Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**S. KULA WOMEN'S COLLEGE**
Name of the head of the Institution	**Dr. Nongmaithem Joykumar Singh**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03852453428**
Mobile no.	**7005883882**
Registered Email	**skwcollege@gmail.com**
Alternate Email	**principalskwc82@gmail.com**
Address	**Kongkhampat, Nambol, Bishnupur District, Manipur**
City/Town	**Nambol**
State/UT	**Manipur**
Pincode	**795134**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. L. Muhindro Singh**
Phone no/Alternate Phone no.	**03852453465**
Mobile no.	**9436035261**
Registered Email	**muhinsingh@gmail.com**
Alternate Email	**skwcollege@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.skwomenscollege.ac.in/wp-content/uploads/2021/05/aqar_report-2015-16.pdf

4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website: Weblink :	https://www.skwomenscollege.ac.in/wp-content/uploads/2021/05/Academic-Calendar-16-17.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**3.03**	**2012**	**21-Apr-2012**	**20-Apr-2017**

6. Date of Establishment of IQAC

05-Dec-2016

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
A 2-Day National Seminar on	24-Mar-2017 2	123
Training of Faculty members on how to conduct SmartClass	27-Dec-2016 3	18
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Promotion of Women's Studies	UGC	2016 365	1.5
Institution	Revenue Grant	State Government	2017 365	35.99
Institution	National Service Scheme	State Government	2017 365	0.8
Institution	Establishment of BIF Centre	DBT, GOI	2017 365	9.32
Institution	Establishment of Biotech Hub	DBT, GOI	2017 365	5.05
Faculty	ICSSR Senior Fellow	ICSSR	2017 365	4.8
Institution	B. Voc.	UGC	2017 365	20
Institution	Women's Study Centre	UGC	2017 365	3.5
Institution	CPE	UGC	2017 365	8
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Organising a 2Day National Seminar on "Quality Enhancement and Sustainability of teachinglearning process in Higher Education" was organised by IQAC on 24th25th March 2017 • Recommendation to the Governing Body for appointment of additional teachers • Organising Handson training for faculty members on incorporating ICT tools much as possible in their classroom teaching through the use of Smartboards, lectures using PowerPoint etc. • CCTV installed in the classrooms, labs and at strategic locations in the campus for security and surveillance.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Implementation of RUSA Scheme	Digital Launch of RUSA
Recommendation to the Governing Body (Management) for appointment of additional teachers	The management, after noting the requirement, approved and i. Appointed Louriyam Purnima Devi as Assistant professor for the department of Manipuri ii. Assigned Dr. Ph. Ashutosh Singh, who was initially appointed in the Department of Chemistry to the Department of Food Technology as the Food Technology Department requires one post of Chemistry; Appointed Dr. Leimapokpam Amarjit Singh, who was serving in this college as Substitute Teacher in Zoology as teacher on contract basis as Th. Shyamashakhi Devi of the same department resigned.
Incorporation of ICT tools in teaching-learning and Governance	Teachers incorporated ICT tools much as possible in their classroom teaching through the use of Smartboards, lectures using powerpoint etc. CCTV installed in the classrooms, labs and at strategic locations in the campus for security and surveillances.
Encouraging and Facilitating teachers for submitting UGC Minor Research projects through the UGC Cell of the college	UGCNERO Minor research projects were approved for the following teachers: i) T. Joymala Devi, Dept. of Geology, ii) Th. Mila Devi, Political Science, iii) O. Romesh Meitei, Physics, iv) S. Jateshwor Singh, Philosophy.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016
Date of Submission	30-Sep-2016
17. Does the Institution have Management Information System ?	No

<div align="center">Part B</div>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college plays a major role in the curriculum design and development process. The Board of Studies of the College in consultation with the concerned faculties and experts from external agencies/institutions develops the curriculum and syllabus of a particular subject/course identified by the college on the basis of need based relevant to the socio-economic on educational, national and global priorities. The curricula so developed is placed before the Planning Board of the college which consists of faculty members, representatives of alumni, academic peers, stake holders, guardian representatives, students' representatives etc. and the Planning Board reviews the curriculum after getting the feedback of the above stake holders and submit the same to the University for approval. The School of Board of Studies of the University further reviews the curriculum so submitted by the college and finally convey the approval by the University. For instance, the college has developed the curricula and syllabi of the following Courses in the above process and finally the approval of the University was obtained. i. Three Years Degree Course in B.Sc. Biotechnology. ii. Three Years Degree Courses in Food Processing Technology. iii. The curriculum and syllabus of B.C.A. iv. Career Oriented Courses (Certificate/Diploma/Advanced Diploma) in Industrial Fish and Fisheries, Food Science & Quality Control, Microbiology (Food and Environmental), Bioinformatics in Biodiversity, Mushroom Cultivation, Fashion Designing and Secretarial Practice & Office Management. v. The Human Rights Studies Centre also developed the syllabus of the elective subject of B.A. Human Rights and Values in Education, Foundation and Certificate Courses of Human Rights & Duties Education and Human Development. vi. The Women's Studies Centre also developed the curriculum of Certificate Course of Women's Studies. The feedback of the students, alumni, guardians, local peers are obtained during the teachers-guardians' meet, alumni meet and in the meeting of the Planning Board which consists of the representatives of the students, teachers, alumni, guardians, local peers and management of the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year					
Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Human Rights and duties education	16/06/2016	5
Community advanced diploma in food processing and engineering	23/06/2016	50
Community advanced diploma in fashion technology	23/06/2016	50
Certificate course in Womens Studies	27/06/2016	35
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	B.Sc. Biotechnology	15
BSc	B. Sc. Food Technology	13
BSc	Zoology and Botany Honors	24
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college obtained feedback on curriculum from: a) Students: A Performa for feedback on curriculum of a specific course is distributed to the students to obtain the feedback. b) Alumni: The College obtained feedback on curriculum during the Alumni Meet, in the meeting of the Planning Board and Board of Studies where there are representatives of the Alumni. c) Parents: Though there is no structured feedback performa for parents, any feedback on curriculum and other aspects from the guardians are welcome and discussed during the meeting of the Planning Board. e) Industry: One Representative of the Industrial Units is invited in all the meeting of Board of Studies and Planning Board where the college obtained feedback from the industrial organizations. The college has also linkage with Industrial Organizations through which the college also obtained feedback from them. f) Academic Peers: Two Representatives of the Academic Peers are included in the Planning Board and Board of Studies and as such they are involved in the decision making with regard to the curricular aspects. g) Community: The College obtained the feedback from the different communities by inviting their suggestions through their representatives, NGOs, Local Clubs etc. Two Representatives of the Local Peers are also present in the Planning Board and Board of Studies of the college. The Board of Studies of the college develops the curriculum and syllabus of a specific course and the same is placed before the Planning Board and the Planning Board after review forwards the proposal to the Manipur University for approval. The concerned Schools of the Board of Studies of the University again examines the syllabus thus submitted by the college and finally conveys the approval of the University. The same protocol is followed for revision or any update of the prescribed syllabi. For instance, the curricula and syllabi of B.Sc. Biotechnology, B.Sc. Food Processing Technology, BCA, B.A. Human Rights, Certificate Course in Women's Studies, Certificate Courses in Human Rights and Human Development and the syllabi of a number of Career Oriented Courses are developed by the faculties of the college following the above procedure and approved by the University.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Eco/Edn/Eng/Hist/HSc/Man/Phi/PSc/Soc/Geg	680	174	174
BSc	Bot/Chm/CSc/Geg/Gel/HSc/Mat/Phy/Sta/Zoo	920	248	248
BCom	Commerce	60	10	10

BCA	Bachelor in Computer Application	105	21	18
BSc	Biotechnology	75	50	47
BSc	Food Technology	120	30	29
BVoc	Food Processing & Engineering	100	56	56
BVoc	Fashion Technology	100	38	38
[View File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	620	Nill	90	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
90	65	149	10	10	10
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

No

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
No Data Entered/Not Applicable !!!		

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
135	90	45	3	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from	Designation	Name of the award, fellowship, received from

	state level, national level, international level		Government or recognized bodies
2016	Nil	Nill	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA Hons: Eco/ Edn/Eng/Hist/HSc/Man/Phi/PSc/Soc/Geg	6th semester	25/05/2017	30/06/2017
BSc	BSc Hons: Bot/Chm/CSc/Geg/Gel/HSc/Mat/Phy/Sta/Zoo	6th semester	24/05/2017	01/07/2017
BSc	Biotechnology (BTT)	6th semester	18/05/2017	10/07/2017
BSc	Food Technology (BFT)	6th semester	18/05/2017	10/07/2017
BCom	B.Com	6th semester	17/05/2017	22/06/2017
BCA	BCA	6th semester	10/05/2017	21/06/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• The college frames an academic calendar before the start of an academic session and is notified to all after being duly approved by the Governing Body. The calendar is based on the University activity and examination schedule and reflects the schedule of studies, schedule of examinations, holidays, vacations, programme for co-curricular activities and schedule for "College Week" which is observed in connection with "College Foundation Day" during which various co-curricular activities are conducted. • Before the starting of an academic session, a pre-session staff meeting is held where the teaching plan including the time table, work allotment, unit-wise allocation, teaching methodologies, evaluation methodologies etc. were discussed with the staff members. The teaching plan so framed is periodically reviewed and discussed upon receiving feedback. A joint staff meeting of the college with the Governing Body is also generally held on the last Saturday of every month to discuss the feedback of the academic programme undertaken by the college and review for continuous improvement. • An examination committee is constituted every year to coordinate the internal and external examination activities and communicate to the students, teachers and administrative staff regarding examinations. • The timeline of the internal Assessment dates of respective departments are displayed well in advance on the notice boards so that students are aware of the evaluation process. Minimum of one or two internal assessment tests are held per semester • Continuous assessment reports (class tests/seminars/assignments) for all courses are displayed on the notice board. • Staff meetings are called periodically to assess and review the evaluation

process , and to discuss any exam related grievances if any • Remedial classes are arranged for under performing students retests are taken by the respective departments.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before the start of a new session, the college frames an academic calendar which is notified to all after being duly approved by the Governing Body. The calendar is based on the University activity and examination schedule and reflects the schedule of studies, schedule of examinations, holidays, vacations, programme for co-curricular activities and schedule for "College Week" which is observed in connection with "College Foundation Day" during which various co-curricular activities are conducted The college follows semester system of examinations as per the prescribed syllabi, work load in terms of number of hours of student engagement (theory classes, practical classes etc.) are calculated every semester by the heads of the departments (HoDs) for the respective faculty members. A joint Staff meeting and intra-departmental meetings are held to discuss academic programme, work allotments and other related matters. Arrangements for inter-departmental utilisation of faculty are also made for certain courses like Biotechnology, Food Technology etc. depending on the expertise, opted choices and the actual requirement in the department offering these courses. The time table committee prepares the time tables reflecting the theory classes, laboratory classes and individual faculty for the said classes for all programs every semester. The timetable and academic calendar are distributed before the commencement of the academic session to the faculty members via their respective Heads of departments. In addition to traditional classroom teaching, faculty members also use various ICT tools and other innovative teaching strategies.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.skwomenscollege.ac.in/courses/#

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BSc	Food Technology	9	9	100
Nill	BSc	Biotechnol ogy	8	8	100
Nill	BSc	BSc Hons: Bot/Chm/CSc/ Geg/Gel/HSc/ Mat/Phy/Sta/ Zoo	84	83	98.81
Nill	BA	BA Hons: E co/Edn/Eng/H ist/HSc/Man/ Phi/PSc/Soc/ Geg	58	57	98.27
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)
No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	365	BVoc, UGC	20	20
Any Other (Specify)	365	CPE	8	8
Any Other (Specify)	365	Biotech Hub, DBT	5.05	5.05
Any Other (Specify)	365	Women's Study Centre, UGC	5	5
Any Other (Specify)	730	ICSSR	4.8	4.8
Any Other (Specify)	365	DBT	9.32	9.32
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	NA	Nill	Nill
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	NA	NA	NA	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

NA	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Department of Biotechnology	2	Nill
International	Department of Political Science	1	Nill
National	Department of Political Science	2	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Dept of Political Science	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
State of Pandemonium and Academic Uncertainty in Manipur	Dr. L Muhindro Singh	SKWC Journal of Social Sciences Vol. XIII. Issue1. 2017, p 103-117	2016	Nill	S. Kula Womens College	Nill
Corruption and election in conflict Northeast India	Dr. L Muhindro Singh	International Journalof Humanities and Social Science invention Vol. 5 Issue 9, p. 38-45	2016	Nill	S. Kula Womens College	Nill
Impact of Corruption and Threaton ElectoralIntegrity: Shifting Paradigm of	Dr. L Muhindro Singh	SKWCJournalof Social Sciences Jan.-June.Vol. X. Issue 1. 2016, p. 111-133	2016	Nill	S. Kula Womens College	Nill

Electoral Trendin Co nflictState						
DNA Extraction from Siroi lily (Lili ummacklini ae)- an endangered species using CTAB method	Dr. W. Robindro Singh	European Journal of Experiment al Biology .6(4):38-4 0	2016	Nill	S. Kula Womens College	Nill
Pharmaco gnostical evaluation and antiba cterial activity of medicin ally important spices occurred in local area of Manipur	Dr. W. Robindro Singh	Asian Journal of Plant Science and Resear ch.6(2):42 -45	2016	Nill	S. Kula Womens College	Nill
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2016	Nill	Nill	Nill
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi nars/Workshops	Nill	46	52	5
Presented papers	1	4	2	2
Resource persons	1	4	2	5
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such

			activities	activities
NSS special camp under the theme of "Youths for Pollution Free" under Swachch Bharat held on 10th-16th September 2016	NSS Unit –I of the college		10	63
Organized a Campaign Programme on "EVM Familiarization" held on the 18th January, 2017	NSS Unit-I II of the college with Election Department, Manipur		30	92
One-day Outreach Programme on Women and Legal Protection in Manipur (held at Jiribam, Manipur) on the 17th May 2017	Womens Studies Centre of the college		9	10
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nill
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
One-day Outreach Programme on Women and Legal Protection in Manipur (held at Jiribam, Manipur) on the 17th May 2017	Womens Studies Centre of the college	Outreach Programme on Women and Legal Protection	9	10
Organized a Campaign Programme on "EVM Familiarization" held on the 18th January, 2017	NSS Unit-I II of the college with Election Department, Manipur	EVM Familiarization Programme	30	92
NSS special	NSS Unit –I	NSS Special	10	63

camp under the theme of "Youths for Pollution Free" under Swachch Bharat held on 10th-16th September 2016	of the college	Camp		
Yadh Karo Kurubani "Azadi 70 Independence 70" held on the 23rd August 2016	NSS Unit I II of the college	Observance	63	49

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	Nill

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Training Programme	Training programme on Basic Computer Applications	Gateway Computer Education, Advanced Society for Higher Aspirants, Nambol, Manipur	23/01/2017	30/01/2017	7

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nil	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
96	95.4

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Others	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11099	Nill	119	Nill	11218	Nill
Reference Books	830	Nill	27	Nill	857	Nill
e-Books	300000	Nill	Nill	Nill	300000	Nill
e-Journals	6000	Nill	Nill	Nill	6000	Nill
CD & Video	120	Nill	10	Nill	130	Nill
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

Binapani Chingtham Asst. Prof., Department of Biotechnology, SKWC	Biomembrane structure and composition-I	NMEICT	01/07/2016
Binapani Chingtham Asst. Prof., Department of Biotechnology, SKWC	Membrane transport-I	NMEICT	01/07/2016
Binapani Chingtham Asst. Prof., Department of Biotechnology, SKWC	Principles of chemical thermodynamics, concept of free energy, Concept of enthalpy and entropy	NMEICT	01/07/2016
Dr. L. Ishwori, Asst. Prof., Department of Biotechnology, SKWC	Microbiology: Introduction	NMEICT	01/07/2016
Dr. L. Ishwori, Asst. Prof., Department of Biotechnology, SKWC	Classification of microorganisms-I	NMEICT	01/01/2017
Dr. L. Ishwori, Asst. Prof., Department of Biotechnology, SKWC	Classification of microorganisms-II	NMEICT	01/01/2017
[View File](#)			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	110	40	2	28	0	7	35	1	0
Added	0	0	0	0	0	0	0	0	0
Total	110	40	2	28	0	7	35	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary

component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
60	61.33	65.2	65.2

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution has committees for maintenance of all the Assets- computer systems/servers, technical devices, computer labs, Internet and networking, classrooms, electronic equipment, furniture, conference / seminar halls, sports equipment, gymnasium etc. which comprise the total infrastructure of the campus. However, the institution needs to have institution's policy statement on maintenance that clearly exhibits standard procedures pertaining to fool proof maintenance of all the assets including preventive maintenance. Existing system at SKWC to ensure proper maintenance: We have backup generator of 45 KVA and 25X 500 KW solar units installed in case of disruption of regular power supply to ensure seamless supply of power 24X7. The college also has 5.0 KVA on-line UPS Systems for utilization of computers. IT coordinator (with help from external experts if required) ensures smooth functioning of IT equipment including computers, networking facilities, audio-video equipment, LCD Projectors, Laptops, Printers, LAN, etc. For maintenance of major Lab equipment, concerned HODs report the requirements to the Principal and the services from concerned vendors are sought. The college engages M/S, Computer Gallery, Imphal for maintenance of Computers and peripherals and M/S, Sharma Bros Scientific Instruments Co., Imphal for maintenance of Laboratory equipment from time to time. UPSs are maintained by Numeric Power Supply, Guwahati under AMC. The college appointed an Electrician (on contract basis) for regular maintenance of power supply. Cleanliness of library (safe keeping of books) and other Centres (Sports) is taken care of by the concerned coordinators with the support of Grade IV staff 2 in-house chowkidars and 24X7 security staff are deployed to ensure total safety of the campus and to stop misusing of the assets. Grade IV housekeeping staff are employed for maintaining cleanliness in the campus. Every Department has a lab attendant to look after the general neatness of the rooms.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Donor Cash Award in University Examinations	11	23
Financial Support from Other Sources			
a) National	Post Metric Scholarship OBC, SC ST and Others	57	533730
b)International	Nil	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching class	13/02/2017	62	Language Lab, Department of English, SKWC All Depts
Workshop on Spoken English	06/06/2016	25	Language Lab, Department of English, SKWC All Depts
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	NA	Nill	Nill	Nill	Nill
2017	NA	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Nil	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	1	BCA	BCA	Dr. Bhim Rao Ambedkar University, UP	MSc Computer Sc
2016	1	BSc Biotec	Biotechnol	Bangalore	MSc Biotec

		hnology	ogy	University	hnology
2016	1	BSc Biotec hnology	Biotechnol ogy	Mizoram University, Mizoram	MSc Biotec hnology
2016	1	BSc Biotec hnology	Biotechnol ogy	Guwahati Down Town University, Assam	MSc Biotec hnology
2016	2	BSc Biotec hnology	Biotechnol ogy	Dr. Bhim Rao Ambedkar University, UP	MSc Biotec hnology
2017	2	BSc Food Technology	Food Technology	Lovely Professional University, Punjab	MSc Food Technology

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Students Participated in College Week (LIterary, Cultural and Sport Meet) 2016-17	Institute Level	130
Students Participated in All India Inter University Sports Tournament 2016-17	National Level	4

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	All India Inter University Judo (W) T ournament/ Bronze Medal	National	1	Nill	6107822/17	Moni Nam eirakpam
2016	4th State	National	1	Nill	6212278/17	K. Humeshwori

	Level Power Lifting Ch ampionship /Gold Medal					Devi
2017	All India Inter University Power Lifting To urnament/S iver Medal	National	1	Nill	6212278/17	K. Humeshwori Devi
Nill	National Dead Lift Power Lifting Ch ampionship (Bench Press-Gold and Dead Lift- Silver Medal)	National	2	Nill	16003/17	Laimayum Pushparani
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a Students' Council under the name of Students' Union which is elected by the students. Activities of Students' Union and its representation on academic and administrative: 1. To look after the policy matters of the college made for the welfare of the students. 2. To organize different activities like Literary Meet, Games and Sports Meet, Cultural Meet etc. under the supervision of the concerned Teachers-in-charge. 3. Publication of College Magazine. 4. To submit the proposal for the academic and Physical growth of the college. 5. To take leading roles in the solution of the grievances of the students. 6. Participation of the students in the outreach programmes and extension activities. 7. To undergo community services in the neighbouring communities. 8. The Students' Union fund is reflected in the Budget which is collected from the students during the time of the admission. 9. Members of the students union represent the student community in important committees, cells i.e. IQAC, Planning Board, Hostel Development Committee, etc. and provide valuable feedback on curriculum and other academic matters, hostel amenities, issues related to students welfare etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has an Alumnae Association registered under the Societies of Registration Act. 1860, the Registration No. being 97 of 2011. The contribution extended by Alumni Association for the growth and academic development of the college are: 1. Extension of Financial Assistance to the college. 2. Submission of feedback in respect to curriculum, teaching, research and extension activities. 3. Participation of Alumni to the extension activities. 4.

Recommendation for introducing new skill oriented courses. 5. Guidance and Counseling to the students about their future careers, placements and grievances. 6. Motivation of the students in participation of community services and outreach programmes to build their careers towards leadership which in turn helps in National Development and Integration. 7. Participation in the decision making of the college by constituting themselves in the Academic Bodies.

5.4.2 – No. of enrolled Alumni:

63

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- The IQAC (Internal Quality Assurance Cell) functions as a Coordinating Body and Monitoring Cell to conduct evaluation of the teachers' performances. The IQAC will conduct academic audit with regard to regularity, punctuality, sincerity, accountability, teaching quality and commitment etc. The IQAC will submit the evaluative reports of the teachers to the Principal who in turn places the same before the Governing Body for necessary action. The IQAC will look after the sustenance and enhancement of the academic inputs and outputs. • For effective administration the intercoms are connected between the Principal, Administrative Office, Vice-Principal's Room, Common Room, Library, Hostel, Security, all the Science Departments, Departments of Career Oriented Programmes, SC/ST/OBC Cell, Women's Studies Centre, Human Rights Studies Centre etc. The Principal (also the chairman of the IQAC) is authorized by the Governing Body to decentralize the administration by coordinating with all the Academic Bodies, Heads of Departments, Teaching Faculties, non-teaching staff for effective administration and efficient implementation of the academic activities undertaken by the college for quality sustenance and enhancement. The Principal of the college, also being the chairman of all Academic Bodies, coordinates and collaborates with all the Departments and he is in touch with all the faculty members which in turn helps him in transacting the academic programmes into actions for continuous improvement.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college published updated Prospectus every year where new information regarding the courses available, eligibility, fee structure, incentives, awards, scholarships, facilities, subject combination etc.

		are clearly highlighted. The college also publishes brochures every year showing the relevant features of the college. In the above manner the required information can be disseminated to the students.
	Industry Interaction / Collaboration	MOUs for collaboration were entered by the college with the following agencies/institutions/industry for the purpose of curriculum development/hands-on training/internship/research activities and use of facilities: 1.Babina Diagnostics, Porompat Imphal East 2.Adarsh laboratory, Thangal Bazaar, Manipur.3. Omega Diagnostic Centre, Imphal, Manipur 4.Hotel Bheigo, Wahengbam Leikai, Manipur 5. Hotel Yaiphaba Thangal Bazaar, Manipur 6. Gateway Computer Education, Advanced Society for Higher Aspirants, Nambol, Manipur
	Human Resource Management	The Governing Body made continuous efforts to promote the academic development of the teachers through a number of programmes/activities:- i) The college always helps the teachers to avail the research grants in respect of the teachers who are undergoing Ph.D. under FDP or Minor Research Projects or Major Research Projects of the UGC. ii) The college grants Study Leaves on duty to all the teachers who are undergoing Ph.D. under FDP or individually. iii) The college also deputes the intending teachers to participate to the National Seminars/Conferences. iv) The teachers are also encouraged to participate in the Orientation Courses, Workshops, Refresher Courses, Computer Training Programmes and other Training Programmes like operation of SOUL Software, e-content development to enrich the qualities of the faculties. v) The college nominates teachers for participation in Entrepreneurship or Academic Training Programmes outside the state. vi) The college encourages the faculties to avail Training Programme and presentation of Paper on National Seminars under PTAC of FDP of the UGC. vii) The college organizes the State Level or National Level Seminars two or three times in a year either with the financial assistance from the UGC or from the own resources of the college. The following mechanisms are

	in practice for the evaluation and assessment of the faculties of the college. i. Submission of Self Appraisal Report periodically. ii. Students Evaluation Reports of teachers. iii. Reports of IQAC for the performances of the teachers in teaching, research, examination, extension and other activities. iv. Feedback from local peers. The evaluation reports undertaken under the above process are analyzed in the meeting of IQAC and then in the Governing Body. The Governing Body advises incompetent teachers for improvement in the form of appeal and control.
Library, ICT and Physical Infrastructure / Instrumentation	The college promotes Computer assisted teaching-learning process all the class rooms are converted into e-class rooms furnished with Smart Boards, LCD Projectors, and Desktop/Laptop Computers. The college has built up area of 6480 sq. meter sprawling over 8.74 acres of land. The college has campus networking with LAN extending Internet connectivity throughout the campus. The Library is partly automated with SOUL 2.00 Network Version and equipped with adequate number of Books, Journals including e-journals, audio-visual aids. Library provide access of e-resources (e-books and e-journals) under N-List of NMEICT by both the teachers and students. Besides the Library there are two Computer Laboratories which function as Computer Centre. There is also a Bioinformatics Infrastructure Facility (BIF) Centre where there are 3 Servers and 20 Desktop Computers. The facilities of the BIF Centre is also made available to all the staff and students and has networking with neighbouring institutions. The BIF Centre and a Biotech Hub under the aegis of DBT conduct training programmes and networking with nearby institutions. All the Science Departments and various Study Centers are also provided with Desktop Computers and Laptop Computers The college has also set up a Food Testing Laboratory under MoFPI, GOI which benefits not only the students but also the Food Manufacturing Industrial Units of Manipur. The Science Laboratories are well-equipped with modern

		sophisticated state-of-the-art equipments. The college has a Women's Hostel, a Working Women's Hostel (under construction) and adequate sports infrastructure including Indoor Stadium. A new Indoor Stadium Cat-I and a Swimming Pool Cat-I are also under construction. As Power backup, the college has two Generators and 10 KVA solar panels, and all the campus including class rooms, laboratories have Power backup with online UPSs. CCTV installed in all classrooms, A-Block and at strategic locations inside the campus
	Research and Development	The college encourages the optimum participation of the faculties in the research activities. The college recommends maximum number of teachers to the UGC for undergoing Ph.D. under Faculty Development Programme or undergoing Major or Minor Research Projects under the financial assistance of the UGC or other funding agencies like IGNOU, ICSSR, CSIR, AICTE, ICAR, DST, DBT etc. The UGC or other funding agencies provides the grant for undergoing Ph.D. or Major or Minor Research Projects and the college provides study leave on duty. Though the college could not provide seed money or research grant from the college fund, the college provides infrastructural facilities like library, laboratory, ICT Tools required for undergoing the Research Projects. The BIF Centre, Biotech Hub, Human Rights Studies Centre and the Women's Studies Centre are actively involved in research activities in their respective fields.
	Examination and Evaluation	The college is affiliated to Manipur University and therefore the college follows the evaluation process adopted by the University. The University issues an academic calendar of the University where the examination schedules are mentioned. The college has also its own academic calendar where the examination schedules to be conducted by the college itself are reflected. For example, the college conducts Unit Test Examinations and Terminal Examinations before the commencement of the University Examinations. Home Assignment, Seminars and Group Discussion are also a part of

		Internal evaluative system.
	Teaching and Learning	Lecture Method: The parallel method of lecture as well as computer assisted teaching is adopted. Interactive Method: Students' Seminar, Group discussion and Interactive method of teaching are made mandatory. Project-based Learning: Project works are a part of the curriculum for B.Sc. Biotechnology, B.Sc. Food Processing, BCA, Add-on Course and Certificate Courses. Home assignments are also given to the students to enhance their research and writing skills. Computer assisted teaching learning: Class rooms are provided with Smart Boards and LCD Projectors. All the Departments are provided one or two Laptop Computers and Desktop Computers. The class rooms and the departments are also provided internet connectivity. Teachers make efforts to enhance their classes with ICT tools parallel to lecture method. All the class rooms and laboratories are provided with on-line UPS for power supply and back-up. Soft copies of study materials are made available to all the students. All the students have their own e-mail ID to access e-resources under N-List of NMEICT (National Mission of Education through ICT). The campus is also networking with Local Area Network. Experiential Learning: Study Tours and Field Works are a part of the curriculum of some courses and subjects and hence Experiential Learning has become compulsory for some particular courses. For example, the curricula of B.Sc. Biotechnology, B.Sc. Food Processing, BCA, Foundation Certificate Courses of Human Rights and all the Career Oriented Courses have Project Works/Field Studies/on-job Training and therefore the students are to visit to the Industrial Units, other Academic Institutions, Vocational Training Institutions etc. Seminar: Class room seminars are made mandatory for all students. In every Saturday Students' Seminar and Interaction are included in the time table. Others: Visual method of teaching with graphics, diagrams, charts, photographs, etc.
	Curriculum Development	The Board of Studies of the college develops the curriculum and syllabus of a specific course and the same is

placed before the Planning Board and the Planning Board after review, forwards the proposal to the Manipur University for approval. The concerned Schools of the Board of Studies of the University again examine the syllabus thus submitted by the college and upon passing the screening process, the approval of the University is finally conveyed to the college. Feedback on curriculum from students, teachers and other stakeholders are discussed in the meeting of the Planning Board/Governing Body and proposal for revision forwarded to the University for consideration.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	NA
Administration	Employee attendance and duration is recorded by Biometrics installed at the Administrative Block attendance is strictly monitored based on the Biometrics data and necessary actions are taken up if days and hours of attendance are not maintained.
Finance and Accounts	NA
Student Admission and Support	NA
Examination	NA

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Nil	Nil	Nil	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Nil	Nil	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher

Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Research Methodology	1	03/11/2016	04/11/2016	21
Sustainable Livelihood Strategy for poverty reduction	1	23/01/2017	13/02/2017	20
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	88	Nill	40

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1.Personal Loan Facility 2. Festival advance: On occasion of festivals like Holi, Cheiraoba, Ningol Chakouba the employee is eligible to take advance money if he or she desires. 3. Leave Facility: Casual Leave , Duty leave and Earned leave are given to all the employees. There is provision for Special leaves/ Extra Ordinary Leaves. 4.Maternity Leave: Employees can avail maternity leaves for six months. 5. Employee Provident Fund: This scheme is available to all staff members which includes gratuity and pension contribution.	1.Personal Loan facility 2.Festival advance: On occasion of festivals like Holi, Cheiraoba, Ningol Chakouba the employee is eligible to take advance money if he or she desires. 3. Leave Facility: Casual Leave , Duty leave and Earned leave are given to all the employees. There is provision for Special leaves/ Extra Ordinary Leaves. 4.Maternity Leave: Employees can avail maternity leaves for six months. 5. Opening of EPF Account	The college caters students from all the sections of the community including General, ST, SC, OBC and MOBC. i.Consumer cum canteen at the subsidized rate. ii.Counselling, guidance and placement cell. iii.Special diet for sports persons during training and competitions. iv. Scholarships and Free-ships, The college has certain schemes to support the students like Donor's Cash Awards, College Cash Awards, Freeship, exemption of fees etc. under different categories. The State Government as well as the Central Government and NGOs also provide the financial assistance to the students. 1. Donor's Cash Award of Rs. 5000/- to the 1st Rank Holder at the University Examinations in every course. 1. College Cash

		Award of Rs. 2000/- each to 2nd to 5th Position Holder at the University Examinations. 2. Freeship to Sport Persons of National and International Level. 3. Freeship to students from 1st to 10th Position Holders at HS Examinations. 4. Fee exemption of the students securing 75 and above in HS Examinations. 5. Half fee exception to students securing 70 and above to HS Examinations. 6. Freeship to poor but needy meritorious students (70 and above) 7. Freeship under earn and learn scheme for the students working at Food Processing and Fashion Designing Departments. 8. There is a provision for freeship to physically disabled students but at present there are no students under this category.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the college are audited regularly internally by auditors nominated by the Governing Body and externally by Chartered Accountants. The Balance Sheets and audited Statements of Accounts including audit reports are first placed before the Governing Body for examination and then finally placed before the General Body for further examination and approval.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

| Academic | No | Nill | No | Nill |
| Administrative | No | Nill | No | Nill |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Although a formal Parent-Teacher Association is yet to be formed, there is close involvement of parents and co-ordination of teachers in various activities such as support for field trips and study tours, visit to NSS camp, participations in Competitions and events/functions. 2. Parents are invited every year for their Valuable presence during the College week Functions where their feedbacks are also given. 3. Donations are given to the college in money or kind during special events.

6.5.3 – Development programmes for support staff (at least three)

1. Training on Computer Applications 2. Training on accounting 3. Office Procedure

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Faculty Development Programmes: The following faculty members are currently undergoing PhD: i. W. Robindro Singh (Dept. of Biotechnology) ii. L. Sumobala (Dept of Food Technology) iii. L. Ishwori (Dept of Biotechnology) iv. 2. Introduction of Vocational programmes as per recommendation of the NAAC Peer team : i. BVoc in Food Processing and Engineering ii. BVoc in Fashion Technology 3.Collaboration with Industry: College entered and signed MOUs of collaboration with the following agencies/Industry for consultation, curriculum development, teaching practical/on-job training, internship, student placements, research etc i. INTELLISOME CONSULTING, Kwakeithel, Manipur ii. Babina Diagnostics, Porompat Imphal East, Manipur iii. Adarsh laboratory, Thangal Bazaar, Manipur iv. Omega Diagnostic Centre, Imphal, Manipur v. Hotel Bheigo, Wahengbam Leikai, Manipur vi. Hotel Yaiphaba Thangal Bazaar, Manipur vii. Gateway Computer Education, Advanced Society for Higher Aspirants, Nambol, Manipur

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	A 2-Day National Seminar on "Quality Enhancement and Sustainability of teaching-learning process in Higher Education".	24/03/2017	24/03/2017	25/03/2017	123
2016	Training	27/12/2017	27/12/2017	29/12/2017	18

of Faculty members on how to conduct Smart Class					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
One-day Outreach Programme on Women and legal protection in Manipur (held at Jiribam Town Hall)	17/05/2017	17/05/2017	120	32

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Installation of rooftop solar panels in Biotech Hub and Women's (Hostel 10 KVA power backup), Reducing energy consumption by use of low energy consuming bulbs and light fixtures(CFLs, LEDs), Use of ambient light as much as possible, students and staff are stringly advised to switch off all fans, lights and ACs in classrooms and Labs when they are not in use.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nill
Provision for lift	No	Nill
Ramp/Rails	No	Nill
Braille Software/facilities	No	Nill
Rest Rooms	No	Nill
Scribes for examination	No	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students

	locational advantages and disadvantages	engage with and contribute to local community					and staff
2017	1	1	17/05/2017	1	Outreach Programme: One-day Outreach Programme on Women and legal protection in Manipur (held at Jiribam)	Legal Protection	22

<center>No file uploaded.</center>

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nill	Not yet published though the management lays down rules and regulations for its employees based on the Ordinances and Rules of the University. Rules and regulations for students are published in the prospectus and also put up in the college website.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	Nil	Nil	Nil

<center>No file uploaded.</center>

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation of tree saplings and potted plants 2. Minimal use of Plastics, 3. Regular social service activities and cleanliness drives through NSS programmes and ECO Club. 4. Use of low energy consuming light fixtures like CFL and LED bulbs 5. Use of power back up through solar panels 6. Rain water harvesting in well maintained ponds inside the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. BEST PRACTICE 1: Offering Multiple Programmes of Study OBJECTIVE OF THE PRACTICE: • To offer a wide range of diversified, flexible and inter-disciplinary courses which are relevant to the socio-economic needs at the regional, national and global standard • To offer vertical access to higher education, employment, placement, etc. through quality, skilful and value based education to all the sections of the Society. 2. BEST PRACTICE-2: Use of ICT

Tools to enhance quality teaching and Learning OJECTIVE OF THE PRACTICE: • To enhance the teaching-learning experience with proper usage of ICT tools • To train teachers on online teaching so that they are able to improvise and adapt to the new normal of teaching-learning • To engage students effectively using ICT tools in the classrooms as well as in virtual classrooms Details of two best practices successfully implemented by the College has been uploaded on the college website https://www.skwomenscollege.ac.in/institutional-best-practice/ as per NAAC format.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.skwomenscollege.ac.in/institutional-best-practice/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

One distinctive character of the college is its continuous efforts to provide Gender equity and Women empowerment through value based skill oriented education, research and training through innovation, diversity to enable to meet the educational, national and global needs which is in tandem with the Mission and Vision statements of the college. The curricular aspects of the college has distinctive characters offering a wide range of diversified, flexible and inter-disciplinary courses which are relevant to the socioeconomic needs at the regional, national and global standard. As the college is set in a rural part of the state, it provides a unique opportunity for women, especially from the rural area, equally as their counterparts in other better developed parts of the state as well the country, to take up these courses which are made available to them at reduced cost. The college has introduced several Professional Courses in the emerging areas to be able to meet the challenges globally. In fact, S. Kula Women's College was the first and only college in Manipur to introduce B.Sc. Biotechnology, B.Sc. Food Processing Technology and Human Rights Education as Foundation, Certificate and UG Course. The College also introduced 12 (twelve) Job Oriented Career Oriented Courses. Introduction of Human Development and Women's Studies also help the rural girls in Women Empowerment. The faculty members of the college took major roles in developing the course structure and syllabi of the above Courses. The continuous effort to introduce new hi-tech, professional, emerging and Job oriented courses with the development of the course structure and syllabi are the important measures for quality sustenance and quality enhancement of the college. Over the years, the college has introduced B.Sc., Biotechnology B.Sc. Food processing Technology, Bachelor of Computer Application, Foundation Course in Human Rights Duties Education, Certificate Courses in Human Rights Duties Education, Human Development and Women's Studies , Career Oriented Programmes in Food Science Quality Control, Industrial Fish Fisheries, Fashion Designing, Computer Application, Microbiology in Food and Environment , Mushroom Cultivation, Bioinformatics in Biodiversity, Secretarial Practice Office Management and e-Commerce, Clinical Biochemistry , Information Technology and Spoken Communicative English. These add-on courses provides a golden opportunity for students to acquire additional certificate, diploma and advanced diploma certificates as they graduate after 3 years. The college also offers degree programmes in vocational subjects for increased employability chances for students who opt for these BVoc programmes. At present 4 BVoc courses are being offered : BVoc Food Processing and Engineering, BVoc Fashion Technology, BVoc Hotel Management and BVoc Information Technology. Currently, the college has also received approval from Manipur University to open B Sc Fashion Technology as well as MVoc courses from this Academic Session onwards though clearance for their respective syllabi from the University is still being awaited. Several

collaborations with industry and centres of learning are being made to provide facilities of learning which are not available or provided in the college so that they can complete the courses to fruition.

Provide the weblink of the institution
https://www.skwomenscollege.ac.in/institutional-distinctiveness/

8.Future Plans of Actions for Next Academic Year

1. Provide one time freeship (free education) for students for next academic session 2017-18. 2. Implementation of RUSA Scheme. 3. Organizing Seminar/ Workshop/Outreach Programmes 4. Preparation of SSR for Second Cycle of NAAC Accreditation 5. To aim for more faculty members to engage in Research Works/ Oriented Research Activities (through research projects).