

1.3.3.1. Number of students undertaking project work/field work / internships

Answer before DVV Verification : 28

Answer after DVV Verification: 27

Remark : Edited as per data provided

2.1.1 Average Enrolment percentage (Average of last five years)

2.1.1.1. Number of students admitted year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
209	142	188	328	201

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
209	142	188	328	201

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
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2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
131	86	180	198	132

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
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131	86	122	196	132
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2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

2.4.2.1. Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
27	29	20	16	14

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
29	31	20	16	14

Remark : Edited as per data provided

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

3.3.3.1. Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
14	5	8	5	8

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
16	4	6	4	7

Remark : Edited as per data provided

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

3.3.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
338	219	352	164	236

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
383	214	411	147	516

Remark : Observation accepted and edited accordingly.

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
76.37	143.66	127.63	126.53	45.03

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
16.25	32.88	46.81	65.33	47.88

Remark : Edited as per data provided

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

5.1.1.1. Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
161	183	24	57	20

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
194	166	120	65	78

Remark : Edited as per data provided

5.1.2	<p>Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years</p> <p>5.1.2.1. Number of students benefitted by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)</p> <p>Answer before DVV Verification:</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>10</td><td>7</td><td>12</td><td>11</td><td>11</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table> <p>Remark : Edited to zero as no proof/evidence provided.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	10	7	12	11	11	2019-20	2018-19	2017-18	2016-17	2015-16	0	0	0	0	0
2019-20	2018-19	2017-18	2016-17	2015-16																	
10	7	12	11	11																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
0	0	0	0	0																	
6.3.4	<p>Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).</p> <p>6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>50</td><td>7</td><td>12</td><td>2</td><td>17</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>33</td><td>5</td><td>10</td><td>1</td><td>16</td></tr></table> <p>Remark : Edited as per data provided. One programme / one faculty is considered for academic year</p>	2019-20	2018-19	2017-18	2016-17	2015-16	50	7	12	2	17	2019-20	2018-19	2017-18	2016-17	2015-16	33	5	10	1	16
2019-20	2018-19	2017-18	2016-17	2015-16																	
50	7	12	2	17																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
33	5	10	1	16																	
7.1.2	<p>The Institution has facilities for alternate sources of energy and energy conservation measures</p> <p>1. Solar energy 2. Biogas plant 3. Wheeling to the Grid 4. Sensor-based energy conservation 5. Use of LED bulbs/ power efficient equipment</p>																				

Answer before DVV Verification : C. 2 of the above
 Answer After DVV Verification: E. None of the above
 Remark : 1.No bills provided for solar energy 2. Clarification not relevant for this metric

7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <ol style="list-style-type: none"> 1. Built environment with ramps/lifts for easy access to classrooms. 2. Divyangjan friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: D.1 of the above</p>
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2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>430</td><td>430</td><td>410</td><td>410</td><td>410</td></tr></table> <p>Answer After DVV Verification:</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>400</td><td>410</td><td>410</td><td>410</td><td>410</td></tr></table>	2019-20	2018-19	2017-18	2016-17	2015-16	430	430	410	410	410	2019-20	2018-19	2017-18	2016-17	2015-16	400	410	410	410	410
2019-20	2018-19	2017-18	2016-17	2015-16																	
430	430	410	410	410																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
400	410	410	410	410																	
1.3	<p>Number of outgoing / final year students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>146</td><td>169</td><td>86</td><td>166</td><td>213</td></tr></table> <p>Answer After DVV Verification:</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>146</td><td>169</td><td>86</td><td>166</td><td>217</td></tr></table>	2019-20	2018-19	2017-18	2016-17	2015-16	146	169	86	166	213	2019-20	2018-19	2017-18	2016-17	2015-16	146	169	86	166	217
2019-20	2018-19	2017-18	2016-17	2015-16																	
146	169	86	166	213																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
146	169	86	166	217																	
2.1	<p>Number of full time teachers year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	2019-20	2018-19	2017-18	2016-17	2015-16															
2019-20	2018-19	2017-18	2016-17	2015-16																	

111	116	93	89	87
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Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
110	115	92	88	87

2.2

Number of sanctioned posts year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
139	139	139	134	134

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
139	139	138	134	134