

**S. KULA WOMEN'S COLLEGE  
NAMBOL, MANIPUR**

**IQAC MEETING PROCEEDINGS**

Proceedings of the Meeting of the IQAC, S. Kula Women's College held at the Library Committee Room on the 11<sup>th</sup> of June, 2016 at 12:45p.m. with Dr. N. Joykumar Singh, Principal i/c of S. Kula Women's College in the Chair.

**Members Present:**

Sl. No.	Name	Designation	Remarks
1	Dr. N. Joykumar Singh	Chairperson	Present
2	Ng. Naba Singh, Local Stake Holder	Member	Present
3	Dr. P. Sanajaoba Singh, Local Peer	Member	Present
4	Shri T. Oliver Monsang, OSD, Directorate of Higher Education & G.B. Member	Member	Present
5	Dr. S. Bhogendra Singh, HoD, Dept of Sociology	Member	Present
6	W. Robindro Singh, HOD, Biotechnology	Member	Present
7	Dr. L. Muhindro Singh, Dept. of Political Sc.	Member	Present
8	Binapani Chingtham, Dept. of Biotechnology	Member	Present
9	Dr. M. Ratankumar Singh, HOD, History	Member	Present
10	N. Ibomcha Singh, Local Educationist/G.B. Nominee	Member	Present
11	Birendra Singh Akhom, Industrialist	Member	Present
12	L. Kulachandra Singh, Head Clerk	Member	Present
13	Nongmaithem Sophia Devi, B.Sc. Food Tech. 6 <sup>th</sup> Sem.	Member	Present
14	M. Kheroda Devi, Alumni Member	Member	Present
15	H. Gitabali Devi, Alumni Member	Member	Present
16	Dr. A. Joy Singh, Head Dept. of Physics	Co- ordinator/Member Secretary	Present

The meeting notice and the Agenda to be discussed were read out by the IQAC Coordinator and the following resolutions were taken.

## Agenda Discussed/Resolutions taken:

1. Confirmation of the previous meeting:  
Resolved that the proceedings of the previous IQAC meeting held on the 4<sup>th</sup> March, 2016 be confirmed.
2. A brief report of the activities undertaken in 2015-16 session was read out
  - i. Introduction of Vocational Degree Programmes, B. Voc. Food Processing and Engineering and B. Voc. Fashion Vocational programmes:  
B. Voc. Food Processing and Engineering and B. Voc. Fashion Technology are approved and exams for 1<sup>st</sup> semesters for the said programmes conducted as per approval from College Development Council, Manipur University vide letter No.MU/2-4/2000/CDC/N6 dated 29 September 2015.
  - ii. Collaboration with external Agencies/Institutions/Industry:  
MOUs for collaboration were entered by the college with the following agencies/institutions/industry for the purpose of curriculum development/hands-on training/internship/research activities and use of facilities: 1. Babina Diagnostics, Porompat Imphal East 2. Adarsh laboratory, Thangal Bazaar, Manipur.3. Omega Diagnostic Centre, Imphal, Manipur 4. Hotel Bheigo, Wahengbam Leikai, Manipur 5. Hotel Yaiphaba Thangal Bazaar, Manipur 6. Gateway Computer Education, Advanced Society for Higher Aspirants, Nambol, Manipur.
  - iii. Seminars/workshops Conducted:
    - The Two-Day UGC Sponsored National Seminar on 'Autonomy and its Impact on Higher Education' on was held successfully on the 29<sup>th</sup> and 30<sup>th</sup> December. It was jointly organised by the IQAC of S. Kula Women's College in collaboration with The Royal Academy of Law, Oinam.
    - One-week Training on Basic Molecular Tools and Techniques by Biotech Hub, S. Kula Women's College from 22<sup>nd</sup> to 27<sup>th</sup> February 2016.
    - One Day Workshop on Cyber Security Awareness held on 3<sup>rd</sup> March 2016 jointly organised by Dept of Computer Science with NEILIT, Imphal.
  - iv. Co-curricular Activities:

Event	Date
<b>International Day of Yoga Day Observation by NSS Unit I and II</b>	21st June 2015
<b>Swachch Bharat Abhiyan Observation NSS Unit I and II</b>	22 <sup>nd</sup> - 26 <sup>th</sup> June 2015
<b>One-day NSS Regular Camp NSS Unit I and II</b>	26th June 2015
<b>7-Day NSS Special Camp on Health, Sanitation and Personal Hygiene organised by NSS Unit I and II</b>	2nd to 8th November 2015
<b>1st Constitution Day Observance organised by NSS Unit-II</b>	26th November 2015

<b>Disaster Awareness Programme organised by NSS Unit-I and Unit-II in collaboration with Shri Sathya Sai Seva Organisation, Manipur</b>	20th February 2016
<b>National Science Day organised by DBT Bioinformatics Centre, SKWC; sponsored by DBT, Govt. Of India</b>	28th February 2016
<b>International Women's Day 2016' at the conference hall of the college under the theme of "Planet 50-50 by 2030: Step It Up for Gender Equality" by Women's Studies Centre, S. Kula Women's College</b>	8th March 2016
<b>Annual College Week for 2015-16 was held; different committees were constituted for Sports, Literary and Cultural events. Prizes were distributed to winners in different categories and to outgoing students who performed exceptionally well in the university exams.</b>	18 <sup>th</sup> to 22 <sup>nd</sup> April 2016

3. Academic Calendar for the year 2016-17:

Resolved that the Academic calendar for session 2016-17 be finalised and approved by the Principal as soon as possible. The Academic session would start from 4<sup>th</sup> July 2016.

4. Admission and Freeships:

Proposal to provide freeship (free education) for the academic session, 2016-17 irrespective for all the courses on different conditions i.e., exemption of Admission and Tuition fees upto 2<sup>nd</sup> Semester for B.A., B.Sc., B.Com. and exemption of Admission and Tuition fees upto 1<sup>st</sup> Semester for B.Sc. Biotechnology, B.Sc. Food Technology, BCA, B. Voc. Courses as placed before Governing Body and approved subsequently. Resolved that the Principal be entrusted to do all the needful in this regard.

5. Minor Research Projects:

UGC Minor Research projects for the following teachers have been approved:

<b>T. Joymala Devi</b>	<b>Dept of Geology</b>
<b>Th. Mila Devi</b>	<b>Dept of Political Science</b>
<b>O. Romesh Meitei</b>	<b>Dept of Physics</b>
<b>S. Jateshwor Singh</b>	<b>Dept of Philosophy</b>

Resolved that the respective teachers follow the timeline of the research activities strictly so that the progress report/completion report can be sent on time.

Further resolved that teachers who have completed or about to complete their Minor Research Projects to submit their completion report within the stipulated time.

6. Use of ICT tools in Classroom Teaching:

Resolved that teachers incorporate ICT tools as much as possible in their classroom teaching. Teachers to report promptly for any malfunction of equipment, if any.

7. Misc.

Resolved that NSS Units would coordinate the upcoming International Yoga Day Observation, Yadhda Karo Kurubani "Azadi 70 Independence 70" activities etc and engage as many student volunteers as possible.

As there were no further business to be discussed, the meeting ended with a word of thanks from the chair.



**(Dr. A. Joy Singh)**

IQAC Coordinator,  
S. Kula Women's College, Nambol,  
Manipur.



**(Dr. N. Joykumar Singh)**

Principal i/c & Chairman,  
IQAC, S. Kula Women's College,  
Nambol, Manipur.

Principal  
**S. Kula Women's College**  
Nambol, Manipur