S. KULA WOMEN'S COLLEGE
NAMBOL, MANIPUR

IQAC MEETING PROCEEDINGS

Proceedings of the IQAC meeting held at the Conference Hall of A-Block on the 20th June 2018 at 12:30 pm with Dr. N. Joykumar Singh Principal i/c of S. Kula Women's College in the Chair.

Members:

Sl. No.	Name	Designation
1.	Ningthoujam Ibomcha Singh, President, Governing Body	Patron
2.	Dr. N. Joykumar Singh, Principal, S. Kula Women's College	Chairman
3.	W. Robindro Singh, Nodal Officer (RUSA), HOD, Department of Biotechnology	Member
4.	S. Chandrakumar Singh, HOD, Department of Chemistry	Member
5.	Dr. A. Joy Singh, HOD, Physics	Member
6.	Mrs. N. Tamubi Devi, HOD, Zoology	Member
7.	Kh. Nepoleon Singh, HOD, Botany	Member
8.	L. Sumobala Devi, HOD, Food Technology	Member
9.	Kh. Somola Devi, HOD, Computer Science	Member
10.	K. Brajagopal Singh, HOD, Commerce	Member
11.	Dr. W. Kunjarani Chanu, HOD, Philosophy	Member
12.	Dr. S. Bhogendra Singh, HOD, Sociology	Member
13.	Th. Priyogopal Singh, Librarian	Member
14.	General Secretary, Students' Union	Member
15.	N. Urmila Devi, Alumni Member	Member
16.	S. Tikendra Singh, Local Stake Holder	Member
17.	Dr. L. Muhindro Singh, HOD, Department of Human Rights	Member Secretary

Agenda of the meeting and resolutions taken:

1. Confirmation of the previous IQAC meeting held on 4th April 2018
   Resolution: Resolved that the proceedings of the last IQAC Meeting be confirmed.
2. Review of activities undertaken in last academic session
   A brief report of the activities undertaken during the previous academic session 2017-18 was read out by the coordinator to the floor.
3. Academic Calendar for the year 2018-19
   Resolution: The Academic calendar for the current session 2018-19 was finalised after approval by the Principal. Classes for the new session will commence from 2nd July 2018 for all odd semesters.
4. Opening of B. Voc. programmes in Information Technology (B. Voc. IT) and Catering Hotel Management (B. Voc. HM)
   Resolution: Resolved that B. Voc. degree programmes on the following courses:
   i.   Information technology and

    ii.   Catering and Hotel Management

            be opened in the college from the current session onwards (subject to approval by university).

5. Starting of Fashion Technology and Food Processing and Engineering under Community College Scheme

    Resolution: As the UGC has approved the extension of Community College Scheme and B. Voc. Programme the college has decided to continue the following courses in the following courses:

    i.   Food Processing and Engineering
    ii.   Fashion Technology

           (in both B. Voc. programmes and Community College)

6. NAAC Accreditation (2nd Cycle):

    Resolution: Discussed about the expiry of the Accreditation Status awarded (April, 2017) by NAAC owing to inability to submit the SSR on time; IQAC to take up necessary measures to complete SSR preparation as the earliest.

7. Workshops/Co-curricular Activities

    Resolution: Resolved that the following activities/training programmes/workshops are to be conducted in the first quarter:

    i.   5-Day free Summer Training Programme on "Food Processing & Preservation" to be organised by Dept of Food Technology (26th-30th June 2018).
    ii.   2 Week Workshop on Mushroom Cultivation Techniques to be organised by Biotech Hub (2nd-14th July 2018).
    iii.   International Yoga Day observance on 21st June 2018 to be organised by NSS units at the Multipurpose Hall.

8. Misc.

    Resolution: Discussed about using ICT enabled tools in classroom teaching and resolved that Heads of depts should ensure that all teachers of their respective department utilise these teaching aids as much as possible to enhance their teaching methods. Teachers to give importance to punctuality.

There being no more agenda to be discussed, the meeting ended with thanks to the chair.

(Dr. L. Muhindro Singh)

IQAC Co-ordinator,

SKWC