

S. Kula Women's College, Nambol
Internal Quality Assurance Report

ACTION TAKEN REPORT 2015-16
(Based on Minutes of IQAC Meetings)


Sl. No.	IQAC Meeting No.	Agenda/Topic Discussed	Action Taken									
1	9 th June 2015	i. Review of activities conducted in the college during 2014-15 session	i. A brief Summary of the activities undertaken in 2014-2015 was presented before the committee.									
		ii. Approval of AQAR draft to be submitted by IQAC to NAAC	ii. It was resolved that IQAC Coordinator be entrusted to finish drafting the pending AQAR as soon as possible with the cooperation of the subcommittees. However, IQAC was not able to submit the AQAR owing to internal issues.									
		iii. Admission and Academic Calendar for academic year 2015-16	iii. The Academic Calendar for session was finalised by the Principal with some minor changes. Classes for all odd semesters commenced from 2 nd July 2015 without further delay and teacher punctuality and attendance was strictly monitored.									
		iv. Co-curricular activities	iv. Activities undertaken: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">International Day of Yoga Day Observation</td> <td style="text-align: center;">NSS Unit I and II</td> <td style="text-align: center;">21st June 2015</td> </tr> <tr> <td style="text-align: center;">Swachch Bharat Abhiyan Observation</td> <td style="text-align: center;">NSS Unit I and II</td> <td style="text-align: center;">22nd - 26th June 2015</td> </tr> <tr> <td style="text-align: center;">One-day NSS Regular Camp</td> <td style="text-align: center;">NSS Unit I and II</td> <td style="text-align: center;">26th June 2015</td> </tr> </table>	International Day of Yoga Day Observation	NSS Unit I and II	21st June 2015	Swachch Bharat Abhiyan Observation	NSS Unit I and II	22 nd - 26 th June 2015	One-day NSS Regular Camp	NSS Unit I and II	26th June 2015
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2	1st September 2015	i. NABL Accreditation Process for Food Testing Lab	Application submitted for NABL Accreditation of Food testing Laboratory; L. Sumobala Devi and Dr. Y. Rajkumar Singh are entrusted to do the needful in this regard																																																
		ii. MOUs with external agencies/institutions	MOUs for collaboration were entered by the college with the following agencies/institutions/industry for the purpose of curriculum development/hands-on training/internship/research activities and use of facilities: 1. Babina Diagnostics, Porompat Imphal East 2. Adarsh laboratory, Thangal Bazaar, Manipur. 3. Omega Diagnostic Centre, Imphal, Manipur 4. Hotel Bheigo, Wahengbam Leikai, Manipur 5. Hotel Yaiphaba Thangal Bazaar, Manipur 6. Gateway Computer Education, Advanced Society for Higher Aspirants, Nambol, Manipur																																																
		iii. Reconstitution of the IQAC	<p>IQAC be reconstituted with following persons as members with the approval of the Governing Body:</p> <table border="1" data-bbox="829 549 1858 1206"> <tr> <td>1</td> <td>S. Chandrakumar Singh</td> <td>Chairperson</td> </tr> <tr> <td>2</td> <td>Ng. Naba Singh, Local Stake Holder</td> <td>Member</td> </tr> <tr> <td>3</td> <td>Dr. P. Sanajaoba Singh, Local Peer</td> <td>Member</td> </tr> <tr> <td>4</td> <td>Shri T. Oliver Monsang, OSD, Directorate of Higher Education & G.B.</td> <td>Member</td> </tr> <tr> <td>5</td> <td>Dr. N. Joykumar Singh, Dept. of Manipuri</td> <td>Member</td> </tr> <tr> <td>6</td> <td>W. Robindro Singh, HOD, Biotechnology</td> <td>Member</td> </tr> <tr> <td>7</td> <td>Dr. L. Muhindro Singh, Dept. of Political Sc.</td> <td>Member</td> </tr> <tr> <td>8</td> <td>Binapani Chingtham, Dept. of Biotechnology</td> <td>Member</td> </tr> <tr> <td>9</td> <td>Dr. M. Ratankumar Singh, HOD, History</td> <td>Member</td> </tr> <tr> <td>10</td> <td>N. Ibomcha Singh, Local Educationist/G.B. Nominee</td> <td>Member</td> </tr> <tr> <td>11</td> <td>Birendra Singh Akhom, Industrialist</td> <td>Member</td> </tr> <tr> <td>12</td> <td>L. Kulachandra Singh, Head Clerk</td> <td>Member</td> </tr> <tr> <td>13</td> <td>Nongmaithem Sophia Devi, B.Sc. Food Tech. 5th Sem.</td> <td>Member</td> </tr> <tr> <td>14</td> <td>M. Kheroda Devi, Alumni Member</td> <td>Member</td> </tr> <tr> <td>15</td> <td>H. Gitabali Devi, Alumni Member</td> <td>Member</td> </tr> <tr> <td>16</td> <td>Dr. A. Joy Singh, Head Dept. of Physics</td> <td>Co-ordinator/Member Secretary</td> </tr> </table>	1	S. Chandrakumar Singh	Chairperson	2	Ng. Naba Singh, Local Stake Holder	Member	3	Dr. P. Sanajaoba Singh, Local Peer	Member	4	Shri T. Oliver Monsang, OSD, Directorate of Higher Education & G.B.	Member	5	Dr. N. Joykumar Singh, Dept. of Manipuri	Member	6	W. Robindro Singh, HOD, Biotechnology	Member	7	Dr. L. Muhindro Singh, Dept. of Political Sc.	Member	8	Binapani Chingtham, Dept. of Biotechnology	Member	9	Dr. M. Ratankumar Singh, HOD, History	Member	10	N. Ibomcha Singh, Local Educationist/G.B. Nominee	Member	11	Birendra Singh Akhom, Industrialist	Member	12	L. Kulachandra Singh, Head Clerk	Member	13	Nongmaithem Sophia Devi, B.Sc. Food Tech. 5 th Sem.	Member	14	M. Kheroda Devi, Alumni Member	Member	15	H. Gitabali Devi, Alumni Member	Member	16	Dr. A. Joy Singh, Head Dept. of Physics	Co-ordinator/Member Secretary
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		iv. Co-curricular activities	Activities organised:																																																

			<p>7-Day NSS Special Camp on Health, Sanitation and Personal Hygiene organised by NSS Unit I and II.</p> <p>2nd to 8th November 2015</p> <p>1st Constitution Day Observance organised by NSS Unit-II.</p> <p>26th November 2015</p> <p>Disaster Awareness Programme organised by NSS Unit-I and Unit-II in collaboration with Shri Sathya Sai Seva Organisation, Manipur.</p> <p>20th February 2016</p> <p>National Science Day organised by DBT Bioinformatics Centre, SKWC; sponsored by DBT, Govt. Of India.</p> <p>28th February 2016</p>
3	7th November 2015	i.	<p>UGC-Sponsored National Seminar</p> <p>The Two-Day UGC Sponsored National Seminar on 'Autonomy and its Impact on Higher Education' on was held successfully on the 29th and 30th December. It was jointly organised by the IQAC of S. Kula Women's College in collaboration with The Royal Academy of Law, Oinam.</p>
		ii.	<p>NABL Accreditation Process for Food Testing Lab:</p> <p>M/S, INTELLISOME CONSULTING, Kwakeithel was engaged for necessary work to be done for NABL accreditation of Food testing lab; MOU signed between M/S, INTELLISOME CONSULTING and S. Kula Women's College.</p>
		iii.	<p>Reconstitution of IQAC</p> <p>Following the resignation of Shri S. Chandrakumar Singh as Principal i/c of the college, IQAC is reconstituted with the newly appointed Principal i/c Dr N. Joykumar Singh as Chairman with approval from the Governing Body effective from 5 Dec 2016.</p>
		iv.	<p>UGC cell</p> <p>A UGC Cell be formed with the following persons as members to prepare projects, to take follow up action, preparation of progress reports and utilization certificates etc.</p>

			Sl. No.	Name	Designation
			1.	Dr. N. Joykumar Singh, Principal	Chairman
			2.	Dr. S. Bhogendra Singh, Department of Sociology	Member
			3.	W. Robindro Singh, Department of Biotechnology	Member
			4.	Dr. A. Joy Singh, Department of Physics	Member
			5.	Dr. N. Swapana, Department of Chemistry	Member
			6.	Dr. L. Muhindro Singh, Department of Political Science	Convener/Member Secretary
			7.	N. Ibomcha Singh, G.B. Member	Advisor
		v. B. Voc. Programme	Vocational programmes B. Voc. Food Processing and Engineering and B. Voc. Fashion Technology are approved and exams for 1 st semesters for the said programmes conducted as per approval from College Development Council, Manipur University vide letter No.MU/2-4/2000/CDC/N6 dated 29 September 2015.		
		vi. Extension of lien of their services of Dr. N. Swapana and L. Sumobala Devi	The application for extension of Lien of Service for Dr. N. Swapana, Department of Chemistry and Mrs. L. Sumobala Devi, Department of Food Technology was placed before the Governing Body; it was approved for 1 (one) Year with effect from the dates of application submitted by them.		
4	4 th March 2016	i. Annual College week Celebration	Annual College Week for 2015-16 was held from 18 th to 22 nd April 2016. Different committees were constituted for Sports, Literary and Cultural events. On the last day, prizes were distributed to winners in different categories. Prizes were also distributed to outgoing students who performed exceptionally well in the university exams.		
		ii. Submission of the UGC-research progress/final reports	<p>The following teachers submitted their relevant documents/reports to the UGC as required:</p> <ol style="list-style-type: none"> 1. Ms. L. Ishwori, Dept. of Biotechnology (FIP Contingency Grant). 2. Kh. Nepoleon Singh, Dept. of Botany (MRP Grant). 3. Mrs. L. Geetmala Devi, Dept. of Botany (MRP Grant). 4. S. Chandrakumar Singh, Dept. of Chemistry (MRP Grant). 5. M. Sucheta, Dept. of Chemistry (MRP Grant). 6. N. Surchandra Meitei, Dept. of Zoology (MRP Grant). 7. Mrs. Kh. Roshni Devi, Dept. of Zoology (Pending Acceptance MRP Grant). 		

		iii. Freeship on tuition fees	Discussed at length regarding providing Freeship on tuition fees to boost student enrolment and it was tentatively decided that free education would be provided in the next session 2016-17 to students of the college.
		iii. Observance of International Women's Day	<p>Activities organised:</p> <p>International Women's Day 2016' at the conference hall of the college under the theme of "Planet 50-50 by 2030: Step It Up for Gender Equality" by Women's Studies Centre, S. Kula Women's College on 8th March 2016.</p>


Principal
S. Kula Women's College
 Nambol, Manipur


 Coordinator,
 IQAC, SKWC