

S. Kula Women's College, Nambol

Internal Quality Assurance Report

ACTION TAKEN REPORT 2016-17 (Based on Minutes of IQAC Meetings)

Sl. No.	IQAC Meeting No./Date	Agenda/Topic Discussed	Action Taken																				
1	11 th June 2016	i. Report of activities conducted in the college during 2015-16 session	A brief review of the activities undertaken in 2015-2016 was presented before the committee.																				
		ii. Academic Calendar for academic year 2016-17	The Academic Calendar for 2016-17 session was approved by the Principal after consultation with the HoDs and Management. Classes for all odd semesters commenced from 4 th July 2016																				
		i. Admission and Freeships	One time freeship (free education) for the academic session, 2016-17 irrespective for all the courses on different conditions i.e. exemption of Admission and Tuition fees upto 2 nd Semester for B.A., B.Sc., B.Com. was provided; Admission and Tuition fees were exempted for 1 st Semester only for B.Sc. Biotechnology, B.Sc. Food Technology, BCA, B.Voc. Courses																				
		ii. Minor Research projects	UGC-NERO Minor research projects were approved for the following teachers: <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Name of Teacher</th><th>Department</th><th>Duration</th><th>Amount sanctioned (Lakhs)</th></tr> </thead> <tbody> <tr> <td>T. Joymala Devi</td><td>Geology</td><td>2 years</td><td>4.8</td></tr> <tr> <td>Th. Mila Devi</td><td>Political Science</td><td>2 years</td><td>1.7</td></tr> <tr> <td>O. Romesh Meitei</td><td>Physics</td><td>2 years</td><td>2.2</td></tr> <tr> <td>S. Jateshwor Singh</td><td>Philosophy</td><td>2years</td><td>2.5</td></tr> </tbody> </table>	Name of Teacher	Department	Duration	Amount sanctioned (Lakhs)	T. Joymala Devi	Geology	2 years	4.8	Th. Mila Devi	Political Science	2 years	1.7	O. Romesh Meitei	Physics	2 years	2.2	S. Jateshwor Singh	Philosophy	2years	2.5
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		iii. Use of ICT tools	Teachers incorporated ICT tools much as possible in their classroom teaching through the use of Smartboards, lectures using PowerPoint etc.																				

			CCTV installed in the classrooms, labs and at strategic locations in the campus for security and surveillance.		
		iv. Co-curricular activities	i. International Yoga Day was observed with yoga session organised by NSS Unit I and II of the college; students and teachers participated. ii. As desired by the Ministry of Human Resource Development, Government of India, "Azadi 70-Yaad Karo Kurban (Freedom Fortnight)" was observed by the college on the 23 rd August, 2016. Students and teachers of the college took part in the celebration which was organised by NSS I and II.		
2	10 th September 2016	i. Recommendation to the Governing Body for appointment of additional teachers	The management, after noting the requirement, approved and i. Appointed Louriyam Purnima Devi as Assistant professor for the department of Manipuri ii. Assigned Dr. Ph. Ashutosh Singh, who was initially appointed in the Department of Chemistry to the Department of Food Technology as the Food Technology Department requires one post of Chemistry; iii. Appointed Dr. Leimapokpam Amarjit Singh, who was serving in this college as Substitute Teacher in Zoology as teacher on contract basis as Th. Shyamashakhi Devi of the same department resigned.		
		ii. Workshop/Hand-on Training Programmes	6-Day Workshop on DNA isolation & detection Tech.	Organised by Biotech Hub	19th-24th September, 2016
			6-Day Workshop on Plant Tissue culture techniques	Organised by Biotech Hub	7th-12th November 2016
		iii. Swachh Bharat Mission	NSS special camp under the theme of "Youths for Pollution Free" was organised by NSS Units I and II as part of Swachh Bharat Mission from 10th-16th September 2016. Students' volunteers and teachers actively engaged in several activities like cleanliness drives in and around the campus, planting trees saplings in the campus etc.		
		iv. Co-curricular activities	Activities organised: Hosted the N. Surendra Singh Memorial Manipur University Intercollege Weight Lifting, power Lifting and Men's Best Physique Tournament. Student participated and bagged prizes in several categories of weight lifting and power lifting.		

3	14 th January 2017	i. Submission of AQAR and preparation of SSR for 2 nd Cycle of NAAC Assessment and Accreditation	<p>A new Steering Committee has been reconstituted with the following with the following members:</p> <table><tr><th>Sl. No.</th><th>Name</th><th>Designation</th></tr><tr><td>1.</td><td>Prof. Rajen Toijamba, University Nominee</td><td>Patron</td></tr><tr><td>2.</td><td>Ningthoujam Ibomcha Singh, President, Governing Body</td><td>Patron</td></tr><tr><td>3.</td><td>Dr. N. Joykumar Singh, Principal, S. Kula Women's College</td><td>Chairman</td></tr><tr><td>4.</td><td>W. Robindro Singh, HOD, Biotechnology</td><td>Member</td></tr><tr><td>5.</td><td>S. Chandrakumar Singh, HOD, Department of Chemistry</td><td>Member</td></tr><tr><td>6.</td><td>Dr. A. Joy Singh, HOD, Physics</td><td>Member</td></tr><tr><td>7.</td><td>Mrs. N. Tamubi Devi, HOD, Zoology</td><td>Member</td></tr><tr><td>8.</td><td>Kh. Nepoleon Singh, HOD, Botany</td><td>Member</td></tr><tr><td>9.</td><td>L. Sumobala Devi, HOD, Food Technology</td><td>Member</td></tr><tr><td>10.</td><td>Kh. Somola Devi, HOD, Computer Science</td><td>Member</td></tr><tr><td>11.</td><td>K. Brajagopal Singh, HOD, Commerce</td><td>Member</td></tr><tr><td>12.</td><td>Dr. W. Kunjarani Chanu, HOD, Philosophy</td><td>Member</td></tr><tr><td>13.</td><td>Dr. S. Bhogendra Singh, HOD, Sociology</td><td>Member</td></tr><tr><td>14.</td><td>Wahengbam Nandarani Chanu, General Secretary, Students' Union</td><td>Member</td></tr><tr><td>15.</td><td>N. Urmila Devi, Alumni Member</td><td>Member</td></tr><tr><td>16.</td><td>S. Tiken Singh, Local Stake Holder</td><td>Member</td></tr><tr><td>17.</td><td>Th. Priyogopal Singh, Librarian</td><td>Member</td></tr><tr><td>18.</td><td>Dr. L. Muhindro Singh, HOD, Department of Human Rights</td><td>Member Secretary</td></tr></table> <p>However, the AQAR couldn't be submitted on time.</p>	Sl. No.	Name	Designation	1.	Prof. Rajen Toijamba, University Nominee	Patron	2.	Ningthoujam Ibomcha Singh, President, Governing Body	Patron	3.	Dr. N. Joykumar Singh, Principal, S. Kula Women's College	Chairman	4.	W. Robindro Singh, HOD, Biotechnology	Member	5.	S. Chandrakumar Singh, HOD, Department of Chemistry	Member	6.	Dr. A. Joy Singh, HOD, Physics	Member	7.	Mrs. N. Tamubi Devi, HOD, Zoology	Member	8.	Kh. Nepoleon Singh, HOD, Botany	Member	9.	L. Sumobala Devi, HOD, Food Technology	Member	10.	Kh. Somola Devi, HOD, Computer Science	Member	11.	K. Brajagopal Singh, HOD, Commerce	Member	12.	Dr. W. Kunjarani Chanu, HOD, Philosophy	Member	13.	Dr. S. Bhogendra Singh, HOD, Sociology	Member	14.	Wahengbam Nandarani Chanu, General Secretary, Students' Union	Member	15.	N. Urmila Devi, Alumni Member	Member	16.	S. Tiken Singh, Local Stake Holder	Member	17.	Th. Priyogopal Singh, Librarian	Member	18.	Dr. L. Muhindro Singh, HOD, Department of Human Rights	Member Secretary
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		Other Activities	The college organized a Campaign Programme on "EVM Familiarization" on 18 th January, 2017																																																									

4	18 th March 2017	i. Digital Launch of RUSA	<p>The College represented the State of Manipur at the Digital Launch Programme going to be inaugurated by the Honb'le HRD Minister Prakash Javedakar from Delhi on 17 April 2017. As a part of which the IT Centre, Bioinformatics Centre and Science Laboratories (funded by RUSA) was also inaugurated on this auspicious day in the presence of MLAs, bureaucrat officers of the Department of Education, Government of Manipur along with principals of different colleges and students at the conference hall of the college.</p> <p>Further, with reference to the letter of the Government under reference No. 1 (7)/BCC/RUSA/16/36, dated the 2nd November, 2016 an "Infrastructure and Building Committee (RUSA)" for the implementation of RUSA sponsored projects in respect of S. Kula Women's College (Government Aided College) was constituted with the following persons as members in the capacities given against each of them as follows:</p> <table border="1"> <thead> <tr> <th>Sl. No.</th><th>Name</th><th>Areas of Representation</th><th>Designation</th></tr> </thead> <tbody> <tr> <td>1.</td><td>Shri N. Ibomcha Singh</td><td>Chairman, Governing Body</td><td>Chairman</td></tr> <tr> <td>2.</td><td>Shri W. Robindro Singh</td><td>Teaching Faculty</td><td>Nodal Officer</td></tr> <tr> <td>3.</td><td>Dr. L. Muhindro Singh</td><td>Teaching Faculty</td><td>Member</td></tr> <tr> <td>4.</td><td>One Nominee of Education Engineering Wing not below the rank of Assistant Engineer to be nominated by the concerned Executive Engineer</td><td>Education Engineering Wing</td><td>Member</td></tr> <tr> <td>5.</td><td>Shri L. Shubhashchandra Singh, Registered Architect, PWD</td><td>Architect</td><td>Member</td></tr> <tr> <td>6.</td><td>One Nominee of Director of Directorate of University &</td><td>Department Concerned</td><td>Member</td></tr> </tbody> </table>	Sl. No.	Name	Areas of Representation	Designation	1.	Shri N. Ibomcha Singh	Chairman, Governing Body	Chairman	2.	Shri W. Robindro Singh	Teaching Faculty	Nodal Officer	3.	Dr. L. Muhindro Singh	Teaching Faculty	Member	4.	One Nominee of Education Engineering Wing not below the rank of Assistant Engineer to be nominated by the concerned Executive Engineer	Education Engineering Wing	Member	5.	Shri L. Shubhashchandra Singh, Registered Architect, PWD	Architect	Member	6.	One Nominee of Director of Directorate of University &	Department Concerned	Member
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			Higher Education to be nominated by the Director.		
			7. Shri L. Kulachandra Singh	Head Clerk	Member
			8. Dr. N. Joykumar Singh	Principal	Member Secretary
		ii. Seminars/workshops/outreach programmes	<p>i. A 2-Day National Seminar on "Quality Enhancement and Sustainability of teaching-learning process in Higher Education" was organised by IQAC on 24th-25th March 2017;</p> <p>ii. DBT-Biotech Hub would conduct a 6- Day Workshop on Molecular Tools & Techniques from 10th to 15th April, 2017;</p> <p>iii. A One-day outreach programme on the theme: "Women and Legal Protection in Manipur" was organized by Women Studies Centre, S. Kula Women's College, Nambol under the leadership of Dr. W. Kunjarani Chanu, Director, Women Studies Centre, S. Kula Women's College, Nambol at Town Hall, Kalinagar Part-II, Jiribam in collaboration with All Meira Paibi, Jiribam, Manipur on 17th May, 2017.</p>		
		iii. Annual College week	Annual College Week for 2016-17 was held from 19 th to 24th April 2017. Different committees were constituted for Sports, Literary and Cultural events. On the last day, prizes were distributed to winners in different categories. Prizes were also distributed to outgoing students who performed exceptionally well in the university exams.		
		iv. End Semester Examination	Examinations were conducted successfully as per the University timetable.		

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Principal
S. Kula Women's College
Nambol, Manipur.

Coordinator
IQAC, SKWC