



Yearly Status Report - 2015-2016

Part A

Data of the Institution

1. Name of the Institution		S. KULA WOMEN'S COLLEGE
Name of the head of the Institution		Salam Chandrakumar Singh
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03852453428
Mobile no.		9612694102
Registered Email		skwcollege@gmail.com
Alternate Email		principalskwc82@gmail.com
Address		Kongkhampat
City/Town		Nambol
State/UT		Manipur
Pincode		795134
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. A. Joy Singh
Phone no/Alternate Phone no.	03852453465
Mobile no.	9862450728
Registered Email	iqacskwc@gmail.com
Alternate Email	skwcollege@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.skwomenscollege.ac.in/aqar/
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://skwomenscollege.ac.in/wp-content/uploads/2021/05/Academic-Calendar-15-16.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	A	3.03	2012	21-Apr-2012	20-Apr-2017

6. Date of Establishment of IQAC

04-Feb-2012

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Training of faculty members on ICT tools	04-Jan-2016 6	20

National Seminar on Autonomy and its Impact on Higher Education jointly organised by the IQAC of S. Kula Womens College in collaboration with The Royal Academy of Law, Oinam.	29-Dec-2015 2	64
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College Development	XIIPlan GDA	UGC	2015 365	1660000
Fitness Centre	Construction of fitness centre	UGC	2015 365	5000000
Fitness Centre	Purchase of Sports equipments	UGC	2015 365	1000000
Women Studies	Women's Study Centre	UGC	2015 365	60000
Womens Hostel	Extension of Women's Hostel	UGC	2015 365	260000
Swimming Pool	Construction of Swimming Pool (Reimbursement)	UGC	2015 365	950000
Working Womens Hostel	Construction of Working Women's Hostel (Reimbursement)	Ministry of Women and Child Development	2015 365	1660917
College	Capital Grant	State Government	2015 365	1000000
College	Revenue Grant	State Government	2015 365	3515710
NSS Unit I & II	National Service Scheme	State Government	2015 365	70000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Reconstitution of IQAC as per UGC and NAAC guidelines Introduction of two vocational courses i.e, B.Voc. Food Processing and Engineering and B.Voc. Fashion Technology Programmes National Seminar on "Autonomy and its impact on Higher Educational Institutions" held in collaboration with Royal Academy of Law, Oinam, Manipur. UGC Cell was formed with to assist faculty in preparing research projects, to take follow up action, preparation of progress reports, utilization certificates and relevant documentation. MOUs of Collaboration were entered between the college and the following institutes/organisation/industry for consultation, curriculum development, teaching practical/onjob training, internship, student placements, research etc i. INTELLISOME CONSULTING, Kwakeithel, Manipur ii. Babina Diagnostics, Porompat Imphal East, Manipur iii. Adarsh laboratory, Thangal Bazaar, Manipur iv. Omega Diagnostic Centre, Imphal, Manipur v. Hotel Bheigo, Wahengbam Leikai, Manipur vi. Hotel Yaiphaba Thangal Bazaar, Manipur vii. Gateway Computer Education, Advanced Society for Higher Aspirants, Nambol, Manipur

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Collaboration/Linkages with other Institutes /Industry / Research Labs etc.	MOU of Collaboration entered with Babina Diagnostics, Porompat Imphal East, Manipur on 9th September 2015 wherein Babina Diagnostics would provide facilities on curriculum development, teaching practical/onjob training, internship and placements to students of S. Kula Women's College, Nambol in the area of Medical lab Technology and the college would provide facilities of training and research to the staff of Babina Diagnostics. 2. MOU of Collaboration entered with Adarsh laboratory, Thangal Bazaar, Manipur on 9th September 2015 wherein Adarsh laboratory, Thangal Bazaar would provide facilities on curriculum development, teaching

practical/onjob training, internship and placements to students of S. Kula Women's College, Nambol in the area of Medical lab Technology and the college would provide facilities of training and research to the staff of Adarsh laboratory, Thangal Bazaar. 3. MOU of Collaboration entered with Omega Diagnostic Centre, Imphal, Manipur on 9th September 2015 wherein Omega Diagnostic Centre, Imphal would provide facilities on curriculum development, teaching practical/onjob training, internship and placements to students of S. Kula Women's College, Nambol and the college would provide facilities of training and research to the staff of Omega Diagnostic Centre, Imphal. 4. MOU of Collaboration entered with Hotel Bheigo, Wahengbam Leikai, Manipur on 9th September 2015 wherein Hotel Bheigo, Wahengbam Leikai, Manipur would provide facilities on curriculum development, teaching practical/onjob training, internship and placements to students of S. Kula Women's College, Nambol and the college would provide facilities of training and research to the staff of Hotel Bheigo, Wahengbam Leikai, Manipur. 5. MOU of Collaboration entered with Hotel Yaiphaba Thangal Bazaar, Manipur on 9th September 2015 wherein Hotel Yaiphaba, Thangal Bazaar would provide facilities on curriculum development, teaching practical/onjob training, internship and placements to students of S. Kula Women's College, Nambol and the college would provide facilities of training and research to the staff of Hotel Yaiphaba, Thangal Bazaar. 6. MOU of Collaboration entered with Gateway Computer Education, Advanced Society for Higher Aspirants, Nambol, Manipur on 7th x` wherein Gateway Computer Education provide facilities on curriculum development, teaching practical/onjob training, internship and placements to students of S. Kula Women's College, Nambol in the field of Information Technology Services and the college would provide facilities of training and research in the areas of Information Technology Services to be introduced under DDU KAUSHAL Kendras of the UGC.

Introduction of Vocational courses

B.Voc. Food Processing and Engineering and BVoc Fashion Technology Programmes

	introduced from 2015-16 Session after receiving approval from Manipur University.
Accreditation of Food testing Laboratory by NABL	M/S, INTELLISOME CONSULTING, Kwakeithel engaged for the process of NABL Accreditation of the Food testing Laboratory
Formation of a UGC cell	UGC Cell formed to assist faculty members to prepare research projects, to take follow up action, preparation of progress reports, utilization certificates and relevant documentation.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016
Date of Submission	16-Feb-2016
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college plays a major role in the curriculum design and development process. The Board of Studies of the College in consultation with the concerned faculties and experts from external agencies/institutions develops the curriculum and syllabus of a particular subject/course identified by the college on the basis of need based relevant to the socio-economic on educational, national and global priorities. The curricula so developed is placed before the Planning Board of the college which consists of faculty members, representatives of alumni, academic peers, stake holders, guardian representatives, students representatives etc. and the Planning Board reviews the curriculum after getting the feedback of the above stake holders and submit the same to the University for approval. The School of Board of Studies of the University further reviews the curriculum so submitted by the college and finally convey the approval by the University. For instance, the college has developed the curricula and syllabi of the following Courses in the above

process and finally the approval of the University was obtained. i. Three Years Degree Course in B.Sc. Biotechnology. ii. Three Years Degree Courses in Food Processing Technology. iii. The curriculum and syllabus of B.C.A. iv. Career Oriented Courses (Certificate/Diploma/Advanced Diploma) in Industrial Fish and Fisheries, Food Science & Quality Control, Microbiology (Food and Environmental), Bioinformatics in Biodiversity, Mushroom Cultivation, Fashion Designing and Secretarial Practice & Office Management. v. The Human Rights Studies Centre also developed the syllabus of the elective subject of B.A. Human Rights and Values in Education, Foundation and Certificate Courses of Human Rights & Duties Education and Human Development. vi. The Women's Studies Centre also developed the curriculum of Certificate Course of Women's Studies. The feedback of the students, alumni, guardians, local peers are obtained during the teachers-guardians' meet, alumni meet and in the meeting of the Planning Board which consists of the representatives of the students, teachers, alumni, guardians, local peers and management of the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	Fashion Technology	24/09/2015
BVoc	Food Processing & Engineering	24/09/2015
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Advanced Diploma in Food Processing Engineering under Community College Scheme	07/07/2015	50
Advanced Diploma in Fashion Technology under Community College Scheme	07/07/2015	46
Certificate course in Womens Studies	07/07/2015	36

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Field Trip/Study Tour (Botany and Zoology)	25
BSc	Field Trip/Study Tour (Botany and Zoology Dept)	14

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college obtained feedback on curriculum from: a) Students: A Performa for feedback on curriculum of a specific course is distributed to the students to obtain the feedback. b) Alumni: The College obtained feedback on curriculum during the Alumni Meet, in the meeting of the Planning Board and Board of Studies where there are representatives of the Alumni. c) Parents: Though there is no structured feedback performa for parents, any feedback on curriculum and other aspects from the guardians are welcome and discussed during the meeting of the Planning Board. e) Industry: One Representative of the Industrial Units is invited in all the meeting of Board of Studies and Planning Board where the college obtained feedback from the industrial organizations. The college has also linkage with Industrial Organizations through which the college also obtained feedback from them. f) Academic Peers: Two Representatives of the Academic Peers are included in the Planning Board and Board of Studies and as such they are involved in the decision making with regard to the curricular aspects. g) Community: The College obtained the feedback from the different communities by inviting their suggestions through their representatives, NGOs, Local Clubs etc. Two Representatives of the Local Peers are also present in the Planning Board and Board of Studies of the college. The Board of Studies of the college develops the curriculum and syllabus of a specific course and the same is placed before the Planning Board and the Planning Board after review forwards the proposal to the Manipur University for approval. The concerned Schools of the Board of Studies of the University again examines the syllabus thus submitted by the college and finally conveys the approval of the University. The same protocol is followed for revision or any update of the prescribed syllabi. For instance, the curricula and syllabi of B.Sc. Biotechnology, B.Sc. Food Processing Technology, BCA, B.A. Human Rights, Certificate Course in Women's Studies, Certificate Courses in Human Rights and Human Development and the syllabi of a number of Career Oriented Courses are developed by the faculties of the college following the above procedure and approved by the University.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Food Technology	120	26	26
BSc	Biotechnology	75	33	33
BVoc	Food Processing & Engineering	50	48	48
BVoc	B.Voc. Fashion Technology	50	39	39
BA	Eco/Edn/Eng/Hist/HSc/Man/Phi/PSc/Soc/Geg	680	175	175
BSc	Bot/Chm/CSc/Geog/Gel/HSc/Mat/Phy/Sta/Zoo	920	248	248
BCom	B.Com.	60	13	13
BCA	BCA	105	26	26

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	608	Nil	88	Nil	88

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
88	60	110	10	10	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

NA

Number of students enrolled in the

Number of fulltime teachers

Mentor : Mentee Ratio

institution		
Nil	Nil	Nil

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
135	88	47	Nil	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2015	Nil	Nil	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	BSc: Bot/Chm/CSc/Geg/Gel/HSc/Mat/Phy/Sta/Zo o	4th Semester	14/06/2016	10/08/2016
BSc	BSc: Bot/Chm/CSc/Geg/Gel/HSc/Mat/Phy/Sta/Zo o	3rd Semester	13/01/2016	20/02/2016
BSc	BSc: Bot/Chm/CSc/Geg/Gel/HSc/Mat/Phy/Sta/Zo o	2nd Semester	02/06/2016	02/08/2016
BSc	BSc: Bot/Chm/CSc/Geg/Gel/HSc/Mat/Phy/Sta/Zo o	1st Semester	15/12/2015	23/02/2016
BA	BA: Eco/Edn/Eng/Hist/HSc/Man/Phi/PSc/Soc/Ge g	6th semester	02/06/2016	10/07/2016
BA	BA: Eco/Edn/Eng/Hist/HSc/Man/Phi/PSc/Soc/Ge g	5th Semester	15/12/2015	09/02/2016
BA	BA: Eco/Edn/Eng/Hist/HSc/Man/Phi/PSc/Soc/Ge g	4th Semester	14/06/2016	10/08/2016

	g			
BA	BA: Eco/Edn/Eng/Hist/HSc/Management/Phi/PSc/Soc/Geography	3rd Semester	13/01/2016	20/02/2016
BA	BA: Eco/Edn/Eng/Hist/HSc/Management/Phi/PSc/Soc/Geography	2nd Semester	02/06/2016	04/08/2016
BA	BA: Eco/Edn/Eng/Hist/HSc/Management/Phi/PSc/Soc/Geography	1st Semester	15/12/2015	20/02/2016
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• The college frames an academic calendar before the start of an academic session and is notified to all after being duly approved by the Governing Body. The calendar is based on the University activity and examination schedule and reflects the schedule of studies, schedule of examinations, holidays, vacations, programme for co-curricular activities and schedule for "College Week" which is observed in connection with "College Foundation Day" during which various co-curricular activities are conducted. • Before the starting of an academic session, a pre-session staff meeting is held where the teaching plan including the time table, work allotment, unit-wise allocation, teaching methodologies, evaluation methodologies etc. were discussed with the staff members. The teaching plan so framed is periodically reviewed and discussed upon receiving feedback. A joint staff meeting of the college with the Governing Body is also generally held on the last Saturday of every month to discuss the feedback of the academic programme undertaken by the college and review for continuous improvement. • An examination committee is constituted every year to coordinate the internal and external examination activities and communicate to the students, teachers and administrative staff regarding examinations. • The timeline of the internal Assessment dates of respective departments are displayed well in advance on the notice boards so that students are aware of the evaluation process. Minimum of one or two internal assessment tests are held per semester • Continuous assessment reports (class tests/seminars/assignments) for all courses are displayed on the notice board. • Staff meetings are called periodically to assess and review the evaluation process , and to discuss any exam related grievances if any

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before the start of a new session, the college frames an academic calendar which is notified to all after being duly approved by the Governing Body. The calendar is based on the University activity and examination schedule and reflects the schedule of studies, schedule of examinations, holidays, vacations, programme for co-curricular activities and schedule for "College Week" which is observed in connection with "College Foundation Day" during which various co-curricular activities are conducted The college follows semester system of examinations as per the prescribed syllabi, work load in terms of number of hours of student engagement (theory classes, practical classes etc.) are calculated every semester by the heads of the departments (HoDs) for the respective faculty members. A joint Staff meeting and intra-departmental meetings are held to discuss academic programme, work allotments and other related matters. Arrangements for inter-departmental utilisation of

faculty are also made for certain courses like Biotechnology, Food Technology etc. depending on the expertise, opted choices and the actual requirement in the department offering these courses. The time table committee prepares the time tables reflecting the theory classes, laboratory classes and individual faculty for the said classes for all programs every semester. The timetable and academic calendar are distributed before the commencement of the academic session to the faculty members via their respective Heads of departments. In addition to traditional classroom teaching, faculty members also use various ICT tools and other innovative teaching strategies.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.skwomenscollege.ac.in/courses/#>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCA	BCA	Bachelor of Computer Application	11	11	100
BFT	BSc	Food Technology	8	8	100
BTT	BSc	Biotechnology	13	13	100
B.Com.	BCom	Commerce	6	6	100
BA	BSc	Bot/Chm/CS c/Geg/Gel/HS c/Mat/Phy/St a/Zoo	101	100	99.00
BA	BA	Eco/Edn/Eng/Hist/HSc/M an/Phi/Psc/S oc/Geg	78	75	96.15

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NA

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	730	ICSSR, UGC	5.7	5.7

Minor Projects	730	UGC	14.91	14.91
Any Other (Specify)	730	ICSSR Senior Fellow, UGC	2.71	2.71
Any Other (Specify)	365	BIOTECH HUB, DBT	5.61	5.61
Any Other (Specify)	365	Women's Study Centre	2.4	2.4
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	NA	NA	NA	NA	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Department of Human Rights Education	1	0
International	Nil	Nil	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Effect of no-tillage and tillage on the ecology of mite, Acarina (Oribatida) in two different farming systems of paddy field in Cachar District of Assam.	Dr. Leim apokpam Amarjit Singh	Journal of Environmental Biology, Vol.36, 319-333 (2015). ISSN:0254-8704 (Print) ISSN:2394-0379 (Online)	2015	0	yes	Nil
Election Human Rights in India and Mauritius: Micro Analysis Through Electoral Integrity	Dr. L Muhindro Singh	International Relations and Diplomacy, Vol. 3, No. 4, p. 279-292 ISSN:2328-2134	2015	0	yes	Nil
Dynamics of ethnic politics in conflict state Manipur : repercussion on representative democracy	Dr. L Muhindro Singh	Indian Journal of Political Science Vol.LXXVI, No. 3, p. 490-498 ISSN: 0019-5510	2015	0	yes	Nil
Conservation of Curcuma caesia by in vitro techniques	Dr. W. Robindro Singh	Helix. 3 (4):708-713 ISSN No: 2319-5592(0)	2015	0	yes	Nil

An easy and reliable technique for the extraction of genomic DNA from the young leaves of black scented rich (chakhao)	Dr. W. Robindro Singh	European Journal of Experimental Biology .5(10):15-17 ISSN No: 2248-9215	2015	0	yes	Null
An ethno medicinal plant-A less known Spices used by Meitei Community of Manipur	Dr. W. Robindro Singh	Asian Journal of Plant Science and Research. 5(6):84-87 ISSN No. 2248-7412	2015	0	yes	Null
Seasonal Variation in Soil CO2 Flux in Sub-Tropical Forest Ecosystem With Fluctuating Abiotic Variables.	Dr.Maibam Dineswori Devi	International Research Journal of Natural and Applied Sciences, Vol: 2, Issue 11, Pg: 59-70 ISSN No. 2349-4077	2015	0	yes	Null
Abiotic Factors Influences Soil Carbon Dioxide Flux in The Sub-Tropical Forests, Manipur, NE, India.	Dr. Maibam Dineswori Devi	International Journal of Scientific Research, Volume: IV, Issue: V, Pg: 3-5 ISSN No. 2277-8179	2015	0	yes	Null
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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Nil	Nil	Nil	Nil	Nil	Nil	nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	12	11	10
Presented papers	1	7	1	5
Resource persons	Nil	1	Nil	3
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Disaster Awareness Programme	NSS Unit I and II of S. Kula Womens College	12	66
7-Day NSS Special Camp on Health, Sanitation and Personal Hygeine	NSS Unit I and II of S. Kula Womens College	22	100
Swachch Bharat Abhiyan Observation	NSS Unit I and II of S. Kula Womens College	15	32
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Gender Issue	Womens Studies Centre, S. Kula Womens College	International Women's Day 2016' observation at the conference hall of the college under the theme of	10	65

		"Planet 50-50 by 2030: Step It Up for Gender Equality" held on the 8th March 2016		
Disaster Awareness Programme	NSS Unit I and II with SRI SATHYA SAI SEVA ORGANISATION, MANIPUR	Disaster Awareness Programme on 20th February 2016	12	66
7-Day NSS Special Camp on Health, Sanitation and Personal Hygiene	NSS Unit I and II of the S. Kula Womens College	Health, Sanitation and Personal Hygiene	22	100
Swachh Bharat Abhiyan	NSS Unit I and II of the S. Kula Womens College	7-Day NSS Special Camp on Health, Sanitation and Personal Hygiene (2nd to 8th November 2015) Dr. S. Bhogendra Singh talked as a resource person on the topic AIDS and Personal Hygiene and All India Radio (AIR) visited and took the "Talent Hunt" on 04/	15	32
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

Training Programme	Training Programme on Basic Computer Applications	Gateway Computer Education Advanced Societies for Higher Aspirants, Nambol, Manipur	03/02/2016	10/02/2016	5
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Babina Diagnostics, Porompat Imphal East	09/09/2015	Curriculum development, teaching practical/on-job training, internship and placements in the area of Medical lab Technology to be introduced under DDU- KAUSHAL Kendras of the UGC.)	Nil
Adarsh laboratory, Thangal Bazaar, Manipur.	09/09/2015	Curriculum development, teaching practical/on-job training, internship and placements (in the area of Medical lab Technology, to be introduced under DDU- KAUSHAL Kendras of the UGC.)	Nil
Omega Diagnostic Centre, Imphal, Manipur	09/09/2015	Curriculum development, teaching practical/on-job training, internship and placements (in the area of Medical lab Technology to be introduced under DDU- KAUSHAL Kendras of the UGC.)	Nil

Hotel Bheigo, Wahengbam Leikai, Manipur	09/09/2015	Curriculum development, teaching practical/on-job training, internship and placements (in the area of Tourism And Hospitality to be introduced under DDU- KAUSHAL Kendras of the UGC.)	Nil
Hotel Yaiphaba Thangal Bazaar, Manipur	09/09/2015	Curriculum development, teaching practical/on-job training, internship and placements (in the area of Tourism And Hospitality to be introduced under DDU- KAUSHAL Kendras of the UGC.)	Nil
Gateway Computer Education, Advanced Society for Higher Aspirants, Nambol, Manipur	07/09/2015	Curriculum development, teaching practical/on-job training, internship and placements (in the area of Information Technology Services to be introduced under DDU- KAUSHAL Kendras of the UGC.	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
87	86.41

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing

Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0	Partially	2.0	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10484	Nil	615	Nil	11099	Nil
Reference Books	806	Nil	24	Nil	830	Nil
e-Books	300000	Nil	Nil	Nil	300000	Nil
e-Journals	6000	Nil	Nil	Nil	6000	Nil
CD & Video	120	Nil	Nil	Nil	120	Nil
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	110	40	2	28	0	7	35	1	0

Added	0	0	0	0	0	0	0	0	0
Total	110	40	2	28	0	7	35	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	https://skwomenscollege.ac.in/our-library/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
19	18.82	26	26.21

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution has committees for maintenance of all the Assets- computer systems/servers, technical devices, computer labs, Internet and networking, classrooms, electronic equipments, furniture, conference / seminar halls, sports equipments, gymnasium etc. which comprise the total infrastructure of the campus. However, the institution needs to have institution's policy statement on maintenance that clearly exhibits standard procedures pertaining to foolproof maintenance of all the assets including preventive maintenance. Existing system at SKWC to ensure proper maintenance: We have backup generator of 45 KVA and 25X 500 KW solar units installed in case of disruption of regular power supply to ensure seamless supply of power 24X7. The college also has 5.0 KVA on-line UPS Systems for utilization of computers. IT coordinator (with help from external experts if required) ensures smooth functioning of IT equipment including computers, networking facilities, audiovideo equipments, LCD Projectors, Laptops, Printers, LAN, etc. For maintenance of major Lab equipments, concerned HODs report the requirements to the Principal and the services from concerned vendors are sought. The college engages M/S, Computer Gallery, Imphal for maintenance of Computers and peripherals and M/S, Sharma Bross Scientific Instruments Co., Imphal for maintenance of Laboratory equipments from time to time. UPSs are maintained by Numeric Power Supply, Guwahati under AMC. The college appointed an Electrician (on contract basis) for regular maintenance of power supply. Cleanliness of library (safe keeping of books) and other Centres (Sports) is taken care of by the concerned coordinators with the support of Grade IV staff 2 in-house chowkidars and 24X7 security staff are deployed to ensure total safety of the campus and to stop misusing of the assets. Grade IV housekeeping staff are employed for maintaining cleanliness in the campus. Every Department has a lab attendant to look after the general neatness of the rooms.

<https://skwomenscollege.ac.in/administration/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Donor Cash Award and College Cash Award given to University Examination Position Holders 6th Semester	11	28000
Financial Support from Other Sources			
a) National	Post Metric Scholarship to OBC and Minority students	20	161000
b) International	0	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Disaster Awareness Programme	20/02/2016	66	SRI SATHYA SAI SEVA ORGANISATION, MANIPUR
Workshop on Cyber Security Issues	03/03/2016	52	NEILIT, Manipur
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2015	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	Nil	Nil	Nil	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	1	BSc Physics	Dept of Physics	Jiwaji University, MP	MSc Physics
2016	2	BA Hindi	Dept of Hindi	Manipur University	MA Hindi
2015	1	BSc Biotechnology	Dept of Biotechnology	School of Life Sciences, Khandari Campus, Agra	MSc Biotechnology
2015	2	BSc Biotechnology	Dept of Biotechnology	Dr. Bhim Rao Ambedkar University, UP	MSc Biotechnology
2015	1	BSc Biotechnology	Dept of Biotechnology	Bharathiar University, Coimbatore, TN	MSc Microbial Biotechnology
2015	1	BSc Biotechnology	Dept of Biotechnology	Manipur University	MSc Biotechnology
2015	2	BCA	Dept of Computer Science	NIELIT, Manipur	MCA
2015	3	BCA	Dept of Computer Science	Manipur University	MCA
2015	2	BSc Food Technology	Dept of Food Technology	Lovely Professional University, Punjab	MSc Food Technology
2015	1	BSc Botany (hons)	Dept of Botany	Assam University	MSc Eco Env Sc
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil

GATE	Nil
GMAT	Nil
CAT	Nil
TOFEL	Nil
GRE	Nil
Civil Services	Nil
Any Other	Nil
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual College Week -April 2016 (Sports, Literary and Cultural meet)	Institutional Level	42
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2015	Bronze Medal in in 34th National Senior Kyoreign Taekwondo Championship	National	1	Nil	3212638/14	Kh. Sanatombi Devi
2016	Bronze medal in All India Inter University Taekwondo (W) Tournament	National	1	Nil	4211725/14	Th. Basanti Devi
2016	Gold Medal in National Bench Press Power Lifting Championship	National	1	Nil	6212278/17	Konsam Humeshwori Devi
2016	Silver Medal in National	National	1	Nil	6212278/17	Konsam Humeshwori Devi

	Power Lifting Championship (Federation Cup)					
2016	East Zone Bench Press Power Lifting Championship	National	1	Nil	6212278/17	Konsam Humeshwori Devi
2016	East Zone Power Lifting Championship	National	1	Nil	6212278/17	Konsam Humeshwori Devi
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a Students' Council under the name of Students' Union which is elected by the students. Activities of Students' Union and its representation on academic and administrative: 1. To look after the policy matters of the college made for the welfare of the students. 2. To organize different activities like Literary Meet, Games and Sports Meet, Cultural Meet etc. under the supervision of the concerned Teachers-in-charge. 3. Publication of College Magazine. 4. To submit the proposal for the academic and Physical growth of the college. 5. To take leading roles in the solution of the grievances of the students. 6. Participation of the students in the outreach programmes and extension activities. 7. To undergo community services in the neighbouring communities. 8. The Students' Union fund is reflected in the Budget which is collected from the students during the time of the admission. 9. Members of the students union represent the student community in important committees, cells i.e. IQAC, Planning Board, Hostel Development Committee, etc. and provide valuable feedback on curriculum and other academic matters, hostel amenities, issues related to students welfare etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has an Alumnae Association registered under the Societies of Registration Act. 1860, the Registration No. being 97 of 2011. The contribution extended by Alumni Association for the growth and academic development of the college are: 1. Extension of Financial Assistance to the college. 2. Submission of feedback in respect to curriculum, teaching, research and extension activities. 3. Participation of Alumni to the extension activities. 4. Recommendation for introducing new skill oriented courses. 5. Guidance and Counseling to the students about their future careers, placements and grievances. 6. Motivation of the students in participation of community services and outreach programmes to build their careers towards leadership which in turn helps in National Development and Integration. 7. Participation in the decision making of the college by constituting themselves in the Academic Bodies.

5.4.2 – No. of enrolled Alumni:

5.4.3 – Alumni contribution during the year (in Rupees) :

23400

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• The IQAC (Internal Quality Assurance Cell) functions as a Coordinating Body and Monitoring Cell to conduct evaluation of the teachers' performances. The IQAC will conduct academic audit with regard to regularity, punctuality, sincerity, accountability, teaching quality and commitment etc. The IQAC will submit the evaluative reports of the teachers to the Principal who in turn places the same before the Governing Body for necessary action. The IQAC will look after the sustenance and enhancement of the academic inputs and outputs. • For effective administration the intercoms are connected between the Principal, Administrative Office, Vice-Principal's Room, Common Room, Library, Hostel, Security, all the Science Departments, Departments of Career Oriented Programmes, SC/ST/OBC Cell, Women's Studies Centre, Human Rights Studies Centre etc. The Principal (also the chairman of the IQAC) is authorized by the Governing Body to decentralize the administration by coordinating with all the Academic Bodies, Heads of Departments, Teaching Faculties, non-teaching staff for effective administration and efficient implementation of the academic activities undertaken by the college for quality sustenance and enhancement. The Principal of the college, also being the chairman of all Academic Bodies, coordinates and collaborates with all the Departments and he is in touch with all the faculty members which in turn helps him in transacting the academic programmes into actions for continuous improvement.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Board of Studies of the college develops the curriculum and syllabus of a specific course and the same is placed before the Planning Board and the Planning Board after review, forwards the proposal to the Manipur University for approval. The concerned Schools of the Board of Studies of the University again examine the syllabus thus submitted by the college and upon passing the screening process, the approval of the University is finally conveyed to the college. Feedback on curriculum from students, teachers and other stakeholders are discussed in the meeting of the Planning Board/Governing Body and proposal for revision

Teaching and Learning	<p>forwarded to the University for consideration.</p> <p>Lecture Method: The parallel method of lecture as well as computer assisted teaching is adopted. Interactive Method: Students' Seminar, Group discussion and Interactive method of teaching are made mandatory. Project-based Learning: Project works are a part of the curriculum for B.Sc. Biotechnology, B.Sc. Food Processing, BCA, Add-on Course and Certificate Courses. Home assignments are also given to the students to enhance their research and writing skills. Computer assisted teaching learning: Class rooms are provided with Smart Boards and LCD Projectors. All the Departments are provided one or two Laptop Computers and Desktop Computers. The class rooms and the departments are also provided internet connectivity. Teachers make efforts to enhance their classes with ICT tools parallel to lecture method. All the class rooms and laboratories are provided with on-line UPS for power supply and back-up. Soft copies of study materials are made available to all the students. All the students have their own e-mail ID to access e-resources under N-List of NMEICT (National Mission of Education through ICT). The campus is also networking with Local Area Network. Experiential Learning: Study Tours and Field Works are a part of the curriculum of some courses and subjects and hence Experiential Learning has become compulsory for some particular courses. For example, the curricula of B.Sc. Biotechnology, B.Sc. Food Processing, BCA, Foundation Certificate Courses of Human Rights and all the Career Oriented Courses have Project Works/Field Studies/on-job Training and therefore the students are to visit to the Industrial Units, other Academic Institutions, Vocational Training Institutions etc. Seminar: Class room seminars are made mandatory for all students. In every Saturday Students' Seminar and Interaction are included in the time table. Others: Visual method of teaching with graphics, diagrams, charts, photographs, etc.</p>
Examination and Evaluation	The college is affiliated to Manipur University and therefore the college

follows the evaluation process adopted by the University. The University issues an academic calendar of the University where the examination schedules are mentioned. The college has also its own academic calendar where the examination schedules to be conducted by the college itself are reflected. For example, the college conducts Unit Test Examinations and Terminal Examinations before the commencement of the University Examinations. Home Assignment, Seminars and Group Discussion are also a part of Internal evaluative system.

Research and Development

The college encourages the optimum participation of the faculties in the research activities. The college recommends maximum number of teachers to the UGC for undergoing Ph.D. under Faculty Development Programme or undergoing Major or Minor Research Projects under the financial assistance of the UGC or other funding agencies like IGNOU, ICSSR, CSIR, AICTE, ICAR, DST, DBT etc. The UGC or other funding agencies provides the grant for undergoing Ph.D. or Major or Minor Research Projects and the college provides study leave on duty. Though the college could not provide seed money or research grant from the college fund, the college provides infrastructural facilities like library, laboratory, ICT Tools required for undergoing the Research Projects. The BIF Centre, Biotech Hub, Human Rights Studies Centre and the Women's Studies Centre are actively involved in research activities in their respective fields.

Library, ICT and Physical Infrastructure / Instrumentation

The college promotes Computer assisted teaching-learning process all the class rooms are converted into e-class rooms furnished with Smart Boards, LCD Projectors, and Desktop/Laptop Computers. The college has built up area of 6480 sq. meter sprawling over 8.74 acres of land. The college has campus networking with LAN extending Internet connectivity throughout the campus. The Library is partly automated with SOUL 2.00 Network Version and equipped with adequate number of Books, Journals including e-journals, audio-visual aids. Library provide access of e-resources (e-books

and e-journals) under N-List of NMEICT by both the teachers and students. Besides the Library there are two Computer Laboratories which function as Computer Centre. There is also a Bioinformatics Infrastructure Facility (BIF) Centre where there are 3 Servers and 20 Desktop Computers. The facilities of the BIF Centre is also made available to all the staff and students and has networking with neighbouring institutions. The BIF Centre and a Biotech Hub under the aegis of DBT conduct training programmes and networking with nearby institutions. All the Science Departments and various Study Centers are also provided with Desktop Computers and Laptop Computers The college has also set up a Food Testing Laboratory under MoFPI, GOI which benefits not only the students but also the Food Manufacturing Industrial Units of Manipur. The Science Laboratories are well-equipped with modern sophisticated state-of-the-art equipments. The college has a Women's Hostel, a Working Women's Hostel (under construction) and adequate sports infrastructure including Indoor Stadium. A new Indoor Stadium Cat-I and a Swimming Pool Cat-I are also under construction. As Power backup, the college has two Generators and 10 KVA solar panels, and all the campus including class rooms, laboratories have Power backup with online UPSs.

Human Resource Management

The Governing Body made continuous efforts to promote the academic development of the teachers through a number of programmes/activities:- i) The college always helps the teachers to avail the research grants in respect of the teachers who are undergoing Ph.D. under FDP or Minor Research Projects or Major Research Projects of the UGC. ii) The college grants Study Leaves on duty to all the teachers who are undergoing Ph.D. under FDP or individually. iii) The college also deputed the intending teachers to participate to the National Seminars/Conferences. iv) The teachers are also encouraged to participate in the Orientation Courses, Workshops, Refresher Courses, Computer Training Programmes and other Training Programmes like operation of SOUL

Software, e-content development to enrich the qualities of the faculties. v) The college nominates teachers for participation in Entrepreneurship or Academic Training Programmes outside the state. vi) The college encourages the faculties to avail Training Programme and presentation of Paper on National Seminars under PTAC of FDP of the UGC. vii) The college organizes the State Level or National Level Seminars two or three times in a year either with the financial assistance from the UGC or from the own resources of the college. The following mechanisms are in practice for the evaluation and assessment of the faculties of the college. i. Submission of Self Appraisal Report periodically. ii. Students Evaluation Reports of teachers. iii. Reports of IQAC for the performances of the teachers in teaching, research, examination, extension and other activities. iv. Feedback from local peers. The evaluation reports undertaken under the above process are analyzed in the meeting of IQAC and then in the Governing Body. The Governing Body advises incompetent teachers for improvement in the form of appeal and control.

Industry Interaction / Collaboration

MOUs for collaboration were entered by the college with the following agencies/institutions/industry for the purpose of curriculum development/hands-on training/internship/research activities and use of facilities:
 1. Babina Diagnostics, Porompat Imphal East
 2. Adarsh laboratory, Thangal Bazaar, Manipur.
 3. Omega Diagnostic Centre, Imphal, Manipur
 4. Hotel Bheigo, Wahengbam Leikai, Manipur
 5. Hotel Yaiphaba Thangal Bazaar, Manipur
 6. Gateway Computer Education, Advanced Society for Higher Aspirants, Nambol, Manipur

Admission of Students

The college published updated Prospectus every year where new information regarding the courses available, eligibility, fee structure, incentives, awards, scholarships, facilities, subject combination etc. are clearly highlighted. The college also publishes brochures every year showing the relevant features of the college. In the above manner the

required information can be disseminated to the students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	NA
Administration	Employee attendance and duration is recorded by Biometrics installed at the Administrative Block attendance is strictly monitored based on the Biometrics data and necessary actions are taken up if days and hours of attendance are not maintained.
Finance and Accounts	NA
Student Admission and Support	NA
Examination	NA

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2015	Nil	NA	NA	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2015	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UKIERI UGC Leadership Development programme for Skill Development Institutes	1	29/02/2016	05/03/2016	6

Orientation Programme	3	24/02/2016	23/03/2016	29
Refresher course in Life Science	4	14/01/2016	04/02/2016	19
Short Term Course in Forensic Science	1	12/01/2016	18/01/2016	7
Refresher course on computer science and IT	3	09/06/2015	30/06/2015	22
15 days Meetei mayek orientation programme	1	19/06/2015	03/07/2015	15
Summer School in Tourism and Border Trade between India and Neighbouring countries	1	15/06/2015	04/07/2015	15
Two-Week ISTE Short Term training Programme on "Engineering Physics"	2	09/06/2015	30/06/2015	22
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	88	Nil	40

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. Personal Loan Facility 2. Festival advance: On occasion of festivals like Holi, Cheiraoba, Ningol Chakouba the employee is eligible to take advance money if he or she desires. 3. Leave Facility: Casual Leave, Duty leave and Earned leave are given to all the employees. There is provision for Special</p>	<p>1. Personal Loan facility 2. Festival advance: On occasion of festivals like Holi, Cheiraoba, Ningol Chakouba the employee is eligible to take advance money if he or she desires. 3. Leave Facility: Casual Leave, Duty leave and Earned leave are given to all the employees. There is provision for Special</p>	<p>The college caters students from all the sections of the community including General, ST, SC, OBC and MOBC.</p> <p>i. Consumer cum canteen at the subsidized rate. ii. Counselling, guidance and placement cell. iii. Special diet for sports persons during training and competitions. iv. Scholarships and Free-</p>

leaves/ Extra Ordinary Leaves. 4. Maternity Leave: Employees can avail maternity leaves for six months. 5. Employee Provident Fund: This scheme is available to all staff members which includes gratuity and pension contribution.

leaves/ Extra Ordinary Leaves. 4. Maternity Leave: Employees can avail maternity leaves for six months. 5. Opening of EPF Account

ships, The college has certain schemes to support the students like Donor's Cash Awards, College Cash Awards, Freeship, exemption of fees etc. under different categories. The State Government as well as the Central Government and NGOs also provide the financial assistance to the students. 1. Donor's Cash Award of Rs. 5000/- to the 1st Rank Holder at the University Examinations in every course. 1. College Cash Award of Rs. 2000/- each to 2nd to 5th Position Holder at the University Examinations. 2. Freeship to Sport Persons of National and International Level. 3. Freeship to students from 1st to 10th Position Holders at HS Examinations. 4. Fee exemption of the students securing 75 and above in HS Examinations. 5. Half fee exception to students securing 70 and above to HS Examinations. 6. Freeship to poor but needy meritorious students (70 and above) 7. Freeship under earn and learn scheme for the students working at Food Processing and Fashion Designing Departments. 8. There is a provision for freeship to physically disabled students but at present there are no students under this category.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the college are audited regularly internally by auditors nominated by the Governing Body and externally by Chartered Accountants. The Balance Sheets and audited Statements of Accounts including audit reports are first placed before the Governing Body for examination and then finally placed before the General Body for further examination and approval.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>1. Although a formal Parent-Teacher Association is yet to be formed, there is close involvement of parents and co-ordination of teachers in various activities such as support for field trips and study tours, visit to NSS camp, participations in Competitions and events/functions. 2. Parents are invited every year for their Valuable presence during the College week Functions where their feedbacks are also given. 3. Donations are given to the college in money or kind during special events.</p>
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6.5.3 – Development programmes for support staff (at least three)

<p>1. Training on Computer Applications 2. Training on accounting 3. Office Procedure</p>

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>1. Faculty Development Programmes: The following faculty members are currently undergoing PhD: i. W. Robindro Singh (Dept. of Biotechnology) ii. L. Sumobala (Dept of Food Technology) iii. L. Ishwori (Dept of Biotechnology) 2. Introduction of Vocational programmes as per recommendation of the NAAC Peer team : i. BVoc in Food Processing and Engineering ii. BVoc in Fashion Technology 3. Collaboration with Industry: College entered and signed MOUs of collaboration with the following agencies/Industry for consultation, curriculum development, teaching practical/on-job training, internship, student placements, research etc i. INTELLISOME CONSULTING, Kwakeithel, Manipur ii. Babina Diagnostics, Porompat Imphal East, Manipur iii. Adarsh laboratory, Thangal Bazaar, Manipur iv. Omega Diagnostic Centre, Imphal, Manipur v. Hotel Bheigo, Wahengbam Leikai, Manipur vi. Hotel Yaiphaba Thangal Bazaar, Manipur vii. Gateway Computer Education, Advanced Society for Higher Aspirants, Nambol, Manipur</p>

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	National Seminar on 'Autonomy and its Impact on Higher Education' jointly organised by the IQAC of S. Kula Women's College in collaboration with The Royal Academy of Law, Oinam.	29/12/2015	29/12/2015	30/12/2015	64
2016	Training of faculty members on ICT tools	04/01/2016	04/01/2016	09/01/2016	20
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women's Day 2016' at the conference hall of the college under the theme of "Planet 50-50 by 2030: Step It Up for Gender Equality"	08/03/2016	08/03/2016	45	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Installation of rooftop solar panels in Biotech Hub and Women's (Hostel 10 KVA power backup), Reducing energy consumption by use of low energy consuming bulbs and light fixtures(CFLs, LEDs), Use of ambient light as much as possible, students and staff are strictly advised to switch off all fans, lights and ACs in classrooms and Labs when they are not in use.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2015	1	1	22/06/2015	2	Swachh Bharat Abhiyan Observation	Cleanliness Drives	32
2015	1	1	02/11/2015	7	7-Day NSS Special Camp on Health, Sanitation and Personal Hygiene	Health, Sanitation and Personal Hygiene	100

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	Nil	Nil	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation of tree saplings and potted plants 2. Minimal use of Plastics, 3. Regular social service activities and cleanliness drives through NSS programmes and ECO Club. 4. Use of low energy consuming light fixtures like CFL and LED bulbs 5. Use of power back up through solar panels 6. Rain water harvesting in well maintained ponds inside the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1: Offering Multiple Programmes of Study: OBJECTIVE OF THE PRACTICE:

- To offer a wide range of diversified, flexible and inter-disciplinary courses which are relevant to the socio-economic needs at the regional, national and global standard
- To offer vertical access to higher education, employment, placement, etc. through quality, skilful and value based education to all the sections of the Society.

BEST PRACTICE 2: Use of ICT Tools to enhance quality teaching and Learning: OBJECTIVE OF THE PRACTICE:

- To enhance the teaching-learning experience with proper usage of ICT tools
- To train teachers on online teaching so that they are able to improvise and adapt to the new normal of teaching-learning
- To engage students effectively using ICT tools in the classrooms as well as in virtual classrooms

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.skwomenscollege.ac.in/institutional-best-practice/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

One distinctive character of the college is its continuous efforts to provide Gender equity and Women empowerment through value based skill oriented education, research and training through innovation, diversity to enable to meet the educational, national and global needs which is in tandem with the Mission and Vision statements of the college. The curricular aspects of the college has distinctive characters offering a wide range of diversified, flexible and inter-disciplinary courses which are relevant to the socio-economic needs at the regional, national and global standard. As the college is set in a rural part of the state, it provides a unique opportunity for women, especially from the rural area, equally as their counterparts in other better developed parts of the state as well the country, to take up these courses which are made available to them at reduced cost. The college has introduced several Professional Courses in the emerging areas to be able to meet the challenges globally. In fact, S. Kula Women's College was the first and only college in Manipur to introduce B.Sc. Biotechnology, B.Sc. Food Processing Technology and Human Rights Education as Foundation, Certificate and UG Course. The College also introduced 12 (twelve) Job Oriented Career Oriented Courses. Introduction of Human Development and Women's Studies also help the rural girls in Women Empowerment. The faculty members of the college took major roles in developing the course structure and syllabi of the above Courses. The continuous effort to introduce new hi-tech, professional, emerging and Job oriented courses with the development of the course structure and syllabi are the important measures for quality sustenance and quality enhancement of the college. Over the years, the college has introduced B.Sc., Biotechnology B.Sc. Food processing Technology, Bachelor of Computer Application, Foundation Course in Human Rights Duties Education, Certificate Courses in Human Rights Duties Education, Human Development and Women's Studies , Career Oriented Programmes in Food Science Quality Control, Industrial Fish Fisheries, Fashion Designing, Computer Application, Microbiology in Food and Environment , Mushroom

Cultivation, Bioinformatics in Biodiversity, Secretarial Practice Office Management and e-Commerce, Clinical Biochemistry , Information Technology and Spoken Communicative English. These add-on courses provides a golden opportunity for students to acquire additional certificate, diploma and advanced diploma certificates as they graduate after 3 years. The college also offers degree programmes in vocational subjects for increased employability chances for students who opt for these BVoc programmes. At present 4 BVoc courses are being offered : BVoc Food Processing and Engineering, BVoc Fashion Technology, BVoc Hotel Management and BVoc Information Technology. Currently, the college has also received approval from Manipur University to open B Sc Fashion Technology as well as MVoc courses from this Academic Session onwards though clearance for their respective syllabi from the University is still being awaited. Several collaborations with industry and centres of learning are being made to provide facilities of learning which are not available or provided in the college so that they can complete the courses to fruition.

Provide the weblink of the institution

<https://skwomenscollege.ac.in/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

Provide one time freeship (free education) for students for next academic session 2016-17. 2. Implementation of RUSA Scheme. 3. Organizing Seminar/ Workshop/Outreach Programmes 4. Preparation of SSR for Second Cycle of NAAC Accreditation 5. To aim for more faculty members to engage in Research Works/ Oriented Research Activities (through research projects).