

**S. Kula Women's College, Nambol**  
**Internal Quality Assurance Report**

**ACTION TAKEN REPORT 2017-18**  
(Based on Minutes of IQAC Meetings)

<b>Sl. No.</b>	<b>IQAC Meeting No./Date</b>	<b>Agenda/Topic Discussed</b>	<b>Action Taken</b>
1	17 <sup>th</sup> June, 2017	Review of activities conducted in the college during 2016-17 academic session	A brief report of the activities undertaken in 2016-17 was presented before the IQAC members by the Coordinator.
		Academic Calendar for academic year 2017-18	A tentative Academic Calendar for 2017-18 session was approved by the Principal after consultation with the HoDs and Management. Classes for all odd semesters commenced from 6 <sup>th</sup> July 2016.
		Workshops/Seminars/Training programmes/Observances	<ul style="list-style-type: none"> <li>i. A 2 Week Workshop on Basic Tools &amp; Techniques of Biotechnology was organised by Biotech Hub in the month of June.</li> <li>ii. 3rd International Yoga Day observed with a yoga session by staff and students of the college in the Multipurpose hall; organised by NSS units of the college.</li> </ul>
		Activities under RUSA Scheme	<ul style="list-style-type: none"> <li>i. Skill development diploma course on Tourism and Hospitality be introduced under the RUSA Scheme (Vocationalisation of Higher education)</li> <li>ii. all the science blocks including BIF centre of the college were renovated with tilling floor from the RUSA scheme phase-I.</li> <li>iii. From the infrastructure grants, a new building of Biotechnology Department is being constructed and near completion; Renovation work for Social Science block has begun.</li> </ul>
			Swachhta Pakhwada Fortnight Celebrations were carried out successfully during 1 <sup>st</sup> -15 <sup>th</sup> August 2017 by the NSS Units I and II Student volunteers led by the NSS programme

		Swachhta Pakhwada fortnight Celebration	officers and other teachers of the college. Cleanliness drives were carried out in the college premises as well as the neighbouring areas of the college including Nambol Bazar areas.
2	12 <sup>th</sup> September 2017	Nationwide competition on Legal Rights by Women's Studies Centre	The Nationwide Competition on Legal Rights of Women was organized by Women's Studies Centre, S. Kula Women's College under the sponsorship of the National Commission for Women, New Delhi on the 11 <sup>th</sup> of November 2017. Altogether 80 students of this college participated in the competition. Dr. K. Sobita Devi, Chairperson, Manipur State Commission for Women was present as Chief Guest of the Prize distribution programme held after the competition and distributed cash prizes and certificates to participants who secured the 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> places in the competition.
		UGC-sponsored National Seminar	A Two-Day National Seminar on "The Repercussion of Conflict Management: State of Pandemonium and Academic Uncertainty" was held at the Conference Hall of S. Kula Women's College, Nambol, Manipur on the 21 <sup>st</sup> and 22 <sup>nd</sup> of November, 2017. It was sponsored by the UGC and organized by the Human Rights Study Centre, of this College. Prof. Khagendra Singh Vice-Chancellor, Manipur University of Culture inaugurated the function as Chief Guest. 13 resource persons presented their research papers in three technical sessions. 83 delegates including 12 from other Northeast regions participated the conference. Proceedings of the Seminar was published.
		Training Programmes to be conducted	i. A one day one-day Training programme on 'Water Quality issues and Stress Area Issues' was organized at S. Kula Women's College in Bishnupur District on the 15 <sup>th</sup> September 2017, as part of a Tier-III training programme being implemented by NGWTRI, Raipur and CGWB under HRD (this was one training programme sanctioned for organising in Manipur). Lectures were given by resource persons on water quality issues and ground water stress to create awareness and understanding amongst the participants. Altogether 65 students and teachers participated in the training programme.

			<p>ii. A Ten-day Training-Cum-Workshop on Self Defence for Women was held from 7-16 November 2017 in the multipurpose hall of the college. The training on self-defence for our students was organized by the Women's Studies Centre jointly with NSS Unit I &amp; II, of this college in collaboration with HULA Sindamsang, Keishamthong Laishram Leirak, Imphal, Manipur. Altogether 64 students participated with enthusiasm.</p>												
		Teaching-learning	Teachers of respective departments completed their assigned work allotments for the session; weak students were tutored during extra classes concerned teachers; odd semester exams were held successfully.												
3	6 <sup>th</sup> January 2018	Preparation of SSR for 2 <sup>nd</sup> Cycle of NAAC Assessment and Accreditation	SSR preparation could not progress successfully as planned owing to poor documentation and coordination among committees/cells. IQAC to identify weak/problematic areas to speed up the process.												
		Workshops/Seminars/Observances to be conducted	<p>The following activities have been conducted successfully:</p> <table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Activity</th> <th>Dept/Cell</th> <th>Date/Month</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2-Week Winter School Programme on Basic Techniques of Plant tissue culture</td> <td>Department of Biotechnology</td> <td>8<sup>th</sup>-20<sup>th</sup> January 2018</td> </tr> <tr> <td>2</td> <td>UGC Sponsored National Seminar on "Quality Enhancement and contemporary trend of teaching-learning process in Higher Education"</td> <td>IQAC, SKWC and L.Sanoi College, Nambol</td> <td>16<sup>th</sup> -17<sup>th</sup> February 2018</td> </tr> </tbody> </table>	Sl. No.	Activity	Dept/Cell	Date/Month	1	2-Week Winter School Programme on Basic Techniques of Plant tissue culture	Department of Biotechnology	8 <sup>th</sup> -20 <sup>th</sup> January 2018	2	UGC Sponsored National Seminar on "Quality Enhancement and contemporary trend of teaching-learning process in Higher Education"	IQAC, SKWC and L.Sanoi College, Nambol	16 <sup>th</sup> -17 <sup>th</sup> February 2018
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		Publication of SKWC Journal of Social Science	On 17 February 2018, SKWC Journal of Social Science (Biannual Multidisciplinary peer review journal) ISSN 2278-2737, Vol.- XIII, Issue 1, July-Dec., 2017, published by SKWC Publication Cell was released by the Principal of the college. Prof. L. Birendrakumar Singh, NAAC Assessor, Bangalore, Former Additional Director, Hr. & Tech Edn. Govt. of Manipur.												
		Development work under RUSA:	<ul style="list-style-type: none"> <li>i. Construction new building of Biotechnology Department nearly completed.</li> <li>ii. Renovation work of the social science blocks ongoing progressively.</li> <li>iii. Skill development Diploma course in Tourism &amp; Hospitality first batch successfully completed.</li> </ul>												
		Fitness Centre/Gymnasium:	Construction work of the Fitness Centre successfully completed; inauguration function to be organised soon so that the facilities can be utilised by students.												
		Formation of Advisory Committee for implementation of CPE Scheme	Advisory committee for implementation of CPE scheme formed with following members:												

Sl. No.	Name	Area of Representation	Designation
1.	Dr. N. Joykumar Singh	Principal of the college	Chairman
2.	Shri N. Ibomcha Singh	President, Governing Body	Patron Member/Advisor
3.	Prof. Sumansh Dutta, Department of Economics, Assam University, Silchar	UGC Nominee	Member/Advisor/Expert
4.	Prof. S.B. Paul, Department of Chemistry, Assam University, Silchar	UGC Nominee	Member/Advisor/Expert
5.	Dr. L. Sumobala Devi	HOD, Food Technology	Member
6.	Kh. Somola Devi	HOD, Computer Science	Member
7.	Dr. L. Muhindro Singh	HOD, Human Rights	Member
8.	Dr. S. Bhogendra Singh	HOD, Sociology	Member
9.	Chandrakumar Singh	HOD, Chemistry	Member
10.	Shri W. Robindro Singh,	Head of Department of Biotechnology and Coordinator of the CPE	Member-Secretary

4	4 <sup>th</sup> April 2018	Upgradation of BA Philosophy (to Honours)	Subsequent to a visit by Inspection team from the University, the Department of Philosophy has been granted approval for opening BA Philosophy (Honours) by the Manipur University vide letter of even no. MU/2-4/2000/CDC(Pt)/38 dated 29 <sup>th</sup> May 2018.
		Student Feedback	Student feedback form has been revised to include questionnaires focussing more on curriculum design and teaching-learning. Department heads and teachers have been informed to encourage their students to provide feedback.
		Annual College week	

			Annual College Week for 2017-18 was held in the 1 <sup>st</sup> week of April 2017. Different committees were constituted for Sports, Literary and Cultural events. On the last day, prizes were distributed to winners in different categories. Prizes were also distributed to outgoing students who performed exceptionally well in the university exams and to students who bagged medals in several International and national sports platforms.
		End Semester Examination	Examinations were conducted successfully as per the University timetable.

  
 Principal  
 S. Kula Women's College  
 Nambol, Manipur.

  
 Coordinator  
 IQAC, SKWC