

**S. KULA WOMEN'S COLLEGE
NAMBOL, MANIPUR**

Proceedings of the Meeting IQAC of S. Kula Women's College held at the Library Committee Room on the 7th November 2015 at 12:30 pm with Dr. N. Joykumar Singh Principal i/c of S. Kula Women's College in the Chair.

Members Present:

Sl. No.	Name	Designation	Remarks
1	S. Chandrakumar Singh	Chairperson	
2	Ng. Naba Singh, Local Stake Holder	Member	
3	Dr. P. Sanajaoba Singh, Local Peer	Member	
4	Dr. N. Joykumar Singh, Dept. of Manipuri	Member	
5	W. Robindro Singh, HOD, Biotechnology	Member	
6	Dr. L. Muhindro Singh, Dept. of Political Sc.	Member	
7	Binapani Chingtham, Dept. of Biotechnology	Member	
8	Dr. M. Ratankumar Singh, HOD, History	Member	
9	N. Ibomcha Singh, Local Educationist/G.B. Nominee	Member	
10	Birendra Singh Akhom, Industrialist	Member	
11	L. Kulachandra Singh, Head Clerk	Member	
12	Saphreena Tongbram, B.Sc. Food Tech. 6 th Sem.	Member	
13	M. Kheroda Devi, Alumni Member	Member	
14.	Dr. A. Joy Singh, Head Dept. of Physics	Co-ordinator/Member Secretary	

Agenda Discussed/ resolutions taken:

The Notice was read out by the IQAC Coordinator and the following resolutions were taken.

1. Confirmation of the proceedings of the previous IQAC meeting held on 1st September 2015
Resolution: It was resolved that the proceedings of the previous IQAC meeting held on 1st September 2015 be confirmed.
2. Organising A UGC-Sponsored National Seminar on "Autonomy and its Impact on Higher Education" to be held in the month of December:
Resolution: the following members will constitute the organising committee for the smooth conduct of the Two-Day UGC Sponsored National Seminar on 'Autonomy and its Impact on Higher Education' on 29th and 30th December. The committee shall discuss and finalise the particulars in regards to registration and programme details.

Sl. No.	Name	Responsibility
1	A. Nabachandra Singh President, GB, S. Kula Women's College	Chief Patron
2	S. Budhachandra Singh Secretary, GB, S. Kula Women's College	Patron
3	N. Ibomcha Singh Member, GB, S. Kula Women's College	Advisor
4	Dr. N. Joykumar Singh Principal, S. Kula Women's College	Chairperson
5	Dr. L. Muhindro Singh Coordinator, Human Rights Studies Centre	Organising Secretary
6	M. Surjit Singh Head, Dept. of Education	Stage Management
7	Dr. S. Bhogendra Singh Head, Dept of Sociology	Transport
8	Dr. W. Kunjarani Devi Director Women's Studies Centre	Registration
9	Dr. I. Dinamani Singh Assist. Prof., Dept of English	Rapporteur
10	Md. Faizul Haque Assist. Prof., Dept of Commerce	Info/Publicity
11	L. Kulachandra Singh Head Clerk	Mess
12	Kh. Surjit Singh Comp. Assistant	Computer tech
13	L. Shyam Singh Lab. Assistant	Camera
14	P. Jiten Singh Bookman	Sound System

3. Application Submitted by Dr. N. Swapana and L. Sumobala Devi for extension of lien of their services:

Resolution: Resolved that the Governing Body be approached for extension of Lien of Service for 1 (one) Year for Dr. N. Swapana, Department of Chemistry and Mrs. L. Sumobala Devi, Department of Food Technology with effect from the dates of application submitted by them. They are further informed to join to the college on or before the expiry of deadline.

4. Issue regarding NABL Accreditation:

Resolution: Read and discussed the letter of the Ministry of Food Processing Industries with regard to NABL accreditation. As per letter of the Ministry, the application for NABL should be submitted within 14 (fourteen) days and the process of NABL accreditation should be completed by the 31st March, 2016; if otherwise the grant should be returned with penal interest during the current financial year. Considering the prevailing situation, it is resolved that the Governing Body be requested to approve the engagement of **M/S, INTELLISOME CONSULTING, Kwakeithel** for the process of NABL Accreditation of the Food testing

Laboratory. This shall be placed before the Governing Body to kindly authorise the Principal i/c Dr. N. Joykumar Singh to make an agreement and sign on behalf of the college in this regard and make necessary payment.

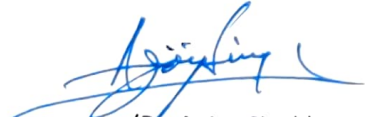
- II) Resolved that Dr. Y. Rajkumar Singh who was appointed as Lecturer cum Food Analyst of the Food Testing Laboratory be called for an Explanation and disciplinary action to be initiated against him for not rendering his service as Food Analyst and also failing to submit the application for NABL Accreditation on time despite repeated appeals/reminders.
5. Reconstitution of IQAC with newly appointed Principal i/c Dr. N. Joykumar Singh as Chairman:
Resolution: Following the resignation of Shri S. Chandrakumar Singh as Principal i/c of the college, IQAC shall be reconstituted with the newly appointed Principal i/c Dr N. Joykumar Singh as Chairman.
6. Formation of a UGC cell:
Resolution: Resolved that a UGC Cell be formed with the following persons as members to prepare projects, to take follow up action, preparation of progress reports and utilization certificates etc. The persons are: -


Sl. No.	Name	Designation
1.	Dr. N. Joykumar Singh, Principal	Chairman
2.	Dr. S. Bhogendra Singh, Department of Sociology	Member
3.	W. Robindro Singh, Department of Biotechnology	Member
4.	Dr. A. Joy Singh, Department of Physics	Member
5.	Dr. N. Swapana, Department of Chemistry	Member
6.	Dr. L. Muhindro Singh, Department of Political Science	Convener/Member Secretary
7.	N. Ibomcha Singh, G.B. Member	Advisor

7. Introduction of UGC-Sponsored B. Voc. Programme on Fashion Technology:

Resolution: Resolved that from the Academic Session 2015-16 UGC-Sponsored B. Voc. Programme on Fashion Technology be approved and exams be conducted as per approval from College Development Council, Manipur University vide letter No.MU/2-4/2000/CDC/N6 dated 29 September 2015.

As there was no more business to be discussed meeting ended with thanks from the chair.


(Dr. A. Joy Singh)
IQAC Co-ordinator
SKWC


(Dr. N. Joykumar Singh)
Principal i/c
SKWC
Principal
S. Kula Women's College
Nambol, Manipur